

TOWN OF BUCHANAN - FEES AND LICENSES SCHEDULE

Approved November 17, 2015 Effective January 1, 2016



OFFICIAL MAP

Official Map Changes or Additions	\$400.00 Any costs associated with mapping revision, publication and recording of map or notices shall also apply.	§ Sec. 70-4E
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RECORDS

Any fee exceeding \$5 shall be prepaid prior to delivery.

Photocopies	\$0.25 per page or actual cost, whichever is greater	§ Sec. 128-3A
Transcription of Audio Records or Other Records	\$10.00 per hour or actual cost, whichever is greater Additional \$10.00/computer disk	§ Sec. 128-3B
Locating Records/Records Search	\$15.00 per hour (charged only if \$50.00 or more)	§ Sec. 128-3D
Reproduction of Other Records	Actual Cost	§ Sec. 128-3

ALARM SYSTEMS

Fees for False Alarms	\$100.00/each for 3 rd and 4 th in a calendar year \$200.00/each for 5 th through 8 th in a calendar year \$300.00/each for 9 th and subsequent in a calendar year	§ Sec. 194-3
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ANIMALS

Dog Licenses	\$7.00 spayed or neutered \$12.00 not spayed or neutered \$35 multi-dog permit \$5.00 late fee	§ Sec. 203-4
Boarding Fee	Actual Fee Charged	§ Sec. 203-7E

BUILDING CONSTRUCTION – ONE AND TWO FAMILY DWELLINGS

Standard Building Permit Fee	See Zoning section for building permit fees	§ Sec. 230-7A
Additional Inspection Fee	\$35.00 per trip	§ Sec. 230-7B
Permit to Start Construction Fee	\$50.00	§ Sec. 230-7C
Variance Request	\$150.00	§ Sec. 230-7D

EROSION CONTROL & POST CONSTRUCTION STORMWATER MANAGEMENT

Erosion Control & Stormwater/Drainage Permit Application	\$300 Single /Two Family Residential \$600 Commercial/Industrial/Multi-Family/Land Development/Other + Actual cost for contracted engineer/inspections { \$400 Minimum; Financial Guarantee required }	§ Sec. 230-28
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CIGARETTES, TOBACCO PRODUCTS AND SMOKING

Cigarette License	\$50.00	§ Sec. 244-3
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DIRECT SELLERS AND SOLICITORS

Application	\$50.00 per resident/\$100.00 per non-resident	§ Sec. 263-4C
Registration/License	\$25.00 per day	§ Sec. 263-6E

FIRE PREVENTION

Motor Vehicle Accident Cleanup	\$175.00/hr – Engine(1 Hour Minimum) \$125/hr – Rescue (1 Hour Minimum) \$100.00/hr – Tender (1 Hour Minimum) \$50.00/hr – Staff Vehicle (1 Hour Minimum) { \$350.00 Minimum Charge + Recoverable Expenses & 2% Administration Fee }	§ Sec. 290-3
Burning Permit – Open Burning	\$10	§ Sec. 290-15A
Burning Permit – Burn Barrel	\$25 (Annual)	§ Sec. 290-15C

FIREWORKS

Fireworks Display Permit	\$50.00	§ Sec. 294-3
Fireworks Sales Permit	\$100.00	§ Sec. 294-3

IMPACT FEES

Park Impact Fee (Fee automatically updated per §330-11)	\$480 per single family \$960 per 2-family \$240 per unit / multi-family	§ Sec. 330-11
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INTOXICATING LIQUOR AND FERMENTED MALT BEVERAGES

Class A Fermented Malt Beverage Retailer's License	\$100.00 per year	§ Sec. 339-24A
Class B Fermented Malt Beverage Retailer's License	\$100.00 per year	§ Sec. 339-24B
Class B Fermented Malt Beverage Retailer's License Picnic License	\$10.00 per day	§ Sec. 339-24B
Wholesale Fermented Malt Beverage License	\$25.00 per year	§ Sec. 339-24C
Retail Class A Liquor License	\$300.00 per year	§ Sec. 339-24D
Retail Class B and Reserve Liquor License	\$300.00 per year	§ Sec. 339-24E
Retail Class C Liquor License	\$100.00 per year	§ Sec. 339-24F
Reserve Class B Liquor License (Initial License)	\$10,000.00	§125.51(3)(e)(2), Wis. Stats.
Regular Operator License	\$25.00 per year	§ Sec. 339-24G(1)
Provisional Operator License	\$15.00 per year	§ Sec. 339-24G(2)
Temporary Operator License	\$15.00 per event	§ Sec. 339-24G(3)

MOBILE HOME COMMUNITIES, MOBILE HOMES AND MANUFACTURED HOMES

Mobile Home Community Application/Renewal	\$100 per 50 spaces	§ Sec. 383-3B
Transfer Fee	\$20.00	§ Sec. 383-3C

NOISE

Variance Permit	\$50.00 per day	§ Sec. 400-5C(2)
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PAWNBROKERS

Daily Reporting Fee Failure	\$10.00 per day	§ Sec. 415-9G(4)
License Fee	\$1,000.00	§ Sec. 415-14A
Billable Transaction Fee	\$3.00	§ Sec. 415-14B

POOL AND BILLIARD HALLS

License Fee	\$50.00 per year	§ Sec. 428-3
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STREETS, SIDEWALKS AND PUBLIC PLACES

Sidewalk Construction-Repair Permit	\$50.00	§ Sec. 456-2B
Culvert Permit	\$250.00 per new culvert \$50.00 per culvert replacement or extension \$25.00 Engineer site review only	§ Sec. 456-4B
Street Opening Permit	\$1,500	§ Sec. 456-5B
Right of Way Excavations Permit	\$75 Application Fee \$1,500 Open Cut Excavation Fee \$100 Boring Fee \$0.10 per ft. Linear Foot Fee \$100 per day Closure Fee	§ Sec. 282-5B

SUBDIVISION OF LAND

Variance Hearing Fee	\$250.00	§ Sec. 460-7D
Certified Survey Map (CSM) Application	\$225.00 for first lot and \$25 per additional lot	§ Sec. 460-16
Major Land Divisions:		
Sketch Plan	No Charge	§ Sec. 460-16
Concept Plat	\$100.00	§ Sec. 460-16
Preliminary Plat	\$250.00 plus \$10.00 per lot	§ Sec. 460-16
Final Plat	\$200.00 plus \$5.00 per lot	§ Sec. 460-16
Engineering Fee	Fee equal to actual cost for all engineering incurred by the Town in connection with the plat, including required inspections.	§ Sec. 460-16
Administration Fee	Fee equal to actual cost of any legal or administrative work which may be undertaken by the Town in connection with the plat or land division.	§ Sec. 460-16

TAXICABS

Business License Fee	\$50.00	§ Sec. 466-6
Driver's License	\$25.00	§ Sec. 466-9C

TOWERS AND ANTENNAS

Permit Application Fee	\$500.00 per antenna \$1,000.00 per tower	§ Sec. 478-9
Annual Renewal Fee – Antenna or Tower	\$50.00 per year per antenna/tower	§ Sec. 478-9

VEHICLES, ABANDONED AND JUNKED

Vehicle Storage Fee	\$10.00 per day	§ Sec. 492-17
Request for List of Vehicles Sold	\$10.00	§ Sec. 492-18
Title Transfer, Towing-Junking Fee	\$200.00 per vehicle	§ Sec. 492-21A

VEHICLES AND TRAFFIC

Illegally Parked Vehicle Removal	Actual Fee Charged	§ Sec. 495-21E
Special Privilege Permit	\$5.00 per day	§ Sec. 495-23A

WIND ENERGY FACILITIES

Large Wind Energy Facility Building Permit	\$200.00 per tower	§ Sec. 513-14A
Small Wind Energy Facility Building Permit	\$25.00 per tower	§ Sec. 513-14B
Application Fee	\$200.00 + actual cost invoiced for administration, attorney fees, engineering, consulting, hearing fees	§ Sec. 513-15, § Sec. 513-29

ZONING

Double fees will be charged if work has been started without a permit.

Residential (Single, Duplex, Multi-Family, General) Building Permit Fees:		
Standard Building Permit Fee (residential single family and duplex)	\$550.00 single family \$700.00 duplex/two-family	§ Sec. 230-7A, § Sec. 525-72
Multi-Family	\$450.00 + \$150.00/per unit	§ Sec. 525-72
Additions and/or Extensive Basement Renovation	\$100.00 + Plumbing, Electrical, HVAC separate fee/each type	§ Sec. 525-72
Roofing, Siding, Windows	\$25.00 each	§ Sec. 525-72
Razing and Wrecking: Principal Structure	\$50.00	§ Sec. 525-72
Accessory Structure	\$20.00	
Electrical Upgrades (amp service)	\$50.00	§ Sec. 525-72
Individual Plumbing, Electrical, Heating, Ventilation, AC, Solar System	\$35.00/each type for Residential \$45.00/type for Commercial/Industrial	§ Sec. 525-72
Egress Window	\$35.00	§ Sec. 525-72
Foundation Repair	\$25.00	§ Sec. 525-72
Chimneys/Pellet Stoves/Wood Stoves/Outdoor Heating Devices	\$25.00	§ Sec. 525-72
Swimming Pool: Above Ground	\$25.00	§ Sec. 525-72
Below Ground	\$50.00 + Fencing fee if required	

Satellite Dish (ground mounted)	\$20.00	§ Sec. 525-72
Sheds	\$35.00 + Plumbing, Electrical, HVAC separate fee/each type	§ Sec. 525-72
Decks/Gazebos/Pergolas	\$35.00	§ Sec. 525-72
Fences	\$35.00	§ Sec. 525-72
Attached Garages and Additions	\$100.00 + Plumbing, Electrical, HVAC separate fee/each type	§ Sec. 525-72
Detached Garages	\$100.00 + Plumbing, Electrical, HVAC separate fee/each type	§ Sec. 525-72

Commercial, Industrial, Agriculture Building Permit Fees:		
Commercial Building	\$500.00	§ Sec. 525-72
Commercial Suite Build-Out	\$250.00	§ Sec. 525-72
Sign Permit	\$75.00 Ground/Pole Sign \$25.00 Wall/Projecting/Marquee Sign \$50.00 Temporary Sign \$150 Electronic Message Unit (Added to sign permit fee)	§ Sec. 525-72
Agricultural Building (Barns, Machine Sheds, Silo, Milk House)	\$350.00	§ Sec. 525-72
Other Zoning:		
Site Plan	\$350.00	§ Sec. 525-81
Class B Hearing Application	\$200.00	§ Sec. 525-85
Zoning Amendment-Rezoning Application	\$350.00	§ Sec. 525-99
Comprehensive Plan Amendment	\$500.00	§ Sec. 525-104
Special Exception Application	\$150.00	§ Sec. 525-100
Variances and Appeals	\$150.00	§ Sec. 525-100

MISCELLANEOUS FEES AND CHARGES

Address Request Application	\$ at Cost	County Planning/Zoning Dept. Fee
Title Inquiry	\$25.00 per parcel	
NSF Check	Bank charges + One (1) hour administrative fee	
Noxious Weed Vegetation Removal	\$ at Cost	§ Sec. 225-3C
Sidewalk Snow Removal	\$ at Cost	§ Sec. 456-30
Town Hall Rental	\$75.00 + \$75.00 security deposit	
Bulky Item/Large Item Collection and Disposal	Large Bulky Item \$20.00/item Small Bulky Item \$10.00/item	White Good (non-freon) Item \$20.00/item Refrigerant Item \$50.00/item