



"In the Spirit of Town Government"

**TOWN OF BUCHANAN, OUTAGAMIE COUNTY, WI
NOTICE OF THE TOWN BOARD MEETING
TUESDAY, FEBRUARY 23, 2016 AT 7:00 P.M.
BUCHANAN TOWN HALL, N178 COUNTY RD N, APPLETON, WI 54915**

AGENDA

Notice is hereby given that the Buchanan Town Board may take action on any item listed within this agenda.

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL & VERIFY PUBLIC NOTICE

4. CONSENT AGENDA

- a). Approval of the Minutes of January 19, 2016 Town Board Meeting.
- b). Approval of the Minutes of February 8, 2016 Special Town Board Meeting.
- c). Approval of January 2016 Treasurer Report & Approve Bills.
- d). Approval of Operator's License Applications, With No Applicable Violations per Town Policy.

All items listed under the Consent Agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the General Order of Business and considered at this point on the agenda.

5. PUBLIC COMMENT FORUM

General public comments will be limited to five minutes in length. Commentators must state name and address for the record. The Board's role is to listen and not discuss/debate comments nor take action on those comments at this time.

6. PRESENTATIONS: NONE

7. ROUTINE REPORTS:

- a). Law Enforcement – Update/Monthly Report on Town Law Enforcement Activities.
- b). Fire, EMS & Emergency Management – Update/Monthly Report on Fire, EMS & Emergency Management.
- c). Town Engineer – Update/Report on Town Engineering Activities:
 - i. A-16 Contract Final Design / Construction Services – Letter of Authorization for Approval/Denial.
 1. Hillside Drive Urbanization Construction & Assessment Estimates.
 - ii. Eisenhower Drive Study.
 - iii. Building Space Needs Study.
- d). Town Administrator – Update/Monthly Report on Administrative Activities.

8. PLAN COMMISSION ITEMS FOR DISCUSSION & POSSIBLE ACTION:

- a). Application for Final Plat (Ruys Ridge): Applicant: Garners Creek Development, LLC; Lot 3 of CSM 7066 Existing Parcel Number 030035903, 4.788 acres.
- b). Development Agreement for Ruys Ridge Subdivision.
- c). Ordinance #2016-02: Repealing & Recreation Section §525-79 Applicability and Procedure (Site Plans).
- d). Ordinance #2016-03 Repealing & Recreating Section §525-86 Conditions and Safeguards (Special Exceptions).

9. UNFINISHED BUSINESS FOR DISCUSSION & POSSIBLE ACTION: NONE

10. NEW BUSINESS FOR DISCUSSION & POSSIBLE ACTION:

- a). Agreement for Assessment Services with Accurate Appraisal, LLC.
- b). Authorization to Purchase Self Contained Breathing Apparatus (SCBAs).
- c). Resolution No. 2016-01 - Resolution Designating Carry Over Funds For 2016 Town Budget.
- d). Determine Future Special Town Board Meeting For Fire & Rescue Services Discussion.

11. CLOSED SESSION (If Necessary):

- a). Closed session pursuant to section 19.85(1)(e) of the Wisconsin State Statutes: Deliberating or negotiating the purchase of public property, investment of public funds, or conducting other specified public business when competitive or bargaining reasons require a closed session. Ruys Ridge Development Agreement.
 - i. Reconvene into Open Session: Town Board Action Following Closed Session.

12. FUTURE AGENDA ITEMS:

Meeting agenda/discussion items and possible action on future Town Board agenda, including specific items for inclusion on or exclusion from a future agenda.

13. ADJOURNMENT

Joel Gregozeski, Administrator/Clerk
Posted: February 16, 2016

Public Notice: Agendas are posted in the following locations: Town Hall bulletin board & Town website: www.townofbuchanan.org. 2015 Wisconsin Act 79 allows the publication of certain legal notices on an Internet site maintained by a municipality. This law allows these types of legal notices to be posted in one physical location in the jurisdiction (instead of three) if also placed on an Internet site maintained by the local government.

Special Accommodations: Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Clerk's Office at (920) 734-8599 with as much advance notice as possible.

Notice of Possible Quorum: A quorum of the Plan Commission, Board of Review, and/or Board of Adjustment may be present at this meeting for the purpose of gathering information and possible discussion on items listed on this agenda. However, unless otherwise noted in this agenda, no official action by the Plan Commission, Board of Review, and/or Board of Adjustment will be taken at this meeting.
