



"In the Spirit of Town Government"

**TOWN OF BUCHANAN, OUTAGAMIE COUNTY, WI
NOTICE OF THE TOWN BOARD MEETING
TUESDAY, MAY 17, 2016 AT 7:00 P.M.
BUCHANAN TOWN HALL, N178 COUNTY RD N, APPLETON, WI 54915**

AGENDA

Notice is hereby given that the Buchanan Town Board may take action on any item listed within this agenda.

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL & VERIFY PUBLIC NOTICE

4. CONSENT AGENDA

- a). Approval of the Minutes of April 26, 2016 Town Board Meeting.
- b). Approval of April 2016 Treasurer Report & Approve Bills.
- c). Approval of Operator's License Applications, With No Applicable Violations per Town Policy.

All items listed under the Consent Agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the General Order of Business and considered at this point on the agenda.

5. PUBLIC COMMENT FORUM

General public comments will be limited to five minutes in length. Commentators must state name and address for the record. The Board's role is to listen and not discuss/debate comments nor take action on those comments at this time.

6. PRESENTATIONS: NONE

7. ROUTINE REPORTS:

- a). Law Enforcement – Update/Monthly Report on Town Law Enforcement Activities (Town Deputy).
- b). Fire, EMS & Emergency Management – Update/Monthly Report on Fire, EMS & Emergency Management Activities (Cameron).
- c). Town Administrator – Update/Monthly Report on Administrative Activities (Gregozeski).
 - i. Update on Annual Town Performance Survey.
 - ii. Update on Fire Chief Position/Recruitment.
 - iii. Update on 2016 Key Projects.
 - iv. Update on Security Enhancements to Town Hall / Administrative Offices.
 - v. Darboy Sanitary District Water Tower Painting Project.
 - vi. 2017 Fiscal Year Budget – Discussion on budget goals, expectations, parameters including key targets such as tax rate, tax levy and general obligation debt.

8. PLAN COMMISSION ITEMS FOR DISCUSSION & POSSIBLE ACTION:

- a). Application for CSM (CSM #2016-01): Applicants: Jason Daye, Excel Engineering, Inc. on behalf of Mark Lamers / DBA Lamers Dairy; Parcel IDs 030042700; 030209200; 030042701; 030209100; 030209000; 030208900; 030208800; Certified Survey Map combining 7 lots into one. – For Approval/Denial.
- b). Application for Site Plan (2016-01): Applicant: Jason Daye, Excel Engineering, Inc. on behalf of Mark Lamers / DBA Lamers Dairy; Site Plan Application for addition to milk processing & retail sales; Parcel Number 030042700 - For Approval/Denial.
- c). Street Vacation Request: Part of Heartland Court – For Approval/Denial.
- d). Application for Conditional Use Permit: Applicant Cheryl Wuyts; Single Family Home, Fill and Grading within Shoreland Zoning District. Parcel ID: 030027303 CSM 2849 Lot 2 (Outagamie Road) – For Approval/Denial.

9. UNFINISHED BUSINESS FOR DISCUSSION & POSSIBLE ACTION: NONE

10. NEW BUSINESS FOR DISCUSSION & POSSIBLE ACTION:

- a). Business Liquor License Renewals for July 1, 2016 – June 30, 2017 (Sieracki) –For Approval/Denial.
- b). CTH ZZ/Haas Road Reconstruction & Jurisdictional Transfer (Kavanaugh) – For Discussion & Possible Action.
- c). Re-Appointment of Mary Van Wychen & Jon Lamers (3-year terms) to Plan Commission (McAndrews) – For Approval/Denial.
- d). Re-Appointment of Jerry Wallenfang and Al Lamers (1-year term) to the Board of Review (McAndrews) – For Approval/Denial.
- e). Re-Appointment of Town Administrator Joel Gregozeski (1-year term) to the Fox Cities Transit Commission (McAndrews) – For Approval/Denial.
- f). Appointments to Town Public Safety Ad-Hoc Committee (Gregozeski) – For Discussion and Possible Action.
- g). Request for Street Light along Eisenhower Drive, Approximately 525 Feet North of County Road KK (Calumet Street) – For Approval/Denial.
- h). Resolution 2016-02: Resolution Creating the Heart of the Valley Prevention Partnership Board (Gregozeski) – For Discussion and Possible Action.
- i). Resolution 2016-03: Resolution Transferring Funds from Fire/EMS Communication Fund to Contingency Fund (Gregozeski) – For Discussion and Possible Action.
- j). Fireworks Sellers Permit, Applicant: William F. Baker, DBA Lamb Enterprises LLC, Location: Festival Foods Parking Lot; For June 23 to July 5, 2016 (Gregozeski) – For Approval/Denial.
- k). Recognition of Town Staff for Town Hall Incident occurring on March 15, 2016 (Lawrence) – For Discussion and Possible Action.

11. CLOSED SESSION: NONE

12. FUTURE AGENDA ITEMS

Meeting agenda/discussion items and possible action on future Town Board agenda, including specific items for inclusion on or exclusion from a future agenda.

13. ADJOURNMENT

Joel Gregozeski, Administrator/Clerk

Posted: May 12, 2016

Public Notice: Agendas are posted in the following locations: Town Hall bulletin board & Town website: www.townofbuchanan.org. 2015 Wisconsin Act 79 allows the publication of certain legal notices on an Internet site maintained by a municipality. This law allows these types of legal notices to be posted in one physical location in the jurisdiction (instead of three) if also placed on an Internet site maintained by the local government.

Special Accommodations: Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Clerk's Office at (920) 734-8599 with as much advance notice as possible.

Notice of Possible Quorum: A quorum of the Plan Commission, Board of Review, and/or Board of Adjustment may be present at this meeting for the purpose of gathering information and possible discussion on items listed on this agenda. However, unless otherwise noted in this agenda, no official action by the Plan Commission, Board of Review, and/or Board of Adjustment will be taken at this meeting.
