



"In the Spirit of Town Government"

**TOWN OF BUCHANAN, OUTAGAMIE COUNTY, WI
MINUTES OF SPECIAL TOWN BOARD MEETING
WEDNESDAY, APRIL 6, 2016 AT 6:30 P.M.
BUCHANAN TOWN HALL, N178 COUNTY RD N, APPLETON, WI 54915**

- 1. CALL MEETING TO ORDER** – McAndrews called the meeting to order at 6:30 p.m.
- 1. ROLL CALL & VERIFY PUBLIC NOTICE** - Public notice verified. Board members present – McAndrews, Lawrence, Reinke, Kavanaugh, and Hughson. Town officials present – Administrator/Clerk Gregozeski, Interim Chief Cameron. Other members of the public were also in attendance.
- 2. DISCUSSION AND POSSIBLE ACTION: FIRE DEPARTMENT ORGANIZATIONAL STRUCTURE & LEVEL OF SERVICE:** Gregozeski facilitated a discussion between the Town Board and officers of the Fire Department. During the discussion the Board consented to the following items: (1) EMS response should be on average 5 ½ minutes. (2) Fire/Rescue response (emergency/applicable call types) should provide a minimum of 10 people, assembled within 10 minutes, 80% of calls. (3) EMS responders should hold and maintain an EMT-B certification. (4) Review for a future meeting a job announcement/description for a part-time Fire Chief. (5) Direct staff to begin and continue discussions with the Village of Combined Locks and Village of Harrison about possible opportunities for consolidation, response aid and/or equipment & apparatus sharing. (6) Review for a future meeting the establishment of an ad-hoc Public Safety Committee.
- 3. ADJOURNMENT** – Motion by Reinke/Lawrence to adjourn at 9:17 p.m. Motion passed unanimously by voice vote.

Joel Gregozeski, Administrator/Clerk
Posted: May 12, 2016

Motion to approve: Walsh/Reinke Carried 5 to 0 Dated: 4/26/2016