



"In the Spirit of Town Government"

**TOWN OF BUCHANAN, OUTAGAMIE COUNTY, WI
MINUTES OF PLAN COMMISSION MEETING
MONDAY, MARCH 14, 2016 AT 7:00 P.M.
BUCHANAN TOWN HALL, N178 COUNTY RD N, APPLETON, WI 54915**

- 1) **CALL MEETING TO ORDER**– Wallenfang called the meeting to order at 7:00 p.m.
- 2) **PLEDGE OF ALLEGIANCE** – The Pledge of Allegiance was recited.
- 3) **ROLL CALL & VERIFY PUBLIC NOTICE** - Public notice verified. Commissioners present –Erdmann, McAndrews, Wallenfang, Kavanaugh, Jensema and Lamers. Van Wychen was excused. Also present was Town Administrator/Clerk Gregozeski.
- 4) **PUBLIC FORUM**
Issues brought before the Commission for which no decision shall be made: Wallenfang called for comments three times. No individuals spoke.
- 5) **MINUTES TO APPROVE**
 - a) February 8, 2016 Plan Commission Minutes. *Motion by Jensema/Lamers to approve the minutes of the February 8, 2016 Plan Commission. Motion carried unanimously by voice vote.*
- 6) **PRESENTATIONS: NONE**
- 7) **PUBLIC HEARINGS:**
 - a) Application for Rezoning (Z-2016-01): CSM 5241 Lot 2, Parcel Number 030 052407, 1 acre. Applicant: Ken Buchinger. General Agricultural District (AGD) to Single Family Residential District (RSF): Wallenfang opened the public hearing at 7:03 p.m. Wallenfang called for comments against three times. No one spoke against the proposed rezoning. Wallenfang called for comments in favor three times. No one spoke in favor of the proposed rezoning.

Motion by Lamers/Jensema to close the public hearing at 7:04 p.m. Motion carried unanimously by voice vote.
- 8) **APPLICATIONS FOR APPROVAL/DENIAL:**
 - a) Application for Rezoning (Z-2016-01): CSM 5241 Lot 2, Parcel Number 030 052407, 1 acre. Applicant: Ken Buchinger. General Agricultural District (AGD) to Single Family Residential District (RSF) – For Approval/Denial: The Commission reviewed and discussed the application for rezoning.

Motion by Lamers/Jensema to approve Application for Rezoning (Z-2016-01) as presented. Motion carried unanimously by voice vote.
- 9) **UNFINISHED BUSINESS:**
 - a) Discussion & Possible Action: Scope of Work and Contract for Services Proposal from East Central Wisconsin Regional Planning Commission for Comprehensive Plan Update. Eric Fowle from the East Central Wisconsin Regional Planning Commission was present and discussed the proposal for services. The Commission review and discussed the proposal from ECWRP.

Motion by Lamers/Erdmann to approve Scope of Work and Contract for Services from East Central Wisconsin Regional Planning Commission as presented. Motion carried unanimously by voice vote.

10) NEW BUSINESS: NONE

11) PROJECT UPDATES/CORRESPONDENCE:

- a) Outagamie County Zoning – Comprehensive Plan Amendments: Gregozeski provided a brief update and overview of the proposed County Comprehensive Plan Amendments.

12) FUTURE AGENDA ITEMS: No items were discussed for a future meeting agenda.

13) ADJOURN: *Motion by Lamers/Jensema to adjourn at 7:27 p.m. Motion passed unanimously by voice vote.*

Joel Gregozeski, Administrator/Clerk
Drafted: June 14, 2016

*Motion by Van Wychen / Erdmann to approve the minutes of the March 14, 2016 Plan Commission.
Motion carried unanimously by voice vote. May 9, 2016*