



"In the Spirit of Town Government"

TOWN OF BUCHANAN, OUTAGAMIE COUNTY, WI
NOTICE OF THE TOWN BOARD MEETING
TUESDAY, JULY 19, 2016 AT 6:30 P.M.
BUCHANAN TOWN HALL, N178 COUNTY RD N, APPLETON, WI 54915

AGENDA

Notice is hereby given that the Buchanan Town Board may take action on any item listed within this agenda.

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL & VERIFY PUBLIC NOTICE

4. CLOSED SESSION: Pursuant to Wis. Stat. sec. 19.85(1)(g) for purposes of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, more specifically concerning the MasterLube, Inc V Town of Buchanan, Outagamie County Case No. 15 CV 67.

- i. Reconvene to Open Session: Town Board action following the closed session.

5. CONSENT AGENDA

- a). Approval of the Minutes of June 21, 2016 Town Board Meeting.
- b). Approval of June 2016 Treasurer Report & Approve Bills.
- c). Operator's Licenses with No Applicable Violations per Town Policy.
- d). Application for Temporary Class "B"/"Class B" Retailer's License, Holy Spirit Parish Picnic, August 21, 2016.

All items listed under the Consent Agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the General Order of Business and considered at this point on the agenda.

6. PUBLIC COMMENT FORUM

General public comments will be limited to five minutes in length. Commentators must state name and address for the record. The Board's role is to listen and not discuss/debate comments nor take action on those comments at this time.

7. PRESENTATIONS: NONE

8. PUBLIC HEARING (7:00 P.M.):

- a). Application for Rezoning (Z-2016-02): N121 County Road N, Parcel number 030059500, .96 acre. Town of Buchanan, Outagamie County, Wisconsin. Michael R. Wagner, Applicant. Single-Family Residential (RSF) to Local Commercial (CL).

9. PLAN COMMISSION ITEMS FOR DISCUSSION & POSSIBLE ACTION:

- a). Application for Rezoning (Z-2016-02): N121 County Road N, Parcel number 030059500, .96 acre. Town of Buchanan, Outagamie County, Wisconsin. Michael R. Wagner, Applicant. Single-Family Residential (RSF) to Local Commercial (CL). – For Approval/Denial.
- b). Application for CSM (CSM #2016-02): Applicants: Steve Paalman on behalf of Robert & Audra Schuessler; Parcel ID 030016001; Certified Survey Map creating 1 lot. – For Approval/Denial.

10. ROUTINE REPORTS:

- a). Law Enforcement – Update/Quarterly Report on Town Law Enforcement Activities.
- b). Fire, EMS & Emergency Management – Update/Monthly Report on Fire, EMS & Emergency Management Activities.
- c). Town Engineer – Update/Quarterly Report on Town Engineer Activities.
 - i. Update on Contract A15/B15 – Springfield Drive
 - ii. Update on Contract A16 – Paving & Drainage Improvements
 - iii. Drainage Concern #2016-07 – Kebe Court
- d). Town Administrator – Update/Monthly Report on Administrative Activities.
 - i. Update on 2016 Key Projects.
 - ii. Update on 2017 Fiscal Year Budget & 5-Year CIP Process.
 - iii. Legal Services Contract & RFP.
 - iv. Open Burning Permit Process.
 - v. Town Hall Office Hours.

11. UNFINISHED BUSINESS FOR DISCUSSION & POSSIBLE ACTION:

- a). Auto-Aid Agreement with Village of Combined Locks – For Discussion & Possible Action.
- b). Emons Road Safety & Speed Control – For Discussion & Possible Action.

12. NEW BUSINESS FOR DISCUSSION & POSSIBLE ACTION:

- a). 2016 Crack Sealing Contract B-16, Bid Award (Majkowski) – For Approval/Denial.
- b). Class B Beer License, July 20, 2016-June 30, 2017, Jennifer Steinacker, Simple Sparrow N474 Eisenhower Drive Suite E (Sieracki) – For Approval/Denial.
- c). Noise Ordinance Variance Permit: Applicant: Holy Spirit Parish, W2796 County Road KK; For August 21, 2016 (Gregozeski) – For Approval/Denial.
- d). Noise Ordinance Variance Permit: Applicant: Outagamie County Highway Department, County Road CE/HH & Debruin Road; for period July 11, 2016 thru September 9, 2016 (Gregozeski) – For Approval/Denial.

13. CLOSED SESSION:

- a). Performance, Compensation, Benefit and Employment for Specific Town Employees - Pursuant to section 19.85(1)(c) of the Wisconsin State Statutes: Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
 - i. Reconvene to Open Session: Town Board action following the closed session.

14. FUTURE AGENDA ITEMS

Meeting agenda/discussion items and possible action on future Town Board agenda, including specific items for inclusion on or exclusion from a future agenda.

15. ADJOURNMENT

Joel Gregozeski, Administrator/Clerk
Posted: July 15, 2016

Public Notice: Agendas are posted in the following locations: Town Hall bulletin board & Town website: www.townofbuchanan.org. 2015 Wisconsin Act 79 allows the publication of certain legal notices on an Internet site maintained by a municipality. This law allows these types of legal notices to be posted in one physical location in the jurisdiction (instead of three) if also placed on an Internet site maintained by the local government.

Special Accommodations: Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Clerk’s Office at (920) 734-8599 with as much advance notice as possible.

Notice of Possible Quorum: A quorum of the Plan Commission, Board of Review, and/or Board of Adjustment may be present at this meeting for the purpose of gathering information and possible discussion on items listed on this agenda. However, unless otherwise noted in this agenda, no official action by the Plan Commission, Board of Review, and/or Board of Adjustment will be taken at this meeting.
