

# Buchanan Town Spirit

A NEWSLETTER FROM YOUR TOWN

ISSUE NO. 10 WINTER 2016

## Town Officials

### Town Board

Mark McAndrews, Town Chairman

Karen Lawrence, Supervisor I

Dennis Reinke, Supervisor II

Chuck Kavanaugh, Supervisor III

Tom Walsh, Supervisor IV

### Town Staff

Joel Gregozeski, Administrator/Clerk

Cynthia Sieracki, Treasurer/Deputy Clerk

Ray Mohr, Fire & Rescue Chief

Patty Hennessey, Admin Assistant

Paul Hermes, Building Inspector

## Are You Registered to Vote?

*Fall General Election is November 8, 2016*

*Polls will be open 7:00 a.m. to 8:00 p.m.*

It is important to note if you have moved, recently changed your name, or are a new resident of Wisconsin, you will need to register or re-register. Please note, if you have not voted in the past four years, you may need to re-register as well to activate your voter status.

You may check your voter status or begin the registration process online at [MyVote.Wi.Gov](http://MyVote.Wi.Gov), or in the Clerk's office, or at your polling location on Election Day.

Remember you must provide an acceptable proof of residency that has your new address or new name included on the document



**BRING IT**  
— TO THE —  
**BALLOT**

## Wisconsin requires a photo ID to vote!

Find out the facts on the Photo ID Requirement by visiting:

<http://bringit.wisconsin.gov>

or calling:

1-800-VOTE-WIS

# MyVote Wisconsin Website

The State has recently unveiled the new MyVote Wisconsin Website: [www.MyVote.WI.Gov](http://www.MyVote.WI.Gov)



Military & Overseas Voters

The website, MyVote Wisconsin, is the official source for voter information. This site has been redesigned to be more usable and accessible to all Wisconsin voters. This site provides electors the opportunity to start voter registration online, view personal voting information including registration status (active or inactive), polling place location, municipal clerk information, voting history, absentee or provisional ballot status and provides a sample ballot for an upcoming election.

The information found on this site is brought to you by the State of Wisconsin Elections Commission. The State of Wisconsin Elections Commission is a non-partisan, State agency charged with administering elections in Wisconsin.

For more information about the redesign of this website and for detailed information, such as a user manual, please visit the agency website at: <http://www.gab.wi.gov/node/3974>.

View My Voting Activity | Find My Polling Place | What's On My Ballot | Update My Name or Address | Register To Vote | Vote Absentee

**NEXT STATEWIDE ELECTION**

**2016 Partisan Primary**  
Tuesday, August 9, 2016

[Add To Calendar](#) | [Where Do I Vote?](#) | [What's On My Ballot?](#) | [Register To Vote](#)

When is my next local election? You can find your next local election by [searching for your address](#).

## NOVEMBER ELECTION:

The November General Election will be held on Tuesday, November 8, 2016. Polls open at 7:00 a.m. and close at 8:00 p.m.

## Absentee Voting

Any qualified elector who is unable or unwilling to appear at the polling place on Election Day may request to vote an absentee ballot. Whether voting in person or by mail, photo ID is required. To obtain an absentee ballot, you may choose one of the following:

- Personally come to the Town Clerk's office to cast an absentee ballot, (form does not need to be filled out for in-office absentee voting) but you will need to show your photo ID;
- You can make a request in writing or email and we will mail you an absentee ballot. The written request must include your voting address within the Town of Buchanan, the address where the absentee ballot should be sent, if different, and your signature. You can also print the Absentee Ballot Request form. You will need to include a copy of your photo ID with your request in order for a ballot to be mailed to you. Absentee ballots must be received or returned by 8:00 p.m. on election day.

*Want to avoid long lines at the November Election? Consider voting absentee! You can vote early or from the convenience of home.*

## Polling Place Location & Hours

**General Election:  
November 8, 2016.**

All elections are conducted at the Buchanan Town Hall, N178 County Road N, Appleton, WI 54915.

Polling place hours on election day are 7:00 a.m. to 8:00 p.m. If you are in line to vote prior to 8:00 p.m. you will be able to cast a ballot!

Please note: no absentee voting or registrations are allowed on the Monday before an election.

**Want to be a Poll Worker?**  
Contact: Cynthia at (920) 734-8599 if interested.





## Signs In Public Right-of-Way

*The Town of Buchanan Municipal Code prohibits signs and markers in highways and Town right-of-way.*

Section 495-8 states that no person shall place within the limits of any street or highway maintained by the Town, any sign, signal, marker, mark or monument unless permission is first obtained from the Town. Any item placed or maintained in violation of this code shall be subject to removal.

Please be aware of this requirement with regard to signs for special events or sales as they may be removed by the Town. The Town may also charge violators for removal of items in right-of-way that are placed illegally.

## Elections for Spring 2017

### Spring Primary Election *(if needed)*

Tuesday, February 21 2017

### Spring Election

Tuesday, April 4, 2017

If you are interested in running for a local office, please contact the Town Administrator/Clerk at 734-8599 or stop in the Town Hall office during normal business hours.

The first day to circulate nomination papers is December 1, 2016. The final day for filing nomination papers, declarations of candidacy, and campaign registration statements will be 5:00 p.m., January 2, 2017.

#### Town Offices

Chairperson  
Supervisor I  
Supervisor III

#### Incumbent

Mark McAndrews  
Karen Lawrence  
Chuck Kavanaugh

#### TOWN WEBSITE:

For more information on Town services, please visit the Town website at: [www.townofbuchanan.org](http://www.townofbuchanan.org)

# Dog License Application

License Number: \_\_\_\_\_



**Town of Buchanan**  
**N178 County Rd N**  
**Appleton, WI 54915**

**Phone: 920-734-8599**  
**Fax: 920-734-9733**  
**www.townofbuchanan.org**

**Application Requirements: Licenses expire on December 31<sup>st</sup> of each year.**

<i>By Mail:</i>		<i>In Person:</i>	
Complete Application Form (below)		Complete Application Form (below)	
Copy of Rabies Certificate (retain a copy for yourself)		Copy of Rabies Certificate (retain a copy for yourself)	
Fee (plus late fee if after March 31st)		Fee (plus late fee if after March 31st)	
Self Addressed Stamped Envelope			

OWNER NAME: \_\_\_\_\_

NAME OF DOG: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

COLOR: \_\_\_\_\_

PHONE: \_\_\_\_\_

BREED: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

CHIP # \_\_\_\_\_

~~FEE SCHEDULE~~

Neutered Male	\$7.00	Total Amount Paid \$ _____
Spayed Female	\$7.00	
Male-Not Neutered	\$12.00	
Female-Not Spayed	\$12.00	
Late Charge*	\$5.00	
*A license obtained after March 31 <sup>st</sup> will be charged a \$5.00 late fee per dog		Regardless of when your dog is next due for their rabies shot you need to obtain the license with their current rabies certificate prior to March 31 <sup>st</sup> . If you obtained a dog license last year but no longer have the dog, please contact the Town of Buchanan so we can remove your information from our database. Thank you!

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### Notice to Dog Owners:

Dogs running at large and untagged dogs are subject to impoundment; penalties.

Wisconsin State Statute 174.05 requires the owner of any dog more than five (5) months of age **must have their dog licensed and tagged.**

Dogs running at large and untagged dogs are subject to impoundment and the owners may pay penalties. A dog is considered to be running at large if it is off the premises of its owner and not under the control of the owner or some other person. A dog is considered to be untagged if a valid license tag is not attached to a collar which is kept on the dog whenever the dog is outdoors, unless the dog is securely confined in a fenced area. An officer shall attempt to capture and restrain any dog running at large or any untagged dog. If the owner of a dog negligently or otherwise permits the dog to run at large or be untagged, the owner shall forfeit not less than \$25 or more than \$100 for the first offense, and not less than \$50 or more than \$200 for subsequent offenses.

### Dog License Receipt

Town Issued License Number:		Amount Paid: \$	
Notes:		Cash	Check Number:
		Date:	

## Trick-or-Treat Hours:

Buchanan's trick-or-treat hours will be:  
**Monday, October 31st, 2016**  
from 4:00 p.m. until 8:00



## Burn Permits

Burning your leaves, branches, vegetation and other clean wood requires a burning permit.

Residents can only burn with a permit on Saturdays between 8:00 a.m. and 8:00 p.m.

*Campfires do not require a permit if they comply with the Town ordinance.*

The ordinance and permits are available at the Town office and on the Town website.

## 2016 Yard Waste Pick-Up Weeks Remaining

During these weeks only, your yard waste goes out on your normal garbage day and is picked up during the week:

Oct. 17 - 21  
Oct. 31 - Nov. 4  
Nov. 14 - 18

**IF YOUR GARBAGE OR RECYCLING IS NOT PICKED UP, PLEASE CALL ADVANCED DISPOSAL SERVICES AT: 1-800-279-1930**

**Did You Know?**

## Information for 2016 Tax Payments

**IN FULL & 1ST INSTALLMENT.** 2016 Tax Bills will be mailed in mid-December. Payable to the Town of Buchanan by January 31, 2017, N178 County Rd. N, Appleton, WI 54915. *We encourage you to mail your payment, by check or money order. To pay by credit or debit card, please see instructions below.*

**SECOND INSTALLMENT.** Payable to Outagamie County Treasurer by July 31, 2017. Address: 410 S. Walnut St., Appleton, WI 54911.

*The Town of Buchanan cannot accept 2nd installment payments.*

### RECEIPTS

Receipts will be dated the date on which the monies are physically received at the Treasurer's office. *If you require a receipt, enclose a self-addressed, stamped envelope along with your tax bill stub and payment.* A receipt will **NOT** be provided unless a self-addressed, stamped envelope is included. All paid tax information is available on Outagamie County's website in February 2017, and you can print payment information for your records.

### CASH PAYMENTS

The Town of Buchanan discourages cash payment. Payment should be by check or money order made payable to the Town of Buchanan.

### CREDIT CARD PAYMENTS

For details on how to pay property taxes by Credit or Debit card, go to Outagamie County's website: [www.outagamie.org](http://www.outagamie.org) (Department-Treasurer).

### TAX OVER PAYMENT REFUNDS

No refund is given, unless payment is over the full tax bill amount. There are **NO CASH REFUNDS** for amounts over \$15.00. Refund checks will be issued within three weeks after payment is applied.

### IN-PERSON HOURS OF COLLECTION:

(Town of Buchanan, N178 County Rd. N)

<b>DEC 12 THRU DEC 16</b>	<b>7:00 AM TO NOON</b>
<b>DEC 19 THRU DEC 22</b>	<b>9:30 AM TO 4:00 PM</b>
<b>TUESDAY DEC 20</b>	<b>4:00 PM TO 6:00 PM</b>
<b>DEC 27 THRU DEC 30</b>	<b>7:00 AM TO NOON</b>

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<b>JAN 23 THRU JAN 27</b>	<b>9:30 AM TO 4:00 PM</b>
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PLEASE NOTE: 2017 DOG LICENSES ARE DUE JANUARY 1ST

### **NEW HOME OWNER-LOTTERY CREDIT APPLICATIONS AVAILABLE:**

If your home was your primary residence as of January 1, 2016 forms are available on the Town's website and the Dept. of Revenue's website at [www.dor.state.wi.us](http://www.dor.state.wi.us). If you have received the credit in past years and have not moved, you do not need to reapply.

## Snow Emergencies!

*Are you prepared for another Winter?*

There may be occasions when the Town must declare a snow emergency.

The decision to declare a snow emergency is made on a case-by-case basis and is determined on conditions and available resources.



If a snow emergency is declared there shall be no parking for 48 hours or until snow operations have been completed. The Town will make announcement of such emergency to be broadcast on WHBY and WAPL radio stations, Twitter & the Town website.

## Winter Snow Season

### Winter Parking Regulations

Per the Code of the Town of Buchanan, (§495-19 and §495-14), No person shall park any vehicle upon any street in the Town between the hours of 2:00 a.m. and 6:00 a.m. from November 1st through March 31st.

### Snow & Ice on Sidewalks

Residents and business owners are reminded that sidewalks adjacent to their property need to be cleared and maintained clear of snow and ice throughout the winter season. Please note that shoveling, blowing or plowing snow into the street is against the law and endangers the motoring public.

### Fire Hydrants & Snow

Snow fall, combined with frozen plowed snow bury fire hydrants under large amounts of compacted snow, thus making them difficult to find and use in an emergency.

**Don't let your neighborhood hydrant remain "undercover" this winter!**

We are asking that you help us by keeping the fire hydrant closest to your home or business clear of snow. Snow should be removed about three feet (3') away from the hydrant in all directions and a pathway cleared between the hydrant and the nearest roadway.

**TOWN WEBSITE:**

For more information on Town services, please visit the Town website at: [www.townofbuchanan.org](http://www.townofbuchanan.org)

## Town Marquee Message Requests

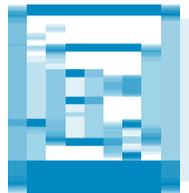
Only Town residents are allowed to request messages for the Town Hall sign. Reservation requests will only be taken by e-mail, (clerk@townofbuchanan.org), or walk-in. Call-in message requests will not be accepted.

Sign changes are not done on Saturdays or Sundays. At least two business days notice is required of all requests. Town office usage of the sign gets the highest priority, then Town Hall rentals requesting a sign.



**Please note: No sign request is guaranteed to be displayed.**

## Storage of Boats, Campers & Trailers



From November 1 to March 31st of each year, boats, campers and trailers may no longer be stored within the front yard.

These items may be stored year round in the side yard on a gravel/paved surface or in the rear yard. Certain setback restrictions apply. Please visit our website for more information.

## Abandoned & Junked Vehicles

Pursuant to §492-2 of the Code of the Town of Buchanan, no person owning or having custody of any abandoned or junked motor vehicle shall store or permit any such vehicle to remain on any private property for a period of more than ten (10) days. Such storage is declared to be a public nuisance and may be abated or removed and forfeiture may be imposed.





PRSRT STD  
US POSTAGE  
**PAID**  
NEW BERLIN, WI  
PERMIT NO. 188

**N178 County Rd N  
Appleton, WI 54915**

Phone: 920-734-8599

Fax: 920-734-9733

E-mail: [clerk@townofbuchanan.org](mailto:clerk@townofbuchanan.org)

Office Hours:

7:00 a.m. to 4:00 p.m. - Monday - Thursday

7:00 a.m. to 12:00 p.m. Friday

Website: [www.townofbuchanan.org](http://www.townofbuchanan.org)

# What's Inside

Questions & input regarding the *Buchanan Town Spirit* newsletter should be directed to:

Town Administrator/Clerk  
N178 County Rd N  
Appleton, WI 54915

You may also access the newsletter online at:  
[www.TownofBuchanan.org](http://www.TownofBuchanan.org)

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# Town Calendar

## November 2016

- 1 Yard Waste Week
- 8 General Election
- 10 Budget Hearing
- 14 Yard Waste Week
- 14 Plan Comm. Mtg.
- 15 Town Board Mtg.
- 16 Large Item Pick-Up
- 24 Town Offices Closed
- 25 Town Offices Closed



## December 2016

- 12 Plan Comm. Mtg.
- 20 Town Board Mtg.
- 21 Large Item Pick Up
- 23 Town Offices Closed
- 26 Town Offices Closed



## January 2017

- 1 Town Offices Closed
- 9 Plan Commission Mtg.
- 17 Town Board Mtg.
- 18 Large Item Pick-Up

