

Public Hearing and Special Town Meeting, November 10, 2016

Town of Buchanan 2017 Proposed Budget



Tonight's Agenda:

1. Open Meeting – Town Chair
2. Pledge of Allegiance
3. Brief Presentation of the Proposed Budget
4. Public Budget Hearing
5. Special Town Meeting



Introductions

Town Staff

- Joel Gregozeski, Administrator/Clerk
- Cynthia Sieracki, Treasurer / Deputy Clerk
- Patty Hennessey, Admin. Assistant
- Ray Mohr, Fire & Rescue Chief
- Maintenance: Rick Franzke & Chris Girard
- Fire & Rescue Department: ~35 Active Paid-on-Call Members



2017 Proposed Budget

Revenues

Taxes	\$ 2,001,292
Special Assessments	\$ 8,000
Intergov Revenues	\$ 292,450
Licenses & Permits	\$ 73,895
Fines, Forfeiture & Penalties	\$ 12,150
Intergov. Charges for Services	\$ 1,900
Public Charges for Services	\$ 316,906
Misc. Revenues	\$ 152,405
Proceeds from Debt	\$ 1,123,409
Total Revenues	\$ 3,982,407

Expenditures

General Government	\$ 430,877
Public Safety	\$ 631,445
Public Works	\$ 647,120
Culture, Rec & Education	\$ 13,500
Conservation & Development	\$ 30,438
Other Financing	\$ 85,000
Debt Service	\$ 263,790
Capital Outlay	\$ 1,880,238
Total Expenditures	\$ 3,982,407



Town Mission & Vision

Our Mission:

“We are dedicated to providing essential Town services through quality driven, citizen-focused and fiscally responsible efforts.”

Our Vision:

“In the spirit of Town government, Buchanan offers a thriving, attractive, and safe community for living and doing business in the Fox Cities!”



Guiding Core Values

The following values reflect our beliefs about the roles and responsibilities of our Town Government.



Strategic Plan

Our Strategic Plan has five primary directives that reflect our mission, our values and will set course toward achievement of our shared vision.

This budget serves to assist the Town in the achievement of these goals.

Strive for
Organizational
Excellence

Sustain Strong
Fiscal Health

Focus on Improving &
Maintaining
Infrastructure

Support
Community &
Economic
Development

Safeguard
Public Health,
Safety &
Welfare

Budget Purpose

The Town Budget has three main purposes:

Meet Statutory Requirements

- Budget, Levy & Taxation
- Allocation of financial resources for mandated obligations:
 - Elections
 - Fire & Rescue
 - Emergency Management
 - Property Assessment
 - Stormwater Management
 - Snow & Ice Control

Provide Transparency

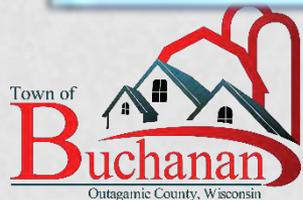
- Detailed proposed spending by function and service
- Historical spending detail by function and service
- Organizational performance data
- Human resources: staffing, wages, benefits

Facilitate Decision Making & Prioritization

- Match resources to community needs & goals:
 - Law Enforcement
 - Emergency Medical Services
 - Capital Infrastructure Repair & Replacement
 - Drainage Improvements
 - Economic Development
 - Financial Planning
 - Continual Improvement Process

2017 Proposed Budget

Year	Total Assessed Value of Town	Town Tax Levy	Town Tax Rate per \$1,000
2016 Budget	\$587,925,220	\$1,894,135	\$3.22
2017 Proposed Budget	\$593,988,700	\$1,999,060	\$3.37
Number Change	\$6,063,480	\$104,925	\$0.15
Percent Change	1.03%	5.54%	4.5%



2017 Budget – Levy Limits

Town is limited to actual growth based on “net new construction” or 0%

- Buchanan had 1.315% net new construction in 2016 (2015: 0.701%; 2014: 1.18%; 2013: 0.701%)

Without an approved Referendum, Town is allowed to increase General Levy to \$1,735,270, an increase of \$22,523 from prior year.



2017 Proposed Budget – Tax Impact

	\$150,000 Value	\$200,000 Value	\$250,000 Value	\$300,000 Value
Tax Rate 2015 Budget (\$3.22)	\$483	\$644	\$805	\$966
Tax Rate 2016 Budget (\$3.37)	\$505	\$673	\$841	\$1,010
Difference	\$22	\$29	\$36	\$43
2017 Cost per Month*	\$52.69	\$66.72	\$80.74	\$94.76

• *Includes Refuse, Recycling & Yard Waste Collection Charges*





< --- For every dollar
paid in local
property taxes...

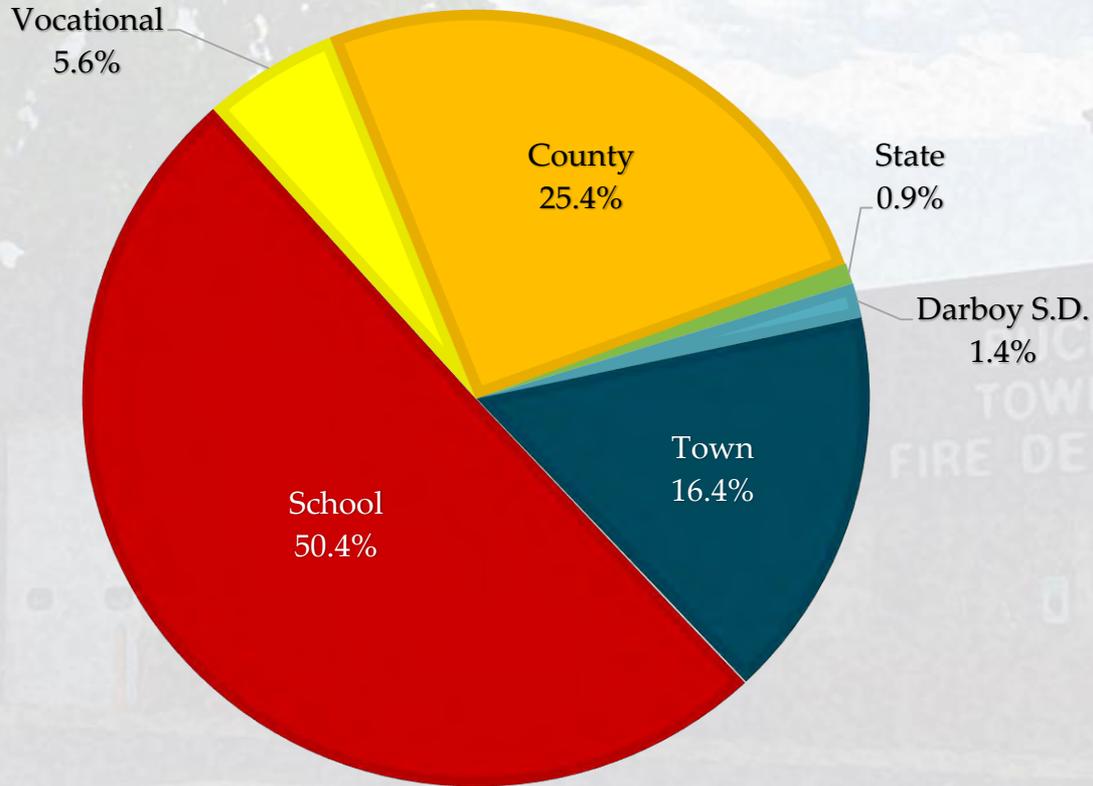
...\$0.16 cents is paid
directly to the Town
of Buchanan--->



TAX BREAKDOWN

(KIMBERLY SCHOOLS PREVIOUS YEAR)

■ Town ■ School ■ Vocational ■ County ■ State ■ Darboy S.D.



** Before any credits or special charges applied

Tax Breakdown Example

N311 Fieldside Lane (Assessed Value: \$288,200)

Taxes Paid (2015): \$4,954.25

- Town: \$928.50
- School District: \$2,287.11
- Vocational: \$320.59
- County: \$1,457.45
- State: \$48.67
- Darboy San: \$77.12
- Tax Credits: (\$165.19)



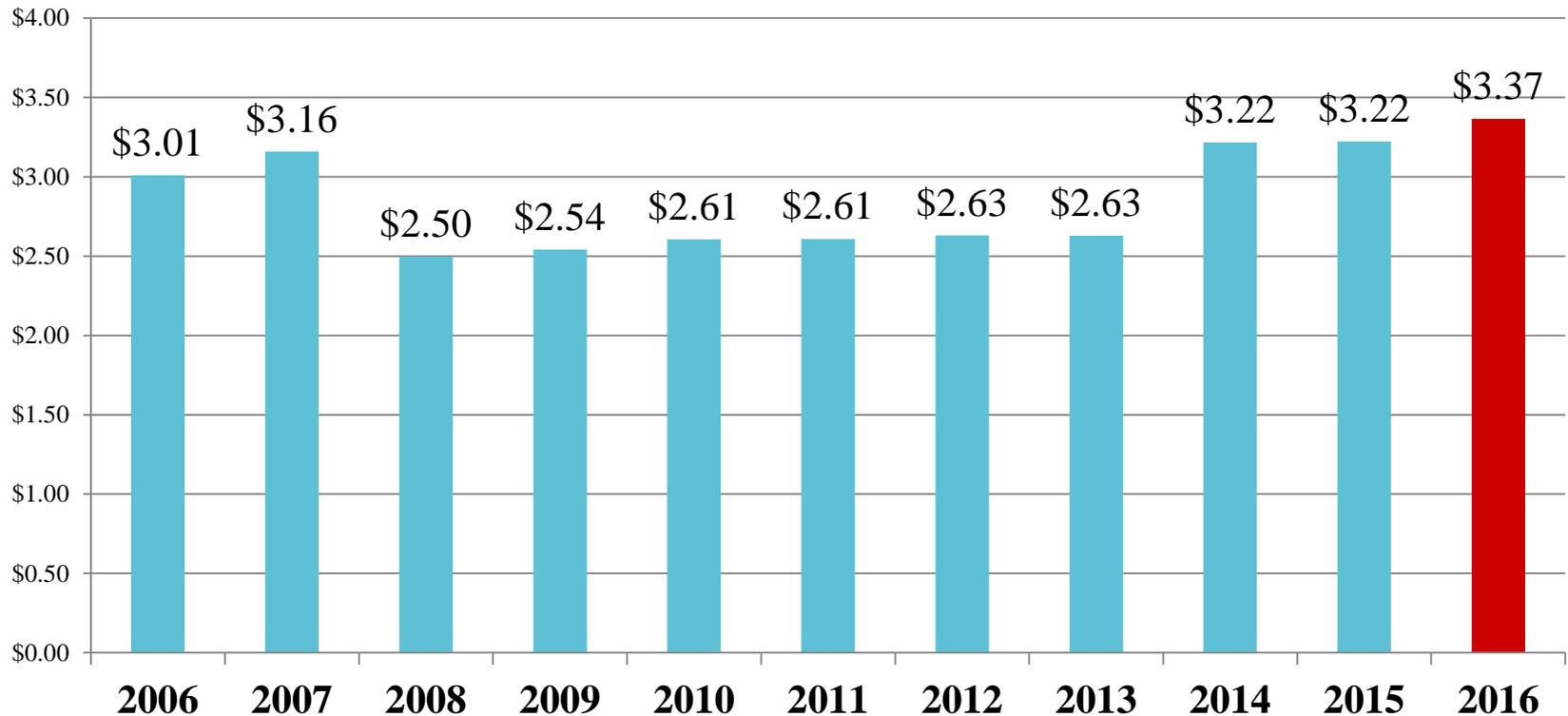
Affordable Town Services

Home Value	\$150,000 Value	\$200,000 Value	\$250,000 Value	\$300,000 Value
Total Cost per Month*	\$52.69	\$66.72	\$80.74	\$94.76
Service	Cost Per Month			
Capital Infrastructure Repair/Replacement	\$24.87	\$31.49	\$38.11	\$44.73
Public Works (General Maintenance, Snow & Ice Control, Garbage & Drainage)	\$8.54	\$10.81	\$13.08	\$15.35
Public Safety (Law Enforcement, Fire & EMS)	\$8.38	\$10.61	\$12.84	\$15.07
General Government	\$5.69	\$7.21	\$8.72	\$10.23
Conservation & Development	\$0.42	\$0.53	\$0.65	\$0.76
Culture, Rec & Education	\$0.16	\$0.20	\$0.24	\$0.28
Debt Service & Other Financial	\$4.59	\$5.80	\$7.03	\$8.24

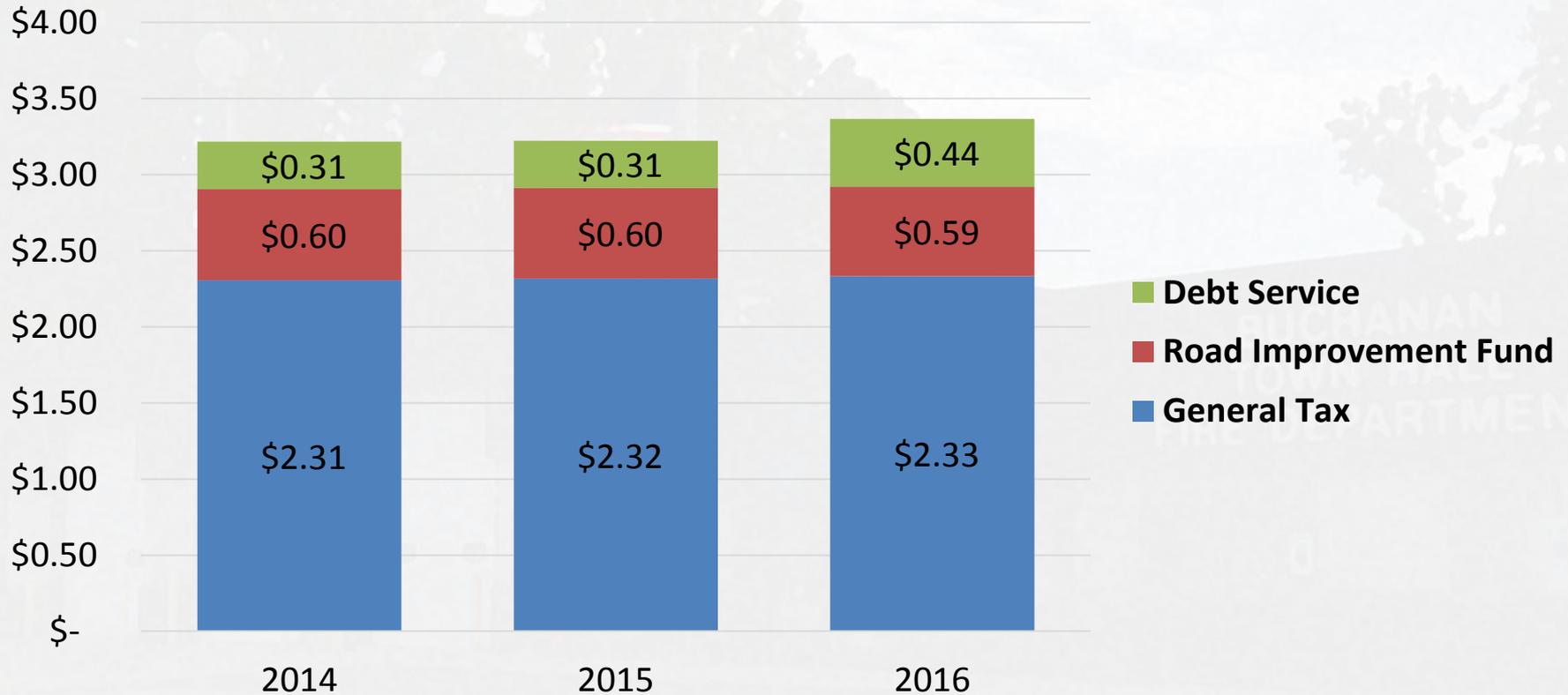
“According to a recent survey by Cowen and Company, a financial services firm, the average customer of one of the Big Four cellular providers (AT&T, Sprint, T-Mobile, and Verizon Wireless) spends more than \$90 per month for individual service.” (December, 2014 – Consumer Reports)



Town Tax Rate History (Per \$1,000 Assessed Value)



Town Tax Rate Components



Municipal Tax Rate Comparisons

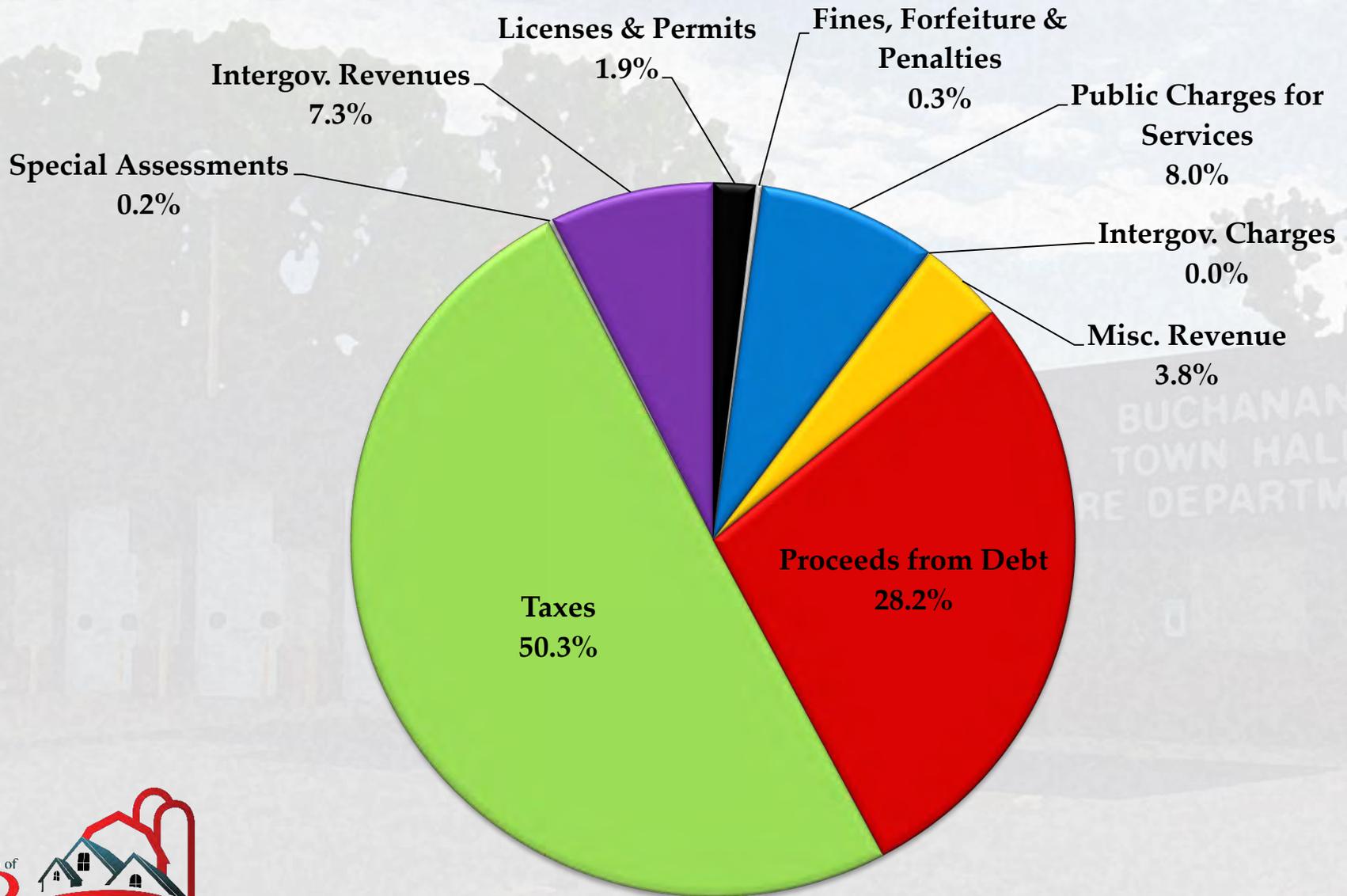
Community	Type	2013 Rate	Taxes on \$200,000 Home	2014 Rate	Taxes on \$200,000 Home	2015 Rate	Taxes on \$200,000 Home
Greenville	Town	\$2.05	\$410.00	\$2.10	\$420.00	\$2.16	\$432.00
Harrison	Village	\$2.68	\$536.00	\$2.69	\$538.00	\$2.71	\$542.00
Lawrence	Town	\$2.78	\$556.00	\$2.78	\$556.00	\$2.78	\$556.00
Buchanan	Town	\$2.63	\$526.00	\$3.22*	\$644.00	\$3.22	\$644.00
Freedom	Town	\$2.71	\$542.00	\$2.82	\$564.00	\$3.45	\$690.00
Grand Chute	Town	\$4.25	\$850.00	\$4.30	\$860.00	\$4.36	\$872.00
Fox Crossing	Village	\$5.38	\$1,076.00	\$5.48	\$1,094.00	\$5.55	\$1,110.00
Combined Locks	Village	\$5.40	\$1,080.00	\$5.68	\$1,136.00	\$5.69	\$1,138.00
Wrightstown	Village	\$8.58	\$1,116.00	\$5.05	\$1,010.00	\$6.43	\$1,370.00
Kimberly	Village	\$6.79	\$1,358.00	\$6.79	\$1,358.00	\$6.85	\$1,370.00
Little Chute	Village	\$6.95	\$1,390.00	\$6.92	\$1,384.00	\$6.99	\$1,398.00
Appleton	City	\$8.13	\$1,626.00	\$8.35	\$1,670.00	\$8.39	\$1,678.00
Kaukauna	City	\$8.54	\$1,708.00	\$8.84	\$1,768.00	\$8.98	\$1,796.00

*2014 Levy Limit Referendum Passed



**2015 Average:
Rate: \$5.19/\$1,000
\$1039 on \$200,000 Home**

2017 Revenues



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TOWN HALL
FIRE DEPARTMENT

2017 Proposed Revenues

REVENUES	2016 BUDGET	YEAR END ESTIMATE 2016	2017 BUDGET	(Under) Over Budget 2016	Increase (Decrease) Budget 2016 to 2017	% Change Budget 2016 to 2017
Taxes - 41000	\$ 1,896,025	\$ 1,897,757	\$ 2,001,292	\$ 1,732	\$ 105,267	5.6%
Special Assessments - 42000	\$ 12,000	\$ 25,000	\$ 8,000	\$ 13,000	\$ (4,000)	
Intergovernmental Revenues - 43000	\$ 281,323	\$ 280,040	\$ 292,450	\$ (1,283)	\$ 11,127	4.0%
Licenses & Permits - 44000	\$ 70,495	\$ 103,920	\$ 73,895	\$ 33,425	\$ 3,400	4.8%
Fines, Forfeitures & Penalties - 45000	\$ 12,155	\$ 10,110	\$ 12,150	\$ (2,045)	\$ (5)	0.0%
Public Charges for Services - 46000	\$ 303,740	\$ 311,483	\$ 316,906	\$ 7,743	\$ 13,166	4.3%
Intergov. Charges for Services - 47000	\$ 1,900	\$ 1,927	\$ 1,900	\$ 27	\$ -	0.0%
Miscellaneous Revenue - 48000	\$ 259,002	\$ 140,608	\$ 152,405	\$ (118,394)	\$ (106,597)	-41.2%
Proceeds Long Term Debt - 49000	\$ 766,651	\$ 766,651	\$ 1,123,409	\$ -	\$ 356,758	46.5%
TOTAL - Revenues	\$ 3,603,291	\$ 3,537,496	\$ 3,982,407	\$ (65,795)	\$ 379,116	10.5%



2017 Property Tax Levy

Tax Levy Distribution:

General Fund:	\$1,385,270*
Debt Service:	\$263,790 <i>(Required)</i>
<u>Road Maintenance:</u>	<u>\$350,000</u>
Total Levy:	\$1,999,060

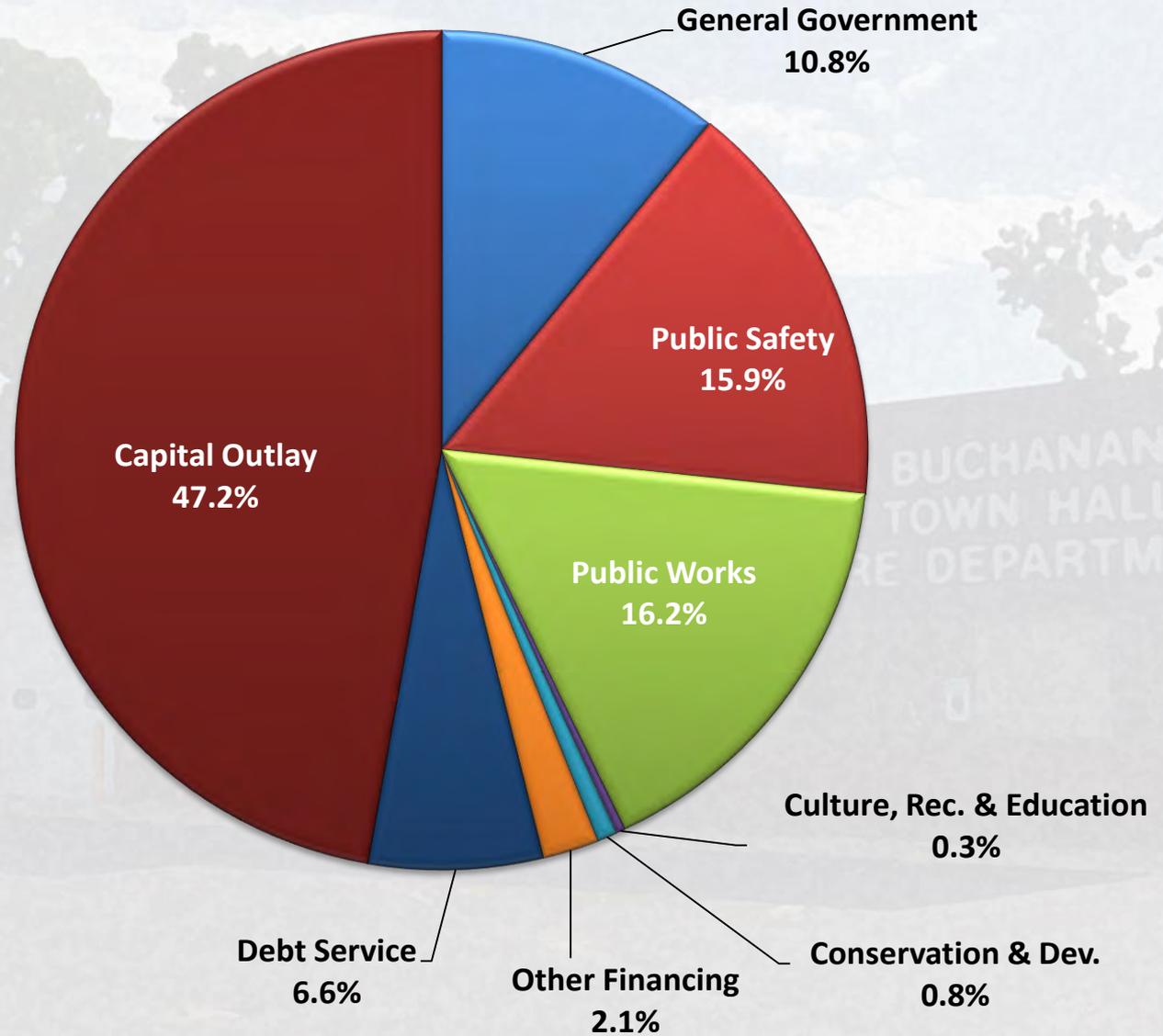
** Allowable General Levy is \$1,385,270*

Other Taxes: **\$2,232**

(Woodland/Forest, Penalties & Annexation Payments)



2017 Expenditures



2017 Proposed Expenditures

EXPENDITURES		YEAR END		(Under)	Increase	% Change
Department	2016	ESTIMATE	2017	Over	(Decrease)	Budget
	BUDGET	2016	BUDGET	Budget	Budget	Budget
				2016	2016 to 2017	2016 to 2017
General Government - 51000	\$ 420,657	\$ 401,288	\$ 430,877	\$ (19,370)	\$ 10,219	2.4%
Public Safety - 52000	\$ 634,266	\$ 604,774	\$ 631,445	\$ (29,492)	\$ (2,821)	-0.4%
Public Works - 53000	\$ 644,085	\$ 587,185	\$ 647,120	\$ (56,900)	\$ 3,035	0.5%
Culture, Recreation & Education - 55000	\$ 13,500	\$ 9,000	\$ 13,500	\$ (4,500)	\$ -	0.0%
Conservation & Development - 56000	\$ 30,198	\$ 30,120	\$ 30,438	\$ (78)	\$ 240	0.8%
Other Financing Uses	\$ 80,000	\$ 80,000	\$ 85,000	\$ -	\$ 5,000	6.3%
Debt Service Fund - 58000	\$ 181,388	\$ 181,388	\$ 263,790	\$ -	\$ 82,402	45.4%
Capital Outlay - 57000	\$ 1,599,196	\$ 1,394,787	\$ 1,880,238	\$ (204,409)	\$ 281,042	17.6%
TOTAL - Expenditures	\$ 3,603,291	\$ 3,288,542	\$ 3,982,407	\$ (314,749)	\$ 379,116	10.5%

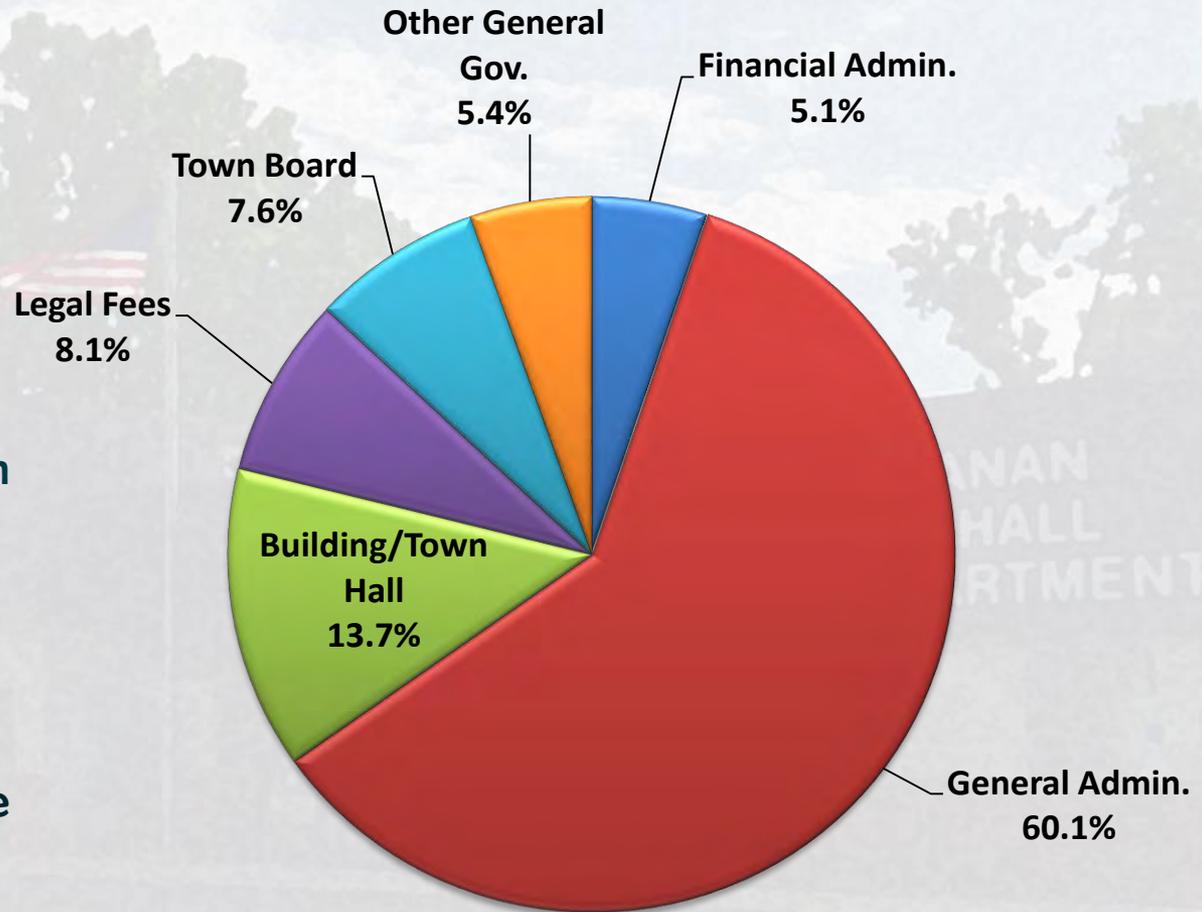


General Government

Total Budget: \$430,877

Includes:

- Town Board
- Legal Services & Prosecution Fees
- General Admin
 - Information Tech
 - Elections
 - Office Staff
- Financial Administration
- Building Maintenance
- Insurance

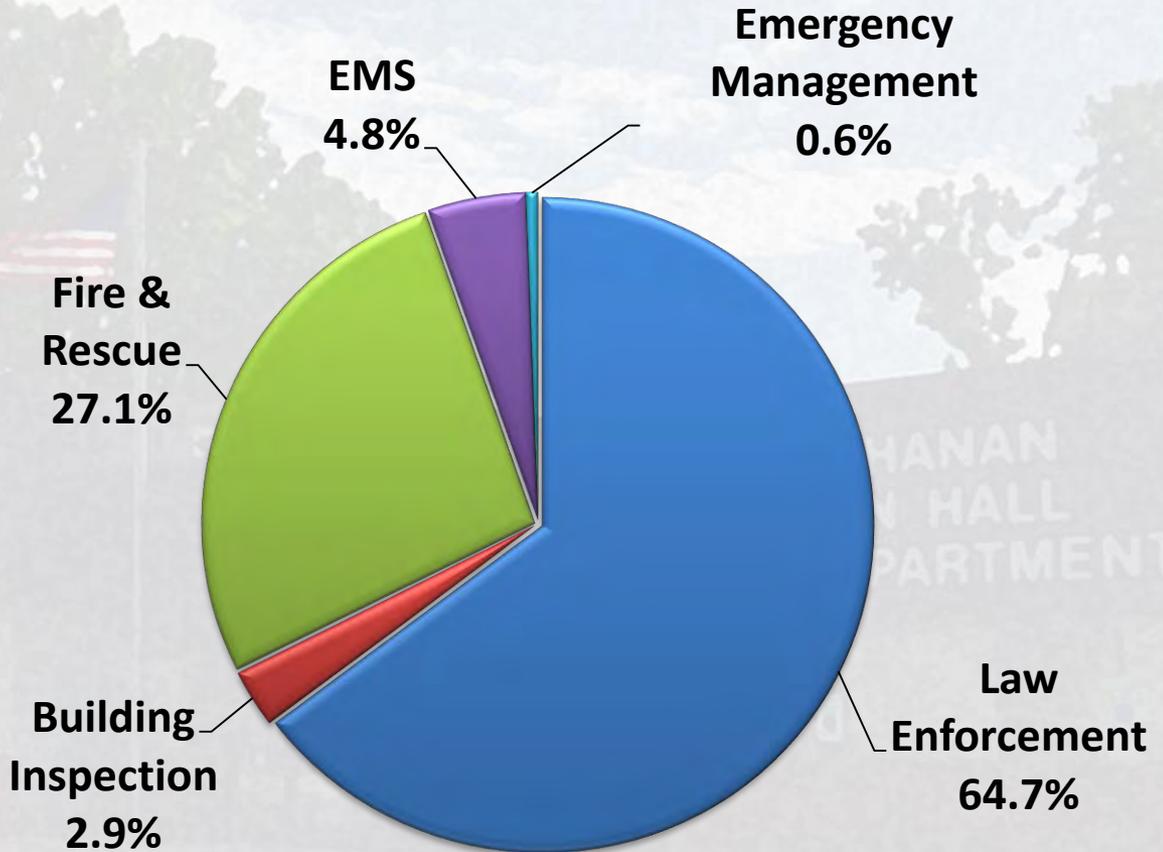


Total Budget: \$631,445

Public Safety

Includes:

- Law Enforcement Contract w/ County
- Paid on Call Fire & Rescue & EMS
- Emergency Management
- Building Inspector (Contracted)

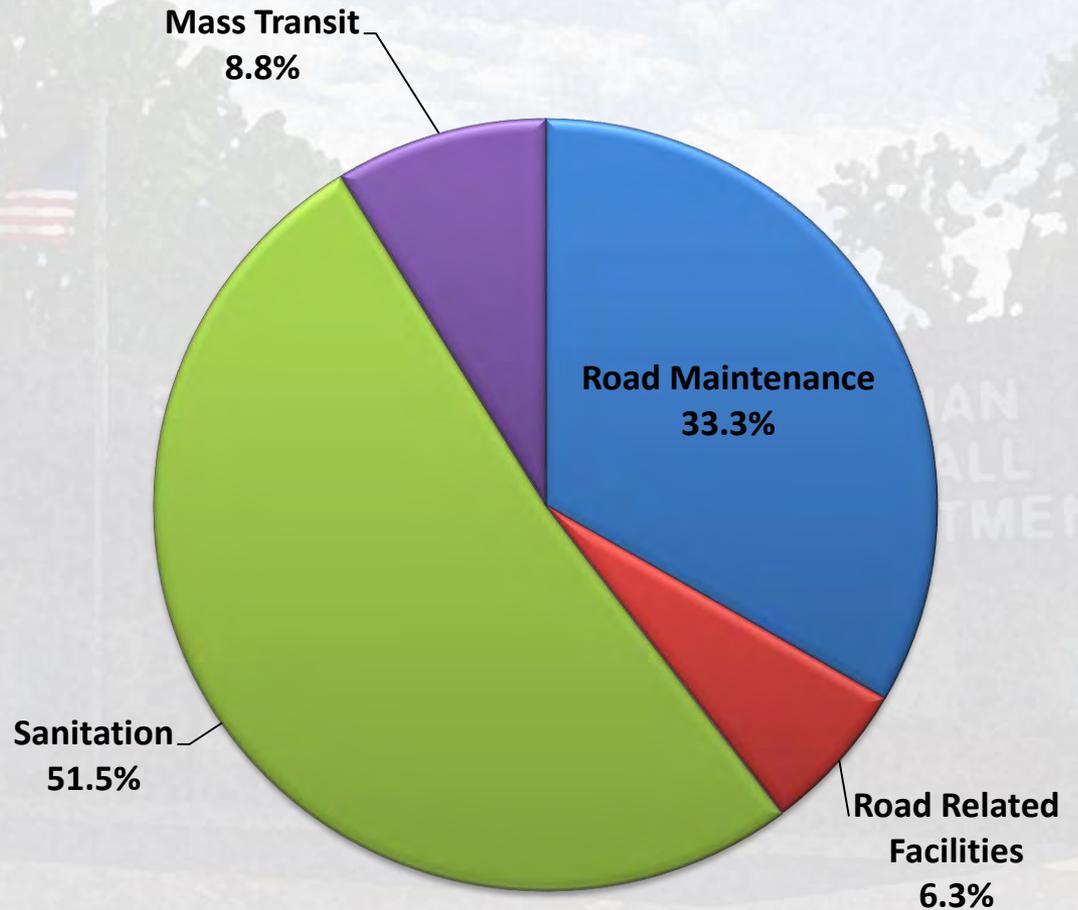


Total Budget: \$647,120

Public Works

Includes:

- Highway & Street Maintenance
- Ditching & Cutting
- Snow/Ice Control
- Sign Maintenance
- Fuel & Equipment
- Street Lighting
- Minimal Drainage Repairs
- Mass Transit
- Sanitation



Parks & Rec

Conservation & Development

Parks & Recreation

- Town park operations & maintenance
- Three neighborhood events (ice cream socials)
- Total Budget: \$13,500

Conservation & Development

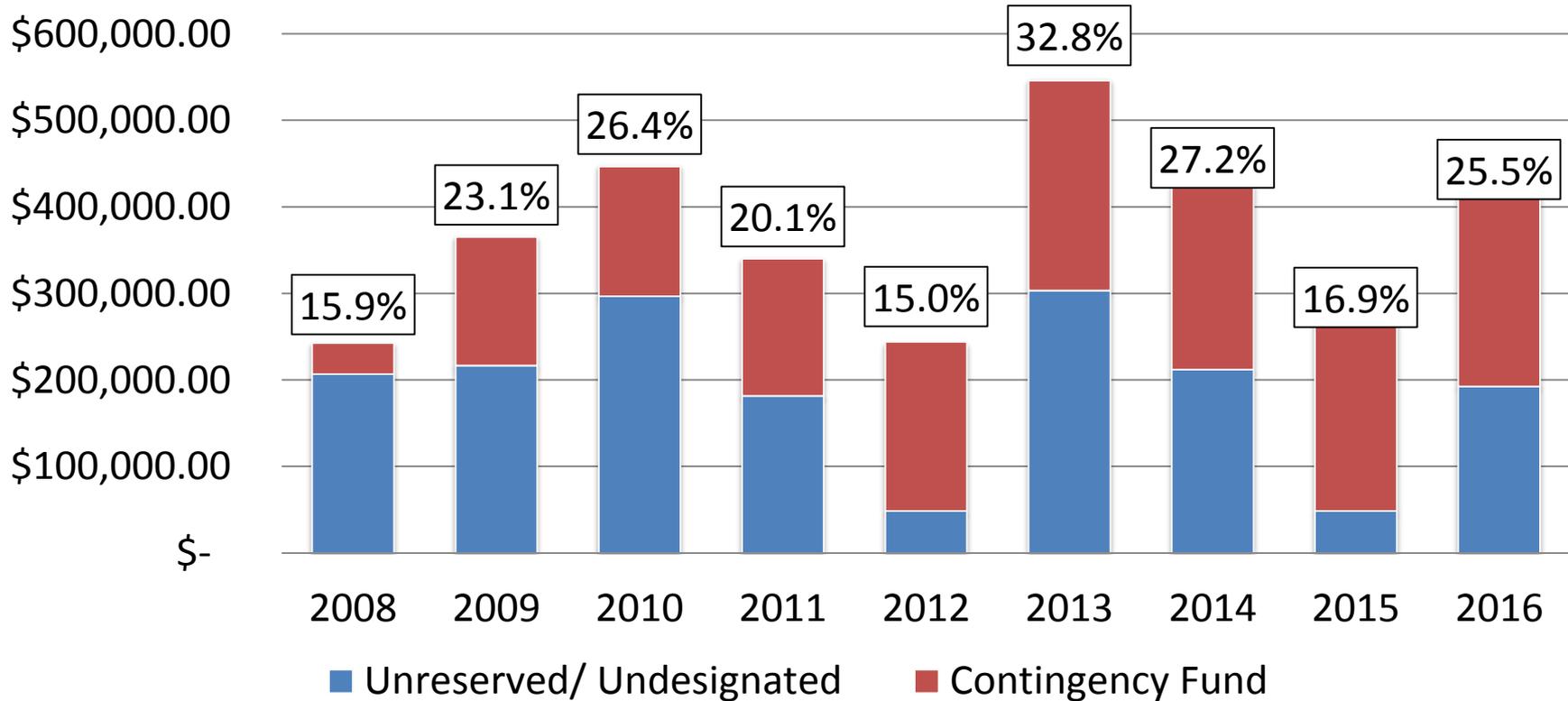
- Plan Commission salary and expenses
- DNR mandated storm water management –
 - Illicit discharge program
 - Speedway Heights Pond O&M
- Total Budget: \$30,438



Other Financing

- \$65,000 for continued development of designated “Fire Apparatus” fund balance
- \$20,000 for continued development of designated fund balances (“Building Improvement” & “Parks/Trails”)
- Contingency/Undesignated Fund Balance:
 - Goal of 15%-25% of total operating expenditures

Contingency/Reserve Fund Health



Town Policy: Maintain a minimum undesignated fund balance and/or contingency equal to 15% to 25% of the operating budget.

Debt Service

- Town issued \$1.4 million in Promissory Notes in 2007 (67% was for refinancing)
 - \$0 Remaining – Completed final payment in 2016
- Town issued \$2.0 million State Trust Fund Loan in 2015
 - \$2,000,000 outstanding principle – First payment due March 2017 (\$263,790 P&I)
- Town is allowed to have approximately \$30,408,985 in debt (per Statute)
- 2017 Budget utilizes existing debt proceeds for capital projects. (\$633,349 from 2015 STFL)



Debt Service

- 2017 Capital Improvement Plan calls for additional debt proceeds:
 - \$490,060 Additional Debt Proceeds
 - 2015-2020 Capital Improvement Plan calls for \$1.0 million debt issue for 2017-2018 project cycle.

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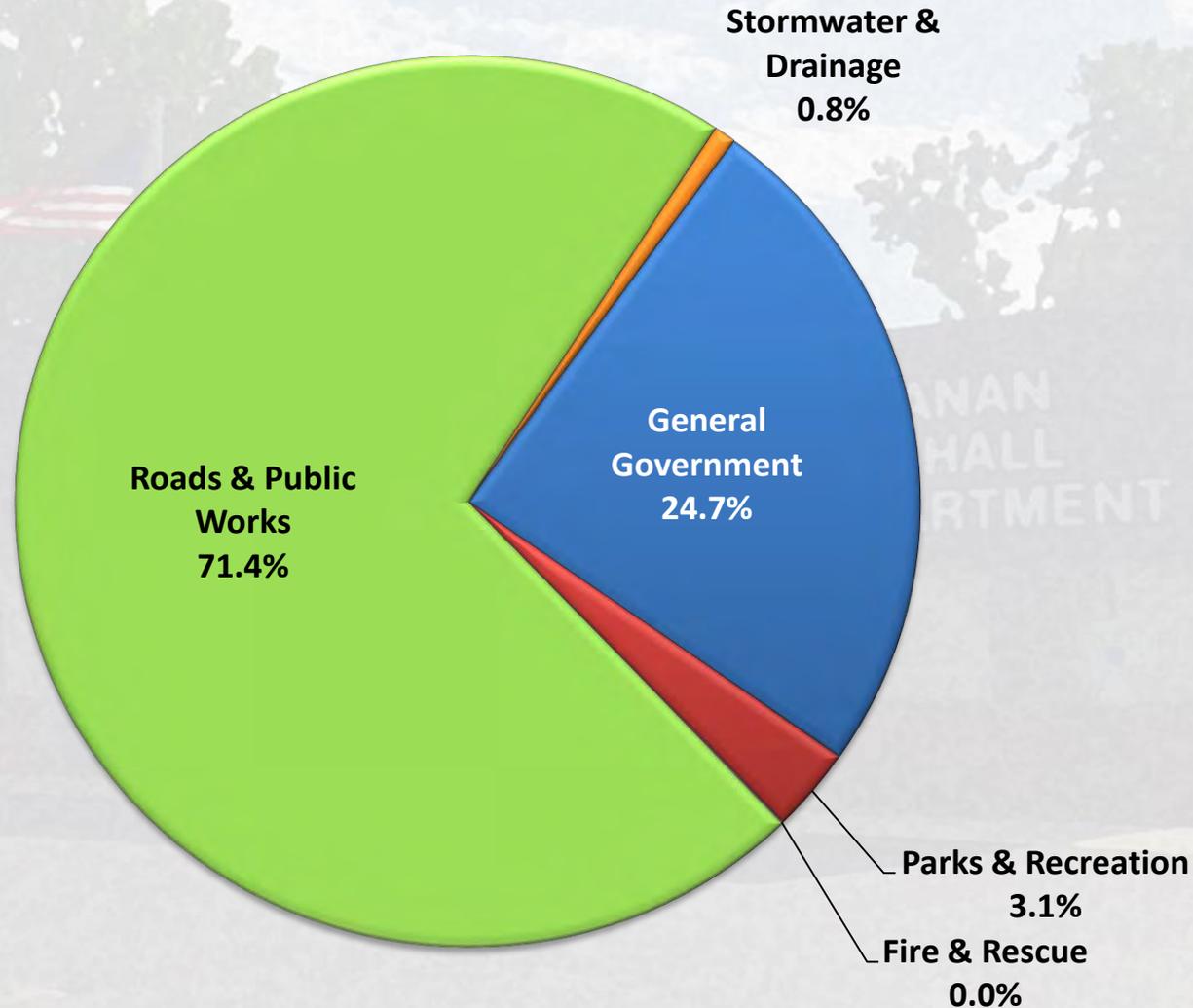


Total Budget: \$1,880,238

Capital Outlay

Includes:

- Town Hall Remodel
- Maintenance Garage Replacement
- Comprehensive Plan
- Municipal Banners
- Park Planning
- Sport Court Maintenance
- Stormwater Plan Update
- Road & Highway Projects



2017 Key Projects & Highlights

Road Maintenance & Improvements

- Carols Ln, Brux Rd, Fenceline Dr, Farmstead Dr, Creekside Ct, Red Tail Ln/Ct, Tree Line Ct, Nottingham Rd, Brookhaven Dr/Ct, Feldkamp Rd (east), Maes Ct, Eisenhower Drive

Town Hall Remodel

- Renovation of Front Administrative Offices (Security & Accessibility)
- Replacement of Maintenance Garage

Culvert & Drainage Improvements

- Culvert Replacement (Feldkamp Road East)
- Stormwater Management Plan Update

Haas Road & CTH ZZ Transfer

- Reconstruction of Haas Road and Jurisdictional Transfer to County. Cost share between Outagamie County and Town of Buchanan.

Park Maintenance

- Routine Repair and sealing of sport courts at Town Hall Park, Springfield Park and Hickory Park.

Comprehensive Plan Update

- Update to 2007 Comprehensive Plan as required under State Statutes.

Before Public Hearing and Special Meeting:

Questions – Clarifications



Public Hearing

1. Open Public Comment Period

- Opportunity for any person to make comments or ask questions on the proposed budget.
- Raise your hand to be recognized by the Town Chair.
- Individual comment period may be limited to allow everyone an opportunity to speak.
- No motions, voting or decisions to be made.

2. Motion to Adjourn Hearing



Special Town Meeting

1. Motion to Open Meeting

▪ Procedures

- Electors make motions, please state your name and address.
- Only qualified electors of the Town can vote. Property owners who are not electors can't vote.
- Show of hands and majority rules.



Special Town Meeting

2. Establish compensation of elected Town officials to begin in April 2017
 - Compensation for officials can't change during their elected term, only when a new term begins
 - Supervisors = \$5,200/year
 - Chairperson = \$9,800/year

Motion



Special Town Meeting

3. Adopt the 2016 town tax levy to be paid in 2017
 - Requesting \$1,999,060 (see Resolution 2016-07)
 - \$1,385,270 – General Levy
 - \$350,000 – Road Maintenance Fund (2014 Referendum)
 - \$263,790 – Debt Service (Required)
 - Electors do not have the authority to approve specific additions or reductions in the budget;
 - Electors only approve the total tax levy.

Motion to Approve Resolution #2016-07



Special Town Meeting

4. **Approval of Combining Position of Clerk & Treasurer**
 - See Handout (Resolution 2016-05)
 - Requesting approval to support organizational changes and duties.

Motion to Approve Resolution #2016-05

5. **Motion to Adjourn Special Town Meeting**



Thank You for Attending

**Next Town Board Meeting:
Tuesday, November 15, 2016**

