



"In the Spirit of Town Government"

**TOWN OF BUCHANAN, OUTAGAMIE COUNTY, WI
NOTICE OF THE TOWN BOARD MEETING
TUESDAY, NOVEMBER 15, 2016 AT 7:00 P.M.
BUCHANAN TOWN HALL, N178 COUNTY RD N, APPLETON, WI 54915**

AGENDA

Notice is hereby given that the Buchanan Town Board may take action on any item listed within this agenda.

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL & VERIFY PUBLIC NOTICE

4. CONSENT AGENDA

- a). Approval of the Minutes of October 18, 2016 Town Board Meeting.
- b). Approval of October 2016 Treasurer Report & Approve Bills.
- c). Operator's Licenses with No Applicable Violations per Town Policy.

All items listed under the Consent Agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the General Order of Business and considered at this point on the agenda.

5. PRESENTATIONS:

- a). Fire & Rescue Department Service Awards: Scott Lockhart (20 Years), Ken Wiedenbauer & Brian Regal (1 Year).

6. PUBLIC COMMENT FORUM

General public comments will be limited to five minutes in length. Commentators must state name and address for the record. The Board's role is to listen and not discuss/debate comments nor take action on those comments at this time.

7. PLAN COMMISSION ITEMS FOR DISCUSSION & POSSIBLE ACTION:

- a). Application for Rezoning (Z-2016-03): N319 Hillside Drive, Parcel number 030053101, 1.055 acres. Town of Buchanan, Outagamie County, Wisconsin. Michael J. Randerson Applicant. Single-Family Residential (RSF) to General Agriculture, (AGD). – For Approval/Denial.
- b). Application for CSM (CSM #2016-04): Applicants Bob Reider, Carow Land Surveying Co, Inc. on behalf of Pat Gambsky Builders, Inc.; Parcel ID 030051113; Certified Survey Map creating two lots, zero lot line duplex. – For Approval/Denial.

8. ROUTINE REPORTS & ACTIVITIES:

- a). Law Enforcement – Report on Town Law Enforcement Activities.
- b). Fire, EMS & Emergency Management – Report on Fire, EMS & Emergency Management Activities.
- c). Town Administrator – Report on Administrative Activities.
 - i. Update on 2016 Key Projects.
 - ii. Update on 2016 General Election
 - iii. Update on Town Website Project

9. UNFINISHED BUSINESS FOR DISCUSSION & POSSIBLE ACTION: NONE

10. NEW BUSINESS FOR DISCUSSION & POSSIBLE ACTION:

- a). Class B Beer and Reserve "Class B" Liquor Combination License, November 17, 2016-June 30, 2017, Tracie Houa Hang of Bella Thai Café, LLC; DBA: Ban Vinai, N192 Stoney Brook Road – For Approval/Denial.

(Continued)...NEW BUSINESS FOR DISCUSSION & POSSIBLE ACTION:

- b). Consideration of Claim against the Town by James Van Geffen (W2513 Skyview Ct. Appleton, WI 54915) seeking relief from damages to personal property. – For Approval/Denial.
- c). Resolution 2016-08 Adopting the 2017 Town Budget.
- d). Resolution 2016-09 Amending the Fees and Licenses Schedule.
- e). Resolution 2016-10 Appointment of Clerk-Treasurer to a Three-Year Term.

11. CLOSED SESSION: NONE

12. FUTURE AGENDA ITEMS

Meeting agenda/discussion items and possible action on future Town Board agenda, including specific items for inclusion on or exclusion from a future agenda.

13. ADJOURNMENT

Joel Gregozeski, Administrator/Clerk
Posted: November 11, 2016

Public Notice: Agendas are posted in the following locations: Town Hall bulletin board & Town website: www.townofbuchanan.org. 2015 Wisconsin Act 79 allows the publication of certain legal notices on an Internet site maintained by a municipality. This law allows these types of legal notices to be posted in one physical location in the jurisdiction (instead of three) if also placed on an Internet site maintained by the local government.

Special Accommodations: Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Clerk's Office at (920) 734-8599 with as much advance notice as possible.

Notice of Possible Quorum: A quorum of the Plan Commission, Board of Review, and/or Board of Adjustment may be present at this meeting for the purpose of gathering information and possible discussion on items listed on this agenda. However, unless otherwise noted in this agenda, no official action by the Plan Commission, Board of Review, and/or Board of Adjustment will be taken at this meeting.
