



# Buchanan Town Spirit

A NEWSLETTER FROM YOUR TOWN

ISSUE NO. 3 WINTER 2015

## *Town Officials*

### **Town Board**

**Mark McAndrews**, Town Chairman

**Karen Lawrence**, Supervisor I

**Dennis Reinke**, Supervisor II

**Chuck Kavanaugh**, Supervisor III

**Dean Klanderman**, Supervisor IV

### **Town Staff**

**Joel Gregozeski**, Administrator/Clerk

**Cynthia Sieracki**, Treasurer/Deputy Clerk

**Rick Schroeder**, Fire Chief

**Lisa Van Schyndel**, Division Chief  
Fire & Rescue

**Patty Hennessey**, Admin Assistant

## **Looking Forward to 2015!**

The holidays have now passed and the new year is upon us. I have enjoyed getting to know many of you through phone calls, emails, office visits, and Town meetings. I would like to thank you again for the opportunity to serve as the Town's Administrator/Clerk.

2015 is poised to be a great year for the Town of Buchanan. With the passing of a successful referendum and tax levy, Town electors approved significant increases in road maintenance and repair funding for the coming year. The Town plans major road repairs to areas including and along Springfield Drive and Brookhaven Drive. Significant road maintenance will also take place on Weiler Road. State and federal grants will be used to construct roundabouts at the intersections of County CE / Eisenhower Dr. and Van Roy Rd. / Eisenhower Dr.

We're excited to continue to serve you in 2015. Happy New Year!

*Joel Gregozeski, Administrator/Clerk*

## **SANITARY DISTRICT INFORMATION**

The Darboy Joint Sanitary District #1 service area includes the urbanized areas within the Town of Buchanan and the Village of Harrison from approximately CE to the North, DeBruin Road/ Highline Road to the East, 441 to the West and Manitowoc Road to the South.

To contact the Sanitary District, call: (920) 788-6048



**Darboy  
Sanitary District**

# 2015 Town Budget Overview

The Town's 2015 Budget was prepared with the goal of meeting the Town's mission of providing essential Town services through quality-driven, citizen-focused and fiscally responsible efforts.

The budget includes reductions in non-essential services such as the Summer Fun in the Park program jointly offered with the Village of Harrison. The Town also will not be providing financial support to the Darboy Kiwanis for Chickenfest. The Town Board recognized the need to support essential programs and services with a priority toward maintaining and improving infrastructure like Town roads and highways.

A resolution to utilize the referendum option to exceed State levy limits was approved by the Town Board on August 19, 2014. The referendum asked to allow for a levy increase of up to \$350,000 per year to be used exclusively on road paving and road maintenance. The referendum was on the November 4, 2014 General Election. Of the total 3,118 ballots cast, 1,703 electors voted in favor of the referendum and 1,113 voted against. Therefore, the Town is allowed to exceed State levy limits for the 2015 budget by up to \$350,000.

*"The Town's 2015 Budget was prepared with the goal of meeting the Town's Mission of providing essential Town services."*

## What is the Town Budget?

Per the requirements under Wisconsin State Statutes, the Town of Buchanan is required to prepare and adopt an annual fiscal year budget. As required, the budget lists all existing indebtedness and all anticipated revenue from sources during the ensuing fiscal year. Additionally, appropriations for each department, service or activity must also be shown.

The Town publishes its annual fiscal year budget online. The 2015 budget can be found at the following url:

<http://www.townofbuchanan.org/town-services/finance--taxes>

**More Budget Information:** More information on the Town's budget and finances can be found at: <http://www.townofbuchanan.org/town-services/finance--taxes>

## 2015 Budget Statistics...

	2012 FY	2013 FY	2014 FY	2015 FY
Population	6,894	6,903	6,912	6,920
Assessed Value	\$575,054,000	\$576,177,500	\$579,558,900	\$585,489,700
General Fund Levy	\$1,314,568	\$1,325,680	\$1,335,045	\$1,350,825
Debt Service Levy	\$185,432	\$189,820	\$188,798	\$182,593
Road Maintenance Levy	\$0	\$0	\$0	\$350,000
Total Tax Levy	\$1,500,000	\$1,515,500	\$1,523,843	\$1,883,418
Tax Rate	\$2.61	\$2.63	\$2.63	\$3.22

## Property Tax Bills

For additional copies of your real estate tax bills, please contact the Outagamie County Treasurer's Office at (920) 832-5065.

Tax information can also be found online at: <http://outagamiecowi.wgxtreme.com/property>

### Tax Bills mailed in December reflect the following rates:

Town residents who reside in:	
<b>Kimberly Area School District</b>	<b>\$18.15</b>
<b>Kaukauna School District</b>	<b>\$17.17</b>
<b>Wrightstown School District</b>	<b>\$17.64</b>
<b>Appleton School District</b>	<b>\$17.30</b>

The Town's portion is \$3.22 of the total tax rate, accounting for only 17% of the total tax.

# Property Tax Bills & Payments

**IN FULL & 1ST INSTALLMENT.** 2014 Tax Bills were mailed in early December. The first installment is due to the Town of Buchanan by January 31, 2015. (All payments after that date must be made payable to the Outagamie County Treasurer and mailed or taken in person to the Outagamie County Treasurer, 410 S. Walnut St., Appleton, WI 54911.) *We strongly encourage you to mail your payment, by check or money order, payable to the Town of Buchanan. To pay by credit or debit card, please see the instructions to the right.*

**RECEIPTS.** If you require a receipt, enclose a self-addressed, stamped envelope along with your tax bill and payment. A receipt will **NOT** be provided unless a self-addressed, stamped envelope is included. All paid tax information is available on Outagamie County's website after January 31st.

If you desire to pay your **FULL or 1st INSTALLMENT** taxes **IN-PERSON**, please observe the remaining tax collection dates & times: *January 26 thru January 30, 2015 9:30 a.m. to 4:00 p.m.*

**SECOND INSTALLMENT.** Payable to Outagamie County Treasurer by July 31, 2015. Address: 410 S. Walnut St., Appleton, WI 54911. The Town cannot accept 2nd installment payments or late 1st installment payments.

**CREDIT CARD PAYMENTS.** To pay property taxes by Credit or Debit card the information is available online at Outagamie County's website. The Town of Buchanan does not accept Credit or Debit cards at Town Hall at this time.

**Special Assessment Codes:** The following special assessment codes might appear on your tax bill: 04 Street Lights; 14S Storm Water Utility; 10P POWTS; 13 Garbage/Refuse Collection; 15/16 Delinquent Water/Sewer. Tax balances can be viewed on the Outagamie County Web Site.

The **Outagamie County Treasurer** is Dina Mumford, phone number 920-832-5065. If your mailing address has changed please update it with the County Treasurer's office. All tax bills are sent to the last recorded individual/address on record.

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793 Tarragon Dr., Kaukauna (Located off Hwy KK, East of Darbo)



# Dog License Application

License Number: \_\_\_\_\_



Town of Buchanan  
N178 County Rd N  
Appleton, WI 54915-9459

*"In the Spirit of Town Government"*

Phone: (920) 734-8599  
Fax: (920) 734-9733  
www.townofbuchanan.org

## Application Requirements:

<i>By Mail:</i>	<i>In Person:</i>
Complete Application Form (below)	Complete Application Form (below)
Copy of Rabies Certificate (retain a copy for yourself)	Copy of Rabies Certificate (retain a copy for yourself)
Fee (plus late fee if after March 31st)	Fee (plus late fee if after March 31st)
<b>Self Addressed Stamped Envelope</b>	

OWNER NAME: \_\_\_\_\_

NAME OF DOG: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

COLOR: \_\_\_\_\_

\_\_\_\_\_ BREED: \_\_\_\_\_

PHONE: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

### ~~FEE SCHEDULE~~

Neutered Male	\$7.00
Spayed Female	\$7.00
Male-Not Neutered	\$12.00
Female-Not Spayed	\$12.00
<i>Late Charge*</i>	\$5.00

\*A license obtained after March 31<sup>st</sup> will be charged a \$5.00 late fee/per dog

Total Amount Paid \$ \_\_\_\_\_

Regardless of when your dog is next due for their rabies shot you need to obtain the license with their current rabies certificate prior to March 31st. If you obtained a dog license last year but no longer have the dog, please contact the Town of Buchanan so we can remove your information from our database. Thank you!

\*\*\*\*\*

## Notice to Dog Owners:

Dogs running at large and untagged dogs are subject to impoundment; penalties.

*Wisconsin State Statute 174.05* requires the owner of any dog more than five (5) months of age **must have their dog licensed and tagged.**

Dogs running at large and untagged dogs are subject to impoundment and the owners may pay penalties. A dog is considered to be running at large if it is off the premises of its owner and not under the control of the owner or some other person. A dog is considered to be untagged if a valid license tag is not attached to a collar which is kept on the dog whenever the dog is outdoors, unless the dog is securely confined in a fenced area. An officer shall attempt to capture and restrain any dog running at large or any untagged dog. If the owner of a dog negligently or otherwise permits the dog to run at large or be untagged, the owner shall forfeit not less that \$25 or more than \$100 for the first offense, and not less than \$50 or more than \$200 for subsequent offenses.

## Dog License Receipt

# Dog Licenses Expire December 31st

The Town is reminding residents that the owner of a dog more than five (5) months old is required to obtain an annual dog license.

You must bring in a current rabies vaccination certificate from a veterinarian in order to be issued a license. In addition, to be eligible for the spayed/neutered rate, you must provide documentation of the procedure from your veterinarian.

Dog licenses are sold at the Town Hall. The annual license fees are as follows:

**Spayed or Neutered - \$7.00**

**Not Spayed or Not Neutered - \$12.00**

Licenses issued after March 31, 2015 will pay an additional \$5.00 late penalty per Wisconsin State Statutes.



## Be Safe, Be Bright!

Walking by moonlight sounds romantic, but visibility and personal safety should take precedent.



Public safety professionals recommend that you wear light-colored clothing and/or reflective clothing when walking at night. The more reflectivity the better. Dark clothing can appear invisible to drivers at dusk, even when they approach you. Shoes with reflective straps or flashing lights are also very helpful.

Walk in well-lit, active locations. Use sidewalks or trails whenever possible. If no sidewalk is available, walk on the left side of the road so you can see oncoming traffic. When walking through a crosswalk (or near a driveway), make eye contact with the driver to ensure s/he sees you.

Whenever possible, avoid walking alone at night. If you plan to take a long walk at night, let someone know where you're going and when you plan to return. Better yet, take that person along with you!

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Dr. Ann Lange DPM, FACFAS

# 2015 Garbage, Recycling & Yard Waste Info

## Garbage Delays During Holiday Weeks

Please note that when your garbage day falls within the **week of a holiday**, everyone who normally has their pick up **on that holiday, and everyone after the holiday during that week**, will be delayed one day for pick up.

## Bulky Item & Appliance Pick-Up

*For bulky items and appliances to be picked up, stickers need to be purchased.*

All stickers need to be purchased at the Town Hall office before noon on the third Tuesday of each month. The pick ups for these items will take place **on the third Wednesday of each month**.

Large bulky items and appliances that do not contain Freon will cost \$20.00 each. Small bulky items will cost \$10.00 each. Appliances containing Freon or a refrigerant will cost \$50.00 each.

## When is Garbage & Recycling Pickup?

Garbage & Recycling refuse is picked up weekly on the same collection day (with the exception of holidays). To find out the collection day for your specific street, go to the Town's website at:

<http://townofbuchanan.org/town-services/garbage--recycling/pick-up-days>

### 2015 Yard Waste Pick-Up Weeks

During these weeks only, your yard waste goes out on your normal garbage day:

May 11-15  
June 15-19  
July 13-17  
August 17-21  
Sept. 14-18  
Oct. 5-9 & Oct. 19-23  
Nov. 2-6 & Nov. 16-20

*Please help to keep your neighborhood clean by following these rules and helpful hints:*

- Your garbage and recyclables must be out by 6:00 a.m. on your scheduled pickup day. If you are late, Advanced Disposal will not return to retrieve your garbage.
- There is a limit of no more than five 30-gallon trash bags per residence per week.
- No bag or container should weigh more than 50 lbs.
- Bag and close all garbage even if you are using a garbage can.
- Be sure to bag packing materials such as packing peanuts, bubble wrap, etc.
- Make sure that your garbage and recyclables are on the same side of the street close to each other. Advanced Disposal is using one truck to pick up your recycling and garbage all at once. NOTE: Yard waste is the only thing that should be placed on the opposite side of your driveway away from your weekly garbage.
- Large over sized items and appliances require stickers that need to be purchased at the Town Hall weekdays between 8:00 a.m. and 4:00 p.m. You will then be added to the list for the next large item and appliance pick up.
- Recycling is mandatory and if it is mixed with regular trash, it can be refused to be picked up.
- Cardboard should be cut into pieces no larger than 2' x 2', then placed in with all other recycling.
- Blue recycling bags are no longer accepted. Please use a container clearly marked with a recycling emblem. There are recycling stickers available at the Town Hall if you would like to designate your own container.

**IF YOUR GARBAGE OR RECYCLING IS NOT PICKED UP, PLEASE CALL ADVANCED DISPOSAL SERVICES AT: 1-800-279-1930**

## Snow Emergencies!

### *Are you prepared for another Winter?*

There may be occasions when the Town must declare a snow emergency.

The decision to declare a snow emergency is made on a case-by-case basis and is determined on conditions and available resources.



If a snow emergency is declared there shall be no parking for 48 hours or until snow operations have been completed. The Town will make announcement of such emergency to be broadcast on WHBY and WAPL radio stations, Twitter & the Town website.

## Winter Snow Season

### Winter Parking Regulations

Per the Code of the Town of Buchanan, (§495-19 and §495-14), No person shall park any vehicle upon any street in the Town between the hours of 2:00 a.m. and 6:00 a.m. from November 1st through March 31st.

### Snow & Ice on Sidewalks

Residents and business owners are reminded that sidewalks adjacent to their property need to be cleared and maintained clear of snow and ice throughout the winter season. Please note that shoveling, blowing or plowing snow into the street is against the law and endangers the motoring public.

### Fire Hydrants & Snow

Snow fall, combined with frozen plowed snow bury fire hydrants under large amounts of compacted snow, thus making them difficult to find and use in an emergency.

**Don't let your neighborhood hydrant remain "undercover" this winter!**

We are asking that you help us by keeping the fire hydrant closest to your home or business clear of snow. Snow should be removed about three feet (3') away from the hydrant in all directions and a pathway cleared between the hydrant and the nearest roadway.

### TOWN WEBSITE:

For more information on Town services, please visit the Town website at: [www.townofbuchanan.org](http://www.townofbuchanan.org)

## Changes to Open Burning Regulations & Permits

In order to promote the public health, safety and welfare and to safeguard the health, comfort, living conditions, safety and welfare of the citizens of the Town of Buchanan (from threats) due to the air pollution and fire hazards of open burning, outdoor burning and refuse burning ordinances have been changed, effective January 1, 2015.

The Ordinance applies to all outdoor burning and refuse burning within the Town of Buchanan.

- A. It does not apply to grilling or cooking using charcoal, wood, propane or natural gas in cooking or grilling appliances.
- B. It does not apply to burning in a stove, furnace, fireplace or other heating device within a building used for human or animal habitation unless the material being burned includes refuse as defined in § 209-9 of the Municipal Code.
- C. This article does not apply to the use of propane, acetylene, natural gas, gasoline or kerosene in a device intended for heating, construction or maintenance activities.

## Three Key Changes to Open Burning:

1. No person shall start or maintain any open burning without obtaining a burning permit issued by the Town of Buchanan. This does not include small recreational fires provided that the fire is confined by a control device or structure such as a fire ring or fire pit.
2. A fee for each burning permit shall be paid as indicated on the application (\$10 for Open Burning & \$25 for Annual Burn Barrel).
3. Open burning shall only be conducted on Saturdays, other than legal holidays, as defined by § 995.20, Wis. Stats., between the hours of 8:00 a.m. and 8:00 p.m.



**Please note:** Other amendments to the Code have been made.

**To read the full code, go to our website:**

<http://townofbuchanan.org/your-government/municipal-code>



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 Monday - Friday

Website: [www.townofbuchanan.org](http://www.townofbuchanan.org)

# What's Inside

Questions & input regarding the *Buchanan Town Spirit* newsletter should be directed to:

Town Administrator/Clerk  
 N178 County Rd N  
 Appleton, WI 54915

You may also access the newsletter online at:  
[www.TownofBuchanan.org](http://www.TownofBuchanan.org)

2015 Town Budget Overview	Page 2
Property Tax Bills & Payments	Page 3
Dog Licenses & Application	Page 4
Be Safe, Be Bright at Night	Page 5
2015 Garbage/Recycling Info	Page 6
Winter Snow Season Reminders	Page 7
Open Burning Regulations	Page 7

# Town Calendar

## January

- 1 Town Hall Closed
- 12 Plan Commission (7pm)
- 20 Town Board Meeting (7pm)
- 21 Bulky Items Pickup

## February

- 9 Plan Commission (7pm)
- 17 Spring Primary Election  
(if needed)
- 24 Town Board Meeting (7pm)
- 18 Bulky Items Pickup

## March

- 9 Plan Commission (7pm)
- 17 Town Board Meeting (7pm)
- 18 Bulky Items Pickup

