



*"In the Spirit of Town Government"*

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**TOWN OF BUCHANAN, OUTAGAMIE COUNTY, WI  
NOTICE OF THE TOWN BOARD MEETING  
TUESDAY, DECEMBER 15, 2015 AT 7:00 P.M.  
BUCHANAN TOWN HALL, N178 COUNTY RD N, APPLETON, WI 54915**

**AGENDA**

*Notice is hereby given that the Buchanan Town Board may take action on any item listed within this agenda.*

**1. CALL MEETING TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL & VERIFY PUBLIC NOTICE**

**4. CONSENT AGENDA**

- a). Approval of the Minutes of November 12, 2015 Special Town Meeting.
- b). Approval of the Minutes of November 17, 2015 Town Board Meeting.
- c). Approval of November 2015 Treasurer Report & Approve Bills.
- d). Approval of Operator's License Applications, With No Applicable Violations per Town Policy.
- e). Approval of Election Inspectors for 2016-2017 Term.

*All items listed under the Consent Agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the General Order of Business and considered at this point on the agenda.*

**5. PUBLIC COMMENT FORUM**

*General public comments will be limited to five minutes in length. Commentators must state name and address for the record. The Board's role is to listen and not discuss/debate comments nor take action on those comments at this time.*

**6. PRESENTATIONS:**

- a). 1-Year Service Recognition to Eugene Reece and Ben Schmidt, Buchanan Fire & Rescue.

**7. ROUTINE REPORTS:**

- a). Town Deputies – Update/Monthly Report on Town Law Enforcement Activities.
- b). Fire, EMS & Emergency Management – Update/Monthly Report on Fire, EMS & Emergency Management.
- c). Town Administrator – Update/Monthly Report on Administrative Activities.

**8. PLAN COMMISSION ITEMS FOR DISCUSSION & POSSIBLE ACTION: NONE**

**9. UNFINISHED BUSINESS FOR DISCUSSION & POSSIBLE ACTION: NONE**

**10. NEW BUSINESS FOR DISCUSSION & POSSIBLE ACTION:**

- a). Collection Services Agreement with Finance System of Green Bay, Inc. – For Discussion and Possible Action.
- b). Request for 2016 Codification Services with General Code – For Discussion and Possible Action.
- c). Network Server IT Replacement Proposal from Corporate Network Solutions – For Discussion and Possible Action.
- d). Request from Resident at N179 Van Handel Drive to assist w/ tree removal from Town Hall Park – For Discussion and Possible Action.

**11. CLOSED SESSION:**

- a). Closed session pursuant to section 19.85(1)(c) of the Wisconsin State Statutes: Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Review of performance evaluation data and compensation/benefits for specific employees.

**12. FUTURE AGENDA ITEMS**

Meeting agenda/discussion items and possible action on future Town Board agenda, including specific items for inclusion on or exclusion from a future agenda.

**13. ADJOURNMENT**

Joel Gregozeski, Administrator/Clerk

Dated: December 9, 2015

Agendas are posted in the following locations: Town Hall bulletin board & Town Website: [www.townofbuchanan.org](http://www.townofbuchanan.org). Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Clerk's Office at (920) 734-8599 with as much advance notice as possible.