



# Buchanan Town Spirit

A NEWSLETTER FROM YOUR TOWN

ISSUE NO. 16 WINTER 2019

## ***Town Officials***

### **Town Board**

**Mark McAndrews**, Town Chairman

**Karen Lawrence**, Supervisor I

**Dennis Reinke**, Supervisor II

**Chuck Kavanaugh**, Supervisor III

**Tom Walsh**, Supervisor IV

### **Town Staff**

**Tony Brown**, Town Administrator

**Cynthia Sieracki**, Clerk–Treasurer

**Cathy Bolwerk**, Deputy Clerk–  
Treasurer

**Ray Mohr**, Fire & Rescue Chief

**Paul Hermes**, Building Inspector

## **Town Road Design to Address Drainage & Public Safety**

The Town Board approved NEW road specifications at their August meeting. There are many reasons the road design was modified and we'll go over two significant ones. Drainage has been an issue in the Township for many years. In 2018, there has been a 223% increase in reported drainage concerns compared to 2014. With this understanding, the Town Board identified drainage as the most significant and pressing matter. Also, with more residents walking and biking for recreation and transportation the current road design has become a public safety concern.

To address drainage and public safety, three road designs were approved. The first will primarily be used in subdivisions east of CTH 55. This design includes storm sewer and sump pump discharge pipes connected to the storm sewer.

The two remaining road designs are for the urbanized area of Town, west of CTH 55. Alternative Option U5, which will only be used on major roads, includes no ditches, storm sewer, sump pump discharge pipes connected to the storm sewer, sidewalks and additional space on the roadway for multi-modal transportation.

Alternative Option U6, includes no ditches, storm sewers and sump pump discharge pipes connected to the storm sewer. This road spec will be used on interior streets in subdivisions.

To see each road design, go to <http://www.townofbuchanan.org/our-community/news-notices/town-road-design-to-address-drainage-public-safety/>

## **Christmas Tree Pickup: JANUARY 9, 2019**

The Town will not pick up wreaths or trees with plastic bags, stands, and wires or lights attached to them. Trees that are frozen into the snow banks will be left until the spring.



# 2019 Town Budget Overview

The Town Board approved the 2019 Town budget of \$3,194,580 at their regular meeting on Tuesday, November 13th. This will result in a Town tax rate of \$3.32 per \$1,000 of assessed value.

This is a modest decrease of 3¢ per \$1,000 of assessed value. It is important to note the Town only accounts for approximately 17% of your gross property tax bill. **The 2019 Tax Rate Summary details tax rates of all applicable jurisdictions in the Town of Buchanan and provides tax rate information for the last two years by school district.**

Overall, Town spending for 2019 will decrease by approximately 17.94%. This can largely be attributed to a decrease in debt spending for capital projects. However, the Town will continue to spend a sizable amount of its 2019 budget on capital improvement projects. Roughly \$760,000 will be spent on road repair and maintenance activities. At the same time, during 2019 the Town will be preparing to ramp up investment in roadway infrastructure by developing a multi-year Road Repair Program based on the Town's NEW road specifications to address drainage and road conditions.

*“The Town’s 2019 Budget was prepared with the goal of meeting the Town’s Mission of providing essential Town services.”*

## What is the Town Budget?

Per the requirements under Wisconsin State Statutes, the Town of Buchanan is required to prepare and adopt an annual fiscal year budget. As required, the budget lists all existing indebtedness and all anticipated revenue from sources during the ensuing fiscal year. Additionally, appropriations for each department, service, or activity must also be shown.

The Town publishes its annual fiscal year budget online. The 2019 budget can be found on the Town’s website at the web address listed below.

**More Budget Information:** More information on the Town’s budget and finances can be found at: <http://www.townofbuchanan.org/town-services/finance-taxes/>

## 2019 Budget Statistics...

2018-2019 BUDGET COMPARISON				
	2018 Adopted	2019 Adopted	Dollar Change	Percent Change
<b>Total Budget</b>	\$ 3,892,750	\$ 3,194,580	\$ (698,170)	-17.94%
<b>Town Levy</b>	\$ 2,023,733	\$ 2,215,793	\$ 192,060	9.49%
<b>Other Revenues*</b>	\$ 1,869,017	\$ 978,787	\$ (890,230)	-47.63%
<b>Estimated Assessed Value</b>	\$ 604,501,100	\$ 666,629,700	\$ 62,128,600	10.28%
<b>Local Tax Rate</b>	\$ 3.35	\$ 3.32	\$ (0.03)	-0.90%
<b>Estimated Residential Town Tax Bill**</b>	\$ 762.80	\$ 755.96	\$ (6.83)	-0.90%

\* Other Revenues consist of: local revenues (permits, fees, fines, special assessments, interest earnings, etc.), intergovernmental revenues (state and federal sources) and debt

\*\* Assumes an average residential value of \$227,700 in both years

## Property Tax Bills

For additional copies of your real estate tax bills, please contact the Outagamie County Treasurer’s Office at (920) 832-5065. Tax information can also be found online at:

<http://outagamiecowi.wgxtreme.com/property>

### Tax Bills Mailed in December Reflect the Following Net Tax Rates:

Town residents who reside in:	
<b>Kimberly Area School District</b>	<b>\$16.04 (-5.81%)</b>
<b>Kaukauna School District</b>	<b>\$17.00 (-5.29%)</b>
<b>Wrightstown School District</b>	<b>\$16.52 (-1.78%)</b>
<b>Appleton School District</b>	<b>\$16.75 (-2.84%)</b>

The Town’s portion is \$3.32 (-0.90%) of the total tax rate.

# Property Tax Bills & Payments

**IN FULL & 1ST INSTALLMENT:** 2018 tax bills were mailed in early December. The first installment will be due to the Town of Buchanan by January 31, 2019. (All payments after that date must be made payable to the Outagamie County Treasurer and mailed or taken in person to the Outagamie County Treasurer, 410 S. Walnut St., Appleton, WI 54911.)

***We strongly encourage you to mail your payment, by check or money order, payable to the Town of Buchanan. Please include a phone number on the check.***

**RECEIPTS.** If you require a paper receipt, enclose a self-addressed, stamped envelope along with your tax bill and payment. A paper receipt will NOT be mailed unless a self-addressed, stamped envelope is included. If you'd like an electronic copy, include a clearly printed email address. All paid tax information is available on Outagamie County's website.

If you desire to pay your **FULL or 1st INSTALLMENT** taxes **IN-PERSON**, please observe the tax collection dates and times printed on your tax bill.

**SECOND INSTALLMENT.** Payable to Outagamie County Treasurer by July 31, 2019. Address: 410 S. Walnut St., Appleton, WI 54911. The Town cannot accept 2nd installment payments or late 1st installment payments.

**CREDIT CARD PAYMENTS.** To pay property taxes by credit or debit card, the information is available online at Outagamie County's website. The Town of Buchanan does not accept credit or debit cards at Town Hall at this time for tax payments.

**Special Assessment Codes:** The following special assessment codes might appear on your tax bill: 04 Street Lights; 14S Storm Water Utility; 10P POWTS; 13 Garbage/Refuse Collection; 15/16 Delinquent Water/Sewer. Tax balances can be viewed on the Outagamie County website.

The **Outagamie County Acting Treasurer** is Trenten Woelfel, 920-832-5065. If your mailing address has changed, please update it with the County Treasurer's office. All tax bills are sent to the last recorded individual/address on record.



**Dog License Application**

**License Number:** \_\_\_\_\_



**Town of Buchanan  
N178 County Rd N  
Appleton, WI 54915**

**Phone: 920-734-8599  
Fax: 920-734-9733  
www.townofbuchanan.org**

**Application Requirements: Licenses expire on December 31<sup>st</sup> of each year.**

<i>By Mail:</i>		<i>In Person:</i>	
Complete Application Form (below)		Complete Application Form (below)	
Copy of Rabies Certificate (retain a copy for yourself)		Copy of Rabies Certificate (retain a copy for yourself)	
Fee (plus late fee if after March 31st)		Fee (plus late fee if after March 31st)	
Self Addressed Stamped Envelope			

OWNER NAME: \_\_\_\_\_

NAME OF DOG: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

COLOR: \_\_\_\_\_

\_\_\_\_\_

BREED: \_\_\_\_\_

PHONE: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

CHIP # \_\_\_\_\_

~~FEE SCHEDULE~~

Neutered Male	\$7.00	Total Amount Paid \$ _____
Spayed Female	\$7.00	
Male-Not Neutered	\$12.00	
Female-Not Spayed	\$12.00	
Late Charge*	\$5.00	
*A license obtained after March 31 <sup>st</sup> will be charged a \$5.00 late fee per dog		Regardless of when your dog is next due for their rabies shot you need to obtain the license with their current rabies certificate prior to March 31 <sup>st</sup> . If you obtained a dog license last year but no longer have the dog, please contact the Town of Buchanan so we can remove your information from our database. Thank you!

\*\*\*\*\*

**Notice to Dog Owners:**

Dogs running at large and untagged dogs are subject to impoundment; penalties.

Wisconsin State Statute 174.05 requires the owner of any dog more than five (5) months of age **must have their dog licensed and tagged.**

Dogs running at large and untagged dogs are subject to impoundment and the owners may pay penalties. A dog is considered to be running at large if it is off the premises of its owner and not under the control of the owner or some other person. A dog is considered to be untagged if a valid license tag is not attached to a collar which is kept on the dog whenever the dog is outdoors, unless the dog is securely confined in a fenced area. An officer shall attempt to capture and restrain any dog running at large or any untagged dog. If the owner of a dog negligently or otherwise permits the dog to run at large or be untagged, the owner shall forfeit not less than \$25 or more than \$100 for the first offense, and not less than \$50 or more than \$200 for subsequent offenses.

**Dog License Receipt**

Town Issued License Number:		Amount Paid: \$	
Notes:		Cash	Check Number:
		Date:	

# 2019 Garbage, Recycling & Yard Waste Info

## Holiday Week Pick-Ups

Please note that when your garbage day falls within the **week of a holiday**, everyone who normally has their **pick-up on that holiday, and everyone after the holiday during that week**, will be delayed one day for pick-up.

## Bulky Item & Appliance Pick-Up

*For bulky items and appliances to be picked-up, stickers need to be purchased at the Town Hall.*

All stickers need to be purchased at the Town Hall office before noon on the third Tuesday of each month. The pick-ups for these items will take place **on the third Wednesday of each month**.

Large bulky items and appliances that do not contain Freon will cost \$20.00 each. Small bulky items will cost \$10.00 each. Appliances containing Freon or a refrigerant will cost \$50.00 each.

**IF YOUR GARBAGE OR RECYCLING IS NOT PICKED-UP**

**PLEASE CALL ADVANCED DISPOSAL SERVICES AT:**

**1-800-279-1930**

## When is Garbage & Recycling Picked-Up?

Garbage & Recycling is picked-up weekly on the same collection day (with the exception of holidays). To find out the collection day for your specific street, go to the Town's website at: <http://townofbuchanan.org/town-services/garbage--recycling/pick-up-days>

## 2019 Yard Waste Pick-Up Weeks

During these weeks only, your yard waste goes out on your normal garbage day:

**April 22-26**

**May 13-17**

**June 17-21**

**July 15-19**

**August 12-16**

**September 23-27**

**October 7-11**

**November 4-8 & December 2-6**

# Winter Snow Season

## Snow Emergencies!

There may be occasions when the Town must declare a snow emergency.



The decision to declare a snow emergency is made on a case-by-case basis and is determined on conditions and available resources.

If a snow emergency is declared, there shall be no parking on Town roads for 48 hours or until snow operations have been completed. The Town will make announcements on broadcasts such as WHBY and WAPL radio stations, Twitter & the Town website.

## Winter Parking Regulations

Per the Code of the Town of Buchanan, (§495-19 and §495-14), no person shall park any vehicle upon any street in the Town between the hours of 2:00 a.m. and 6:00 a.m. from November 1st through March 31st.

## Snow & Ice on Sidewalks

Residents and business owners are reminded that sidewalks adjacent to their property need to be cleared of snow and ice throughout the winter season. Please note that shoveling, blowing, or plowing snow into the street is against the law and endangers the motoring public.

## Fire Hydrants & Snow

Snow fall combined with frozen plowed snow, buries fire hydrants under large amounts of compacted snow, thus making them difficult to find and use in an emergency.

**Don't let your neighborhood hydrant remain "undercover" this winter!**

We ask that you help us by keeping the fire hydrant closest to your home or business clear of snow. Snow should be removed about three feet (3') away from the hydrant in all directions and a pathway cleared between the hydrant and the nearest roadway.

**TOWN WEBSITE: [www.townofbuchanan.org](http://www.townofbuchanan.org)**

## Open Burning Regulations & Permits

In order to promote the public health, safety, and welfare and to safeguard the health, comfort, living conditions, safety, and welfare of the citizens of the Town of Buchanan [from threats] due to the air pollution and fire hazards from open burning, outdoor burning, and refuse burning, the related Ordinance was changed and went into effect on January 1, 2017.

The Ordinance applies to all outdoor burning and refuse burning within the Town of Buchanan.

- A. It does not apply to grilling or cooking using charcoal, wood, propane, or natural gas in cooking or grilling appliances.
- B. It does not apply to burning in a stove, furnace, fireplace or other heating device within a building used for human or animal habitation unless the material being burned includes refuse as defined in § 209-9 of the Municipal Code.
- C. This article does not apply to the use of propane, acetylene, natural gas, gasoline or kerosene in a device intended for heating, construction or maintenance activities.

## Open Burning:

1. No person shall start or maintain any open burning without obtaining a burn permit issued by the Town of Buchanan. This does not include small recreational fires provided that the fire is confined by a control device or structure such as a fire ring or fire pit.
2. A fee for an annual burn permit has been eliminated.
3. Open burning shall only be conducted on Saturdays, other than legal holidays, as defined by § 995.20, Wis. Stats., between the hours of 8:00 a.m. and 8:00 p.m.



**To read the full code, go to our website:**

<http://townofbuchanan.org/your-government/municipal-code>

or visit the Town Hall to receive a copy of the full Code.

# 2019 Recycle Collection Calendar

January '19						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

  

April '19						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

  

July '19						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

  

October '19						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

February '19						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

  

May '19						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

  

August '19						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

  

November '19						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

March '19						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

  

June '19						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

  

September '19						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

  

December '19						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

**Recycling Collection**

**Holiday**

No Garbage or Recycling collection.

Collection is delayed 1 day after a holiday



PRSRT STD  
US POSTAGE  
**PAID**  
NEW BERLIN, WI  
PERMIT NO. 188

**NI78 County Rd N  
Appleton, WI 54915**

Phone: 920-734-8599

Fax: 920-734-9733

E-mail: [clerk@townofbuchanan.org](mailto:clerk@townofbuchanan.org)

Office Hours:

7:00 a.m. to 4:00 p.m. - Monday - Thursday

7:00 a.m. to 12:00 p.m. Friday

**Website: [www.townofbuchanan.org](http://www.townofbuchanan.org)**

Questions & input regarding the *Buchanan Town Spirit* newsletter should be directed to:

**Town Administrator  
N178 County Rd N  
Appleton, WI 54915**

You may also access the newsletter online at:  
[www.TownofBuchanan.org](http://www.TownofBuchanan.org)

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# Town Calendar

## JANUARY



1-Town Offices Closed  
14-Plan Commission Mtg.  
22-Town Board Mtg.  
16-Large Item Pick-Up \*\*



## FEBRUARY

11-Plan Commission Mtg.  
19-Spring Primary Election  
20-Large Item Pick-up \*\*  
26-Town Board Mtg.



## MARCH

11-Plan Commission Mtg.  
19-Town Board Mtg.  
20-Large Item Pick-up \*\*

\*\* You must first purchase a sticker for Large items