



**A NEWSLETTER FROM YOUR TOWN**

**FALL 2023**

### *Town Officials*

#### *Town Board*

Joe Coenen, Town Chairperson  
Karen Lawrence, Supervisor #1  
Paul Knuppel, Supervisor #2  
Chuck Kavanaugh, Supervisor #3  
Tom Walsh, Supervisor #4

#### *Town Staff*

Michael J.D. Brown, Town Administrator  
Cynthia Sieracki, Clerk-Treasurer  
Nichole Nielsen, Deputy Clerk-Treasurer  
Dennis Jandrey, Engineering Technician  
Ray Mohr, Fire & Rescue Chief  
Paul Hermes, Building Inspector

### **SCHOOL IS IN SESSION...**

With the return to school, the increase of children on and near the roadways can cause increased danger for pedestrians and drivers. Please observe the following safety rules and tips on how to drive near school buses:

- Be aware of the peak school commuting hours in your town and pay extra attention while driving.
- Drive carefully and at reduced speeds in neighborhoods where children congregate at bus stops and especially in school zones.
- Slow down when driving behind a school bus as they may make frequent and sudden stops.

Learn the flashing light signal system used in your state. This generally consists of slowing down when the bus is flashing yellow lights and coming to a complete stop while the bus is flashing red lights.

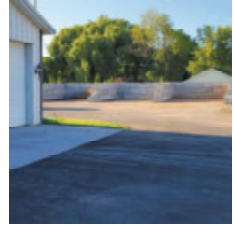
<https://docs.legis.wisconsin.gov/statutes/statutes/346/vii/48/1#>



We greatly appreciate your support of the Community Blood Center blood drive that was held in August. We look forward to more events in the years ahead!

**TOWN FACILITIES WILL BE CLOSED ON:**  
**NOVEMBER 23 & 24, 2023**  
**DECEMBER 25 & 26, 2023**  
**JANUARY 1, 2024**

## Yard Waste Transfer Site Update



### Eligible Users

Town residents residing in households serviced by the Town Garbage collection program are eligible to use the Site. This does not include Commercial, Rental Property Owners, and Businesses. To use the Site residents must acquire a Yard Waste Transfer Site Sticker from the Town Hall, after filling out the application and paying the sticker price of \$40.00.

The stickers are valid for one (1) calendar year. You may have (2) two stickers per household.

### Location

N124 County Rd N, Appleton, WI 54915

### Hours of Operation

Sunday	Closed	Thursday	2:00 pm - 6:00 pm
Monday	8:00 am - 12:00 pm	Friday	Closed
Tuesday	2:00 pm - 6:00 pm	Saturday	9:00 am - 3:00 pm
Wednesday	8:00 am - 12:00 pm		

The site will open April through November, weather permitting.

The site will be open for special occasions and events, **but closed on Town observed holidays.**

### Materials Accepted:

Grass Trimmings, Weeds	Flowers & Vegetable garden debris
Leaves	Sticks & Branches (Maximum length of 6' and width of 6")
Fruit	Nuts

**A refuse container will be available for disposing containers, tarp material, etc.**

### Materials Not Accepted:

Sod, Stumps	Roots
Dirt	Rocks
Gravel	Concrete & Asphalt
Lumber & other wood	Sticks & Branches over 6' in length and/or 6" in width, building materials

**Anything classified as garbage, refuse, or recyclable**

**Rules and other information** are on the website at: <https://www.townofbuchanan.org/town-services/garbage-recycling/yard-waste> or available at the Town Hall.

## Fire Prevention Month

October is [Fire Prevention Month](#)! The goal of Fire Prevention Month (and week October 8th - 14th) is to raise fire safety awareness and help protect homes and families. In 1922, the National Fire Protection Association (NFPA) named the second week of October Fire Prevention Week in commemoration of the Great Chicago Fire in 1871.

Today, we celebrate Fire Prevention Week and Month by spreading fire safety awareness and educating families, students and communities across the United States with help from our partners and local fire departments.

This Fire Prevention Month, First Alert is also celebrating 65 years of being a trusted fire safety partner. We are dedicated to "Protecting the Moments" and encourage you to gather your family and discuss fire safety.

Enjoy the moments and memories you create with your loved ones with peace of mind knowing you're protected.



## SNOW SEASON REMINDERS

### Winter Parking Regulations

Per the Code of the Town of Buchanan, (§495-14 and §495-19), no person shall park any vehicle upon any street in the Town between the hours of 2:00 a.m. and 6:00 a.m. from November 1st through March 31st.

### Snow & Ice on Sidewalks

Residents and business owners are reminded that sidewalks adjacent to their property need to be cleared and maintained clear of snow and ice throughout the winter season. Please note that shoveling, blowing or plowing snow into the street is against the law and endangers the motoring public.

### Snow Emergencies

There may be occasions when the Town must declare a snow emergency. The decision to declare a snow emergency is made on a case-by-case basis and is determined on conditions and available resources. When a snow emergency is declared there shall be no parking upon any street in the Town for 48 hours or until snow removal operations have been completed. The Town will make an announcement of such emergency to be broadcast on WHBY and WAPL radio stations, Facebook, Twitter, and the Town website.

### Storage of Boats, Campers & Trailers

From November 1 to March 31st of each year, boats, campers and trailers may no longer be stored within the front yard. These items may be stored year round in the side yard on a gravel/paved surface or in the rear yard. Certain setback restrictions apply. Please visit our website for more information.

### Abandoned & Junked Vehicles

Pursuant to §492-2 of the Code of the Town of Buchanan, no person owning or having custody of any abandoned or junked motor vehicle shall store or permit any such vehicle to remain on any private property for a period of more than ten (10) days. Such storage is declared to be a public nuisance and may be abated or removed and forfeiture may be imposed.



### Annual Budget Meeting

The Annual Budget Hearing and Special Town Meeting will be held on November 2, 2023 at 7:00pm at the Town Hall, and is open to the public.



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## 2023 Garbage, Recycling & Yard Waste Info

### Bulky Item & Appliance Pick-Up

Bulky items must have stickers on them. All stickers need to be purchased at the Town Hall office before noon on the Tuesday before pick-up each month. Pick-up for these items is scheduled **on the third Wednesday of each month.**

Large bulky items and appliances will cost \$20.00 each. Small bulky items will cost \$10.00 each.

<https://www.townofbuchanan.org/town-services/garbage-recycling/appliances-large-items>



**Note: TV's, Electronic items or anything with Freon can not be picked up.**

### Holiday Week Pick-Ups

When your garbage day falls within the week of a holiday, **everyone who normally has their pick-up on that holiday, and everyone after the holiday during that week, will be delayed one day for pick-up.**

**When is Garbage & Recycling pick-up?**

Recycling is picked up every other week on the same collection day as your garbage. To find out the collection day for your specific street, go to the Town's website under Town Services.

<https://www.townofbuchanan.org/town-services/garbage-recycling>

## RECYCLE WEEK CALENDAR

\*Dates in **Purple** are holidays no collection of any kind.

October '23						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November '23						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

December '23						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Recycling Weeks  
Large Item Pick-Ups

**NO PICK UP ON PURPLE**  
Days of holiday pickup will be pushed back one day for that week

**GFL HOLIDAY SCHEDULE (OFF)**  
Thanksgiving 11/23/2023  
Christmas Day 12/25/2023

### Yard Waste Stickers

Pick up at the Town Hall during business hours, fee of \$40 will need to be paid in order to obtain sticker(s).

### REMINDER—

Do not put brush, grass clippings, ashes, construction material ect. into the garbage carts. **ONLY** house hold waste allowed. It is also required that all garbage be bagged as garbage flies out of the truck when loose.



**Recycling: Plastic bags are NOT recyclable. Please do not put any loose plastic or plastic bags in recycling. Also DO NOT bag your recycling material.**

If you have any questions you can visit the County website at: [www.recyclemoreoutagamie.org](http://www.recyclemoreoutagamie.org) or pick up a Guide at the office.

## CALLING ALL DOGS!

2024 tags will be available around December 1, 2023.

If you are more than five months old, tell your owner that you need a shiny new tag for your collar.

Your owner **must bring** in a current rabies vaccination certificate from a veterinarian in order to be issued a license. It's only \$7.00 if you are spayed or neutered, but your owner needs to bring proof of that from your veterinarian.

Dog licenses are sold at the Town Hall or by downloading and mailing the completed application with payment, rabies certificate & self-addressed stamped envelope.

<https://www.townofbuchanan.org/home/showpublisheddocument/745/637799925561530000>

The annual license fees are as follows:

**Spayed or Neutered - \$7.00**

**Not Spayed or Not Neutered - \$12.00**

**Limit - 3 Dogs**

Licenses issued after March 31, 2024 will be an additional \$5.00.



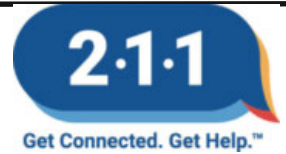
## Update to Springfield Park



We are excited to announce that renovations to Springfield Park will be underway this fall. In October, drainage improvements will be made, off street parking will be added along Just About Lane, and existing play equipment will be removed.

In the spring, new equipment and playing surfaces (including tennis and pickleball courts) will be installed. The planned renovation will improve access, safety, convenience, and usability of one of our best community resources.

### WHAT IS 2-1-1



2-1-1 is a free telephone number providing access to local community services.

2-1-1 is available in multiple languages, allowing those in need to access information and obtain referrals to physical and mental health resources; housing, utility, food, and employment assistance; and suicide and crisis interventions.

Anyone can call 2-1-1 at any time, 24 hours a day, 365 days a year, to talk with someone.

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## Information for 2023 Tax Payments

2023 Tax Bills will be mailed in mid-December.

**IN FULL OR 1ST INSTALLMENT:** Payable to the Town of Buchanan by January 31, 2024  
Address: N178 County Rd. N, Appleton, WI 54915.

*We encourage you to mail your payment, by check or money order and please include your phone number on the check!*

*The Town of Buchanan discourages cash payments. Tax payments can be dropped in our drop box on the Southwest corner of Town Hall.*

For details on how to pay property taxes by Credit or Debit card, go to Outagamie County's website: [www.outagamie.org](http://www.outagamie.org) (Department-Treasurer).

**SECOND INSTALLMENT:** Payable to Outagamie County Treasurer by July 31, 2024  
Address: 320 S. Walnut St., Appleton, WI 54911.

*The Town of Buchanan cannot accept second installment payments!*

### RECEIPTS

Receipts will be dated the date on which the monies are physically received at the Treasurer's office.

*If you require a receipt, enclose a self-addressed, stamped envelope along with your tax bill stub and payment.*

All paid tax information is available on Outagamie County's website as soon as payments are posted, and you can print payment information for your records.

### TAX OVER PAYMENT REFUNDS

No refund is given, unless payment is over the full tax bill amount. There are **NO CASH REFUNDS** for amounts over \$30.00. Refund checks will be issued within three weeks after payment is applied.

### IN-PERSON HOURS OF COLLECTION:

(Town of Buchanan, N178 County Rd. N)

**DURING NORMAL BUSINESS HOURS**

\*\*\*\*\*

### **NEW HOME OWNER-LOTTERY CREDIT APPLICATIONS AVAILABLE:**

If your home was your primary residence as of January 1, 2023, forms are available at the Town Hall and the Department of Revenue's website at <https://www.revenue.wi.gov>.

If you have received the credit in past years and have not moved, you do not need to reapply.

## 2024 Spring Elections

### **Spring Primary Election (if needed)**

Tuesday, February 20, 2024

### **Spring Election**

Tuesday, April 2, 2024

If you are interested in running for local office, please contact the Clerk at 920-734-8599 or stop in the Town Hall office during normal business hours.

The first day to circulate nomination papers is December 1, 2023.

The final day for filing nomination papers, declarations of candidacy, and campaign registration statements will be 5:00 p.m., Tuesday, January 2, 2024

<u>Town Offices</u>	<u>Incumbent</u>
Supervisor #2	Paul Knuppel
Supervisor #4	Tom Walsh



### Trick-or-Treat Hours:

Buchanan's trick-or-treat hours will be:  
**Tuesday,  
October 31st, 2023**  
from  
**4:00 p.m. until 7:00 p.m.**



### Christmas Tree Disposal

#### Christmas Tree Pick-up

Christmas trees will be picked-up in the Town of Buchanan on **Wednesday, January 10, 2024.**

Be sure to have your undecorated tree at the roadside by 6:00 a.m.

### Can your house or business number be seen from the street?



Emergency response teams cannot find you if your house or business number is not clearly displayed from both directions. If you are a Town of Buchanan resident and would like a set of numbers for your property, you may stop in and request a set or email [clerk@townofbuchanan.wi.gov](mailto:clerk@townofbuchanan.wi.gov). We will put it together and let you know when it is ready to be picked up. Remember, these numbers could be a lifesaver in case of an emergency so you want to make sure you have them visible.

### 2024 Tentative Capital Improvement Projects

The following Capital Improvement Projects have been discussed for 2024.

The projects will be made official as part of the 2024 budgeting process which takes place during September-November of each year.

1. Construction of Traffic Lights and turn lanes at the intersection of CTH Rd KK and State Park Road. This project is in partnership with Calumet County and the Village of Harrison.
2. Reconstruction of Van Handle Drive.
3. Springfield Park Phase 2. This includes improvements to Springfield Park as identified in the Master Plan the Town approved at its July 18, 2023 meeting which include new playground equipment, basketball courts, tennis and pickleball courts and a walking trail.

The plan can be found at <https://www.townofbuchanan.org/homeshowpublisheddocument/1162/638257922470670000>.



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Phone: 920-734-8599

Fax: 920-734-9733

E-mail: [clerk@townofbuchanan.wi.gov](mailto:clerk@townofbuchanan.wi.gov)

Office Hours:

7:00 a.m. to 4:00 p.m. Monday - Thursday

7:00 a.m. to 12:00 p.m. Friday

**Website: [www.townofbuchanan.org](http://www.townofbuchanan.org)**

Questions & input regarding the *Buchanan Town Spirit* newsletter should be directed to:

**Town Administrator  
N178 County Road N  
Appleton, WI 54915**

You may also access the newsletter online at:  
[www.townofbuchanan.org](http://www.townofbuchanan.org)

# What's Inside

School in Session/Facility Closures  
Yard Waste Site/Fire Prevention Month  
Season Reminder, Annual Budget Meeting  
Storage of Trailers/Abandoned & Junked Vehicles  
Garbage, Recycling, Bulk Item Pick Up  
Yard Waste Collection Stickers, REMINDER  
Dog Licenses, Springfield Park Update, 2-1-1  
Tax Payments, 2024 Spring Elections  
Trick-or-Treat, Christmas Tree Pick Up  
House Numbers, Tentative Road Projects

Page 1  
Page 2  
Page 3  
Page 3  
Page 4  
Page 4  
Page 5  
Page 6  
Page 7  
Page 7

# Town Calendar

## October

5 Utility Commission Mtg.  
9 Plan Commission Mtg.  
9-13 Recycle Pickup  
17 Town Board Mtg.  
18 Large Item Pickup \*\*  
24-28 Recycle Pickup



## November

2 Budget Hearing  
6-10 Recycle Pickup  
9 Utility Commission Mtg.  
13 Plan Commission Mtg.  
15 Large Item Pickup \*\*  
21 Town Board Mtg.  
23 & 24 - Office Closed



## December

4-8 Recycle Pickup  
7 Utility Commission Mtg.  
11 Plan Commission Mtg.  
19-23 Recycle Pickup  
19 Town Board Mtg.  
20 Large Item Pickup\*\*  
25 & 26 - Office Closed



**\*\* You must first purchase a sticker for Large items \*\***