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| Town Logo Final | “In the Spirit of Town Government” **TOWN OF BUCHANAN, OUTAGAMIE COUNTY, WI**  **PARKS COMMISSION MEETING MINUTES**  **Tuesday, April 9, 2024**  **5:30 Board Meeting at Town Hall**  **BUCHANAN TOWN HALL, N178 COUNTY RD N, APPLETON, WI 54915** |

**MINUTES**

1. **CALL MEETING TO ORDER** Called to Order by Tom Meyer at 5:30
2. **ROLL CALL & VERIFY PUBLIC NOTICE** Committee Members Tom Meyer, Karley Wardlow, Meghan Huss, and Brian Regal were present. Also present on behalf of Cedar Corporation was Justin Keen. Town Administrator Michael Brown was present. No members of the public were present.
3. **PUBLIC FORUM**
4. **MINUTES TO APPROVE**
   1. Park Commission Minutes from 3/12/24 – Motion to Approve by Karley Wardlow. Second by Brian Regal. Approved on voice vote.
5. **UNFINISHED BUSINESS:**
6. Springfield Park Progress Report, Update with Cedar – Updated plan with two contingencies (fence movement and paving trail/parking area). Project out to bid in April, with bids ready to open in time for May Town Board Meeting (probably 5/15). No adjustment was made to orientation of basketball court, but one end would have an adjustable hoop height.
7. CORP Update, ECWRPC – The website was live collecting information, with approximately 50 survey responses to date.
8. Fundraising Update and Planning – Surge will be doing an assessment for determining next steps with private funding for improvements to the soccer field at Hickory Park.
9. Earth Day Clean Up on 4/20/24. – Scheduled from 9-11 to meet at Town Hall on 4/20/24.
10. Kiwanis Club – They meet on 1st and 3rd Thursdays of the month at 7 AM. Tom to follow up to coordinate their desire for programming at our parks over the summer.
11. **FUTURE AGENDA ITEMS**
12. **ADJOURN –** Move to adjourn by Meghan Huss. Karley Wardlow Second. Carried on voice vote. Adjourned at 6:09 PM.

Drafted: Tom Meyer, 5/14/24