



Town of Buchanan
 N178 County Road N
 Appleton, WI 54915
 Telephone: (920)734-8599

APPLICATION FOR PERMIT
 To Remove, Alter, Repair, Replace or Install
 DRIVEWAY, CURB CUT, CURB AND GUTTER, CULVERT

APPLICANT INFORMATION		DATE SUBMITTED:	APPLICATION # _____
Applicant Type (check one):		<input type="checkbox"/> Contractor	<input type="checkbox"/> Property Owner <input type="checkbox"/> Builder / Developer
Contractor/Company Name:		Business Contact:	
Property Owner Name:		<input type="checkbox"/> Check if contact address is same as job site.	
Business/Applicant Address:		Suite/Unit #:	
Business/Applicant City:		State/ZIP:	
Business/Applicant Phone:		Business/Applicant Email:	
JOB SITE LOCATION			
Subdivision/Development Name:		Lot #:	
Site Address:		No. of Approaches:	No. of Curb Cuts:

TYPE OF WORK REQUESTED (check one): <input type="checkbox"/> RESIDENTIAL <input type="checkbox"/> COMMERCIAL / INDUSTRIAL / MULTI-FAMILY	
Driveway Approach: <input type="checkbox"/> URBAN (Curb & Gutter, Sidewalk or No Sidewalk) <input type="checkbox"/> RURAL (Ditch with Culvert, No Curb & Gutter) Permission is requested to remove, replace or construct a _____ ft. wide <input type="checkbox"/> concrete / <input type="checkbox"/> asphalt driveway approach for the listed job site location at the Town right-of-way line to the curb and gutter.	
**NOTE: Any water stops box(es) located in the driveway need to be fitted with a valve box collar/cover or a 6" PVC pipe for maintenance purposes. Contact the Water Department (920)788-6048 for valve box.	
Curb Cut: Permission is requested to remove _____ ft. of <input type="checkbox"/> mountable / <input type="checkbox"/> vertical face curb and gutter and replace with a gutter section to provide a driveway entrance to the listed job site location.	
Curb & Gutter: Permission is requested to remove _____ ft. of <input type="checkbox"/> mountable / <input type="checkbox"/> vertical face curb and gutter for installation of drain tile for storm water discharge at the listed job site location. Permission is requested to install _____ ft. of <input type="checkbox"/> mountable / <input type="checkbox"/> vertical face curb and gutter in order to connect to an existing curb and gutter at the listed job site location.	
Culvert: Contractor installing culvert: _____ Phone number of Contractor _____ Type of Culvert being installed _____ Grade Elevations _____ Size of culvert pipe (15" minimum required) _____ Length of culvert pipe (24" minimum required) _____ Site Plan showing proposed culvert location <input type="checkbox"/> YES <input type="checkbox"/> NO Any Subdivision Covenants, Town, County and/or State ordinances/policies that conflict with proposed culvert specifications/installation <input type="checkbox"/> YES <input type="checkbox"/> NO	

APPLICABLE FEES (check all that apply):		
<u>New Driveway Installation</u> \$75.00	<u>Remove & Replace Driveway</u> \$75.00	<u>Repair (Mud jack/Crack fill) Driveway</u> No Fee
<u>New Culvert</u> \$250.00	<u>Replacement Culvert</u> \$125.00	<u>Engineer Site Review</u> \$75.00

AGREEMENT TO TERMS

The contractor/property owner described within this permit application certifies, fully accepts and will comply with all standard specifications and the provisions set forth under Town of Buchanan Municipal Code Chapter.456

Signature of Applicant or Applicant Representative	Date
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Office Use Only

PERMIT APPROVAL

Fee: Cash / Check / Credit Card	Date:	Permit No.:
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PERMIT APPROVAL

Engineer Review: (if needed)	Date:	Permit No.:
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PERMIT REVIEW

Engineer Approved:	Submitted:	Submitted by:
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PERMIT APPROVAL

EXPIRATION