



"In the Spirit of Town Government"

TOWN OF BUCHANAN
N178 COUNTY RD N, APPLETON, WI 54915
Phone: (920) 734-8599 Fax: (920) 734-9733

APPLICATION FOR: PLANNING, ZONING & LAND DIVISION

Applicant

Name: _____
Mailing Address: _____ City/State/Zip: _____
E-Mail Address: _____ Contact Number: _____

Owner

Name: _____
Mailing Address: _____ City/State/Zip: _____
E-Mail Address: _____ Contact Number: _____

Engineer/Surveyor (if applicable)

Name: _____
Mailing Address: _____ City/State/Zip: _____
E-Mail Address: _____ Contact Number: _____

Site Address (if applicable): _____

Legal Description of Property: _____
(Parcel No. and platted Subdivision/CSM Name with Lot No.)

Current Zoning District: _____ Proposed Zoning District: _____

Current Use of Property: _____ Proposed Use of Property: _____

Description of Request (submit additional sheets if necessary):

Check all application types applicable to your Development Proposal

Request	Required Fee	Public Hearing Required?	Code Section	Required Submittal Documents
Concept Plan FILE NO: _____	\$100	No	Chapter 460	PDF of Concept Plan
Site Plan FILE NO: _____	\$350	No	525-11	PDF of documents as required in 525-11B
Amendment Rezoning or Zoning Ordinance Text FILE NO: _____	\$400	Yes	525-14	PDF of map showing proposed rezoning or zoning text amendment
Special Exception Use FILE NO: _____	\$300	Yes	525-13 Conditions to grant a Special Exception can be found in 525-13C	PDF of site plan
Comprehensive Plan Amendment FILE NO: _____	\$500	Yes	525-12	PDF of map or text showing proposed amendment
Variance FILE NO: _____	\$300	Yes	525-9 Conditions to grant a variance can be found in 529-9E3	PDF of site plan showing dimensional variance request Code Section of Variance Request
Appeal FILE NO: _____	\$300	Yes	525-9	PDF of request
Certified Survey Map FILE NO: _____	\$225+\$25 per additional lot	No	Chapter 460	PDF of Preliminary Plat and Plans and other required documents per Chapter 460
Preliminary Plat FILE NO: _____	\$250 + \$10 for each lot	No	Chapter 460	PDF of Preliminary Plat and Plans and other required documents per Chapter 460
Final Plat FILE NO: _____	\$200 + \$5 per additional lot	No	Chapter 460	PDF of Final Plat and other required documents per Chapter 460

***note: Applicant/Owner will be invoiced for any additional charges for engineering, inspections, legal, etc.*

This is to certify that the information on this form is COMPLETE, TRUE, and CORRECT and the under signed is authorized to make this application. I understand that submitting this application does not constitute approval, and incomplete applications will result in delays and possible denial. I also attended a pre-application meeting with the Town Administrator prior to submitting this application. I agree to pay for any additional charges for engineering review/inspections, legal and other third-party fees associated with my request.

Signature of Applicant

Date

Signature of Owner

Date

OFFICE USE ONLY Date Filed: _____ Fee Paid: _____

Town Board Meeting: _____ Town Plan Commission/PH (if needed) Meeting: _____ Board of Appeals Meeting: _____