



Buchanan Town Spirit

A NEWSLETTER FROM YOUR TOWN

ISSUE NO. 15 WINTER 2018

Town Officials

Town Board

Mark McAndrews, Town Chairman

Karen Lawrence, Supervisor I

Dennis Reinke, Supervisor II

Chuck Kavanaugh, Supervisor III

Tom Walsh, Supervisor IV

Town Staff

Tony Brown, Town Administrator

Cynthia Sieracki, Clerk-Treasurer

Patty McGowan, Deputy Clerk-Treasurer

Ray Mohr, Fire & Rescue Chief

Paul Hermes, Building Inspector

Town Moving to Automated Refuse and Recycling Collection in 2018

The Town Board voted on October 17th to switch to automated collection for refuse and recycling. Automated collection is not a new concept in public works. In fact, there are a number of communities in the area that have the same collection method for safety and efficiency reasons.

In the coming weeks, a cart hanger will be put on existing containers. These information cards will cover the start date for automated collection, the route collection day, where the cart should be placed, and a list of acceptable and unacceptable items for different collection services. As part of this transition each resident will be provided with a 65 gallon cart for trash and a 95 gallon cart for recycling. These containers will be delivered in January. As has been requested in the past, residents will be required to roll the receptacles to the end of the driveway, so the collection truck with an automated arm can empty the contents into the truck's hopper. All waste must fit in the appropriate provided containers.

For questions about collection, please call Advanced Disposal Services at: 1-920-983-3341.

Christmas Tree Pickup: JANUARY 10, 2018

The Town will not pick up wreaths or trees with plastic bags, stands, and wires or lights attached to them. Trees that are frozen into the snow banks will be left until the spring.

For more information, please contact the Town Hall at (920) 734-8599.



2018 Town Budget Overview

Town electors approved a Town tax levy of \$2,023,733 at the Special Town Meeting held on Thursday, November 9th. Following the electors' approval, the Town Board adopted their 2018 Budget at their regular meeting on November 14, 2017 resulting in a Town tax rate of \$3.35 per \$1,000 of assessed value.

Combining adjustments from other taxing jurisdictions, most Town residents will see a modest decrease in their total tax bill. The Town only accounts for roughly 17% of your gross property tax bill. The 2017 Tax Rate Summary details tax rates of all applicable jurisdictions in the Town of Buchanan and provides tax rate information for the last two years by school district.

Overall, Town spending for 2018 will decrease by approximately 2.25%. This can be directly attributed to the decrease in the number of and amount of capital road projects. The Town will continue to spend a sizable amount of its 2018 budget on capital improvement projects. Over \$1.7 million dollars in road repair and maintenance activities, along with other projects, are planned.

“The Town’s 2018 Budget was prepared with the goal of meeting the Town’s Mission of providing essential Town services.”

What is the Town Budget?

Per the requirements under Wisconsin State Statutes, the Town of Buchanan is required to prepare and adopt an annual fiscal year budget. As required, the budget lists all existing indebtedness and all anticipated revenue from sources during the ensuing fiscal year. Additionally, appropriations for each department, service or activity must also be shown.

The Town publishes its annual fiscal year budget online. The 2018 budget can be found on the Town’s website at the web address listed below.

More Budget Information: More information on the Town’s budget and finances can be found at: <http://www.townofbuchanan.org/town-services/finance-taxes/>

2018 Budget Statistics...

	FY 2015	FY 2016	FY 2017	FY 2018
Population	6,920	6,935	6,945	6,945
Assessed Value	\$585,489,700	\$587,925,220	\$593,988,700	\$604,501,100
General Fund Levy	\$1,350,825	\$1,362,747	\$1,385,270	\$1,409,944
Debt Service Levy	\$182,593	\$181,388	\$263,790	\$263,790
Road Maintenance Levy	\$350,000	\$350,000	\$350,000	\$350,000
Total Tax Levy	\$1,883,418	\$1,894,135	\$1,999,060	\$2,023,733
Tax Rate	\$3.22	\$3.22	\$3.37	\$3.35

Property Tax Bills

For additional copies of your real estate tax bills, please contact the Outagamie County Treasurer’s Office at (920) 832-5065. Tax information can also be found online at:

<http://outagamiecowi.wgxtreme.com/property>

Tax Bills Mailed in December Reflect the Following Net Tax Rates:

Town residents who reside in:	
Kimberly Area School District	\$17.03 (-6.1%)
Kaukauna School District	\$17.69 (3.0%)
Wrightstown School District	\$16.82 (-6.7%)
Appleton School District	\$17.24 (-2.7%)

The Town’s portion is \$3.35 (-0.6%) of the total tax rate.

Property Tax Bills & Payments

IN FULL & 1ST INSTALLMENT: 2017 tax bills were mailed in early December. The first installment will be due to the Town of Buchanan by January 31, 2018. (All payments after that date must be made payable to the Outagamie County Treasurer and mailed or taken in person to the Outagamie County Treasurer, 410 S. Walnut St., Appleton, WI 54911.)

We strongly encourage you to mail your payment, by check or money order, payable to the Town of Buchanan. Please include a phone number on the check.

RECEIPTS. If you require a paper receipt, enclose a self-addressed, stamped envelope along with your tax bill and payment. A paper receipt will NOT be mailed unless a self-addressed, stamped envelope is included. If you'd like an electronic copy, include a clearly printed email address. All paid tax information is available on Outagamie County's website.

If you desire to pay your **FULL or 1st INSTALLMENT** taxes **IN-PERSON**, please observe the tax collection dates and times printed on your tax bill.

SECOND INSTALLMENT. Payable to Outagamie County Treasurer by July 31, 2018. Address: 410 S. Walnut St., Appleton, WI 54911. The Town cannot accept 2nd installment payments or late 1st installment payments.

CREDIT CARD PAYMENTS. To pay property taxes by credit or debit card the information is available online at Outagamie County's website. The Town of Buchanan does not accept credit or debit cards at Town Hall at this time for tax payments.

Special Assessment Codes: The following special assessment codes might appear on your tax bill: 04 Street Lights; 14S Storm Water Utility; 10P POWTS; 13 Garbage/Refuse Collection; 15/16 Delinquent Water/Sewer. Tax balances can be viewed on the Outagamie County website.

The **Outagamie County Acting Treasurer** is Trenten Woelfel, 920-832-5065. If your mailing address has changed, please update it with the County Treasurer's office. All tax bills are sent to the last recorded individual/address on record.



Dog License Application

License Number: _____



Town of Buchanan
N178 County Rd N
Appleton, WI 54915

Phone: 920-734-8599
Fax: 920-734-9733
www.townofbuchanan.org

Application Requirements: Licenses expire on December 31st of each year.

<i>By Mail:</i>		<i>In Person:</i>	
Complete Application Form (below)		Complete Application Form (below)	
Copy of Rabies Certificate (retain a copy for yourself)		Copy of Rabies Certificate (retain a copy for yourself)	
Fee (plus late fee if after March 31st)		Fee (plus late fee if after March 31st)	
Self Addressed Stamped Envelope			

OWNER NAME: _____

NAME OF DOG: _____

ADDRESS: _____

COLOR: _____

PHONE: _____

BREED: _____

E-MAIL ADDRESS: _____

CHIP # _____

~~FEE SCHEDULE~~

Neutered Male	\$7.00	Total Amount Paid \$ _____
Spayed Female	\$7.00	
Male-Not Neutered	\$12.00	
Female-Not Spayed	\$12.00	
Late Charge*	\$5.00	
*A license obtained after March 31 st will be charged a \$5.00 late fee per dog		Regardless of when your dog is next due for their rabies shot you need to obtain the license with their current rabies certificate prior to March 31 st . If you obtained a dog license last year but no longer have the dog, please contact the Town of Buchanan so we can remove your information from our database. Thank you!

Notice to Dog Owners:

Dogs running at large and untagged dogs are subject to impoundment; penalties.

Wisconsin State Statute 174.05 requires the owner of any dog more than five (5) months of age **must have their dog licensed and tagged.**

Dogs running at large and untagged dogs are subject to impoundment and the owners may pay penalties. A dog is considered to be running at large if it is off the premises of its owner and not under the control of the owner or some other person. A dog is considered to be untagged if a valid license tag is not attached to a collar which is kept on the dog whenever the dog is outdoors, unless the dog is securely confined in a fenced area. An officer shall attempt to capture and restrain any dog running at large or any untagged dog. If the owner of a dog negligently or otherwise permits the dog to run at large or be untagged, the owner shall forfeit not less that \$25 or more than \$100 for the first offense, and not less than \$50 or more than \$200 for subsequent offenses.

Dog License Receipt

Town Issued License Number:		Amount Paid: \$	
Notes:		Cash	Check Number:
		Date:	

2018 Garbage, Recycling & Yard Waste Info

Holiday Week Pick Ups

Please note that when your garbage day falls within the **week of a holiday**, everyone who normally has their **pick up on that holiday, and everyone after the holiday during that week**, will be delayed one day for pick up.

Bulky Item & Appliance Pick-Up

For bulky items and appliances to be picked up, stickers need to be purchased at the town hall.

All stickers need to be purchased at the Town Hall office before noon on the third Tuesday of each month. The pick ups for these items will take place **on the third Wednesday of each month.**

Large bulky items and appliances that do not contain Freon will cost \$20.00 each. Small bulky items will cost \$10.00 each. Appliances containing Freon or a refrigerant will cost \$50.00 each.

IF YOUR GARBAGE OR RECYCLING IS NOT PICKED UP

PLEASE CALL ADVANCED DISPOSAL SERVICES AT:

1-800-279-1930

When is Garbage & Recycling Pickup?

Garbage & Recycling is picked up weekly on the same collection day (with the exception of holidays). To find out the collection day for your specific street, go to the Town's website at: <http://townofbuchanan.org/town-services/garbage--recycling/pick-up-days>

2018 Yard Waste Pick-Up Weeks

During these weeks only, your yard waste goes out on your normal garbage day:

April 23–27

May 14–18

June 18-22

July 16–20

August 13–17

September 17–21

October 8–12

November 5-9 & November 26-30

Winter Snow Season

Snow Emergencies!

There may be occasions when the Town must declare a snow emergency. The decision to declare a snow emergency is made on a case-by-case basis and is determined on conditions and available resources.



If a snow emergency is declared there shall be no parking on Town roads for 48 hours or until snow operations have been completed. The Town will make announcements on broadcasts such as WHBY and WAPL radio stations, Twitter & the Town website.

Winter Parking Regulations

Per the Code of the Town of Buchanan, (§495-19 and §495-14), No person shall park any vehicle upon any street in the Town between the hours of 2:00 a.m. and 6:00 a.m. from November 1st through March 31st.

Snow & Ice on Sidewalks

Residents and business owners are reminded that sidewalks adjacent to their property need to be cleared of snow and ice throughout the winter season. Please note that shoveling, blowing or plowing snow into the street is against the law and endangers the motoring public.

Fire Hydrants & Snow

Snow fall, combined with frozen plowed snow bury fire hydrants under large amounts of compacted snow, thus making them difficult to find and use in an emergency.

Don't let your neighborhood hydrant remain "undercover" this winter!

We are asking that you help us by keeping the fire hydrant closest to your home or business clear of snow. Snow should be removed about three feet (3') away from the hydrant in all directions and a pathway cleared between the hydrant and the nearest roadway.

TOWN WEBSITE: www.townofbuchanan.org

Open Burning Regulations & Permits

In order to promote the public health, safety and welfare and to safeguard the health, comfort, living conditions, safety and welfare of the citizens of the Town of Buchanan [from threats] due to the air pollution and fire hazards of open burning, outdoor burning and refuse burning, the related ordinance was changed and went into effect on January 1, 2017.

The Ordinance applies to all outdoor burning and refuse burning within the Town of Buchanan.

- A. It does not apply to grilling or cooking using charcoal, wood, propane or natural gas in cooking or grilling appliances.
- B. It does not apply to burning in a stove, furnace, fireplace or other heating device within a building used for human or animal habitation unless the material being burned includes refuse as defined in § 209-9 of the Municipal Code.
- C. This article does not apply to the use of propane, acetylene, natural gas, gasoline or kerosene in a device intended for heating, construction or maintenance activities.

Open Burning:

1. No person shall start or maintain any open burning without obtaining a burning permit issued by the Town of Buchanan. This does not include small recreational fires provided that the fire is confined by a control device or structure such as a fire ring or fire pit.
2. A fee for an annual burn permit has been eliminated.
3. Open burning shall only be conducted on Saturdays, other than legal holidays, as defined by § 995.20, Wis. Stats., between the hours of 8:00 a.m. and 8:00 p.m.



To read the full code, go to our website:

<http://townofbuchanan.org/your-government/municipal-code>

or visit the Town Hall to receive a copy of the full Code.

Buchanan Town Hall Remodel Project

To accommodate existing administrative staff, provide enhanced security and accessibility improvements, along with meeting space improvements, the Town will be undertaking an interior remodeling of the Buchanan Town Hall. This project will begin in early January and the anticipated completion time is at the end of the first quarter.

In addition to the remodeling, the overall project scope includes the repair of the Town's existing maintenance shed and the addition of a new Maintenance garage. This will allow the Town's maintenance staff to relocate existing equipment and vehicles under one roof, provide for adequate storage of materials and supplies and allow for the availability of an additional apparatus bay for the Fire & Rescue Department.

The Town Hall Community Room will not be available for rental until after April 1st.

Please pardon our dust this coming year as we work to make Buchanan Town Hall safe, accessible and efficient for our residents and staff.

Annual Road Paving & Maintenance

In the coming months the Town's website will provide an outline for 2018 road projects. When the construction season starts please go to the website for updates on project timelines, schedules and other important updates.



The following capital improvement projects are planned for 2018:

- *Van Handel Drive (Saratoga south to Hank)*
- *Fox River Road*
- *Widgeon Road*
- *Woodly Drive*
- *Stoney Brook Road (CTH KK to Creekview)**
- *Creekview Lane**
- *Clancy Lamers Road**
- *Gerritts Drive**
- *Eimmerman Drive**
- *Speel School Road**

**Denotes Surface Patching & Chip Seal*

For more information on Town services, please visit the Town website at: www.townofbuchanan.org



PRSRT STD
US POSTAGE
PAID
NEW BERLIN, WI
PERMIT NO. 188

**N178 County Rd N
Appleton, WI 54915**

Phone: 920-734-8599

Fax: 920-734-9733

E-mail: clerk@townofbuchanan.org

Office Hours:

7:00 a.m. to 4:00 p.m. - Monday - Thursday

7:00 a.m. to 12:00 p.m. Friday

Website: www.townofbuchanan.org

Questions & input regarding the *Buchanan Town Spirit* newsletter should be directed to:

**Town Administrator
N178 County Rd N
Appleton, WI 54915**

You may also access the newsletter online at:
www.TownofBuchanan.org

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Town Calendar



- 1 Town Offices Closed
- 8 Plan Commission Mtg.
- 16 Town Board Mtg.
- 17 Large Item Pick-Up **



- 12 Plan Commission Mtg.
- 13 Town Board Mtg.
- 20 Spring Primary Election
- 21 Large Item Pick-up **



- 12 Plan Commission Mtg.
- 20 Town Board Mtg.
- 21 Large Item Pick-up **
- 30 Town Offices Closed

**** You must first purchase a sticker for Large items**