



A NEWSLETTER FROM YOUR TOWN

WINTER 2020

Town Officials

Town Board

Mark McAndrews, Town Chairperson

Karen Lawrence, Supervisor #1

Dennis Reinke, Supervisor #2

Chuck Kavanaugh, Supervisor #3

Tom Walsh, Supervisor #4

Town Staff

Tony Brown, Town Administrator

Cynthia Sieracki, Clerk/Treasurer

Cathy Bolwerk, Deputy Clerk/Treasurer

Ray Mohr, Fire & Rescue Chief

Paul Hermes, Building Inspector

10 Year Transportation Improvement Plan and Funding

In February 2018, the Town started evaluating the funding needs and options available for cost recovery related to the Town's transportation system reconstruction and maintenance. The primary issue facing the Town is the cost of maintaining and reconstructing the 46 mile transportation system residents and visitors rely on daily has continued to increase, while the overall funding for these activities has not increased at a commensurate rate. At the same time, the Town has widespread stormwater drainage issues in the urbanized area of the Town.

As part of this discussion a study was undertaken to review the current state and different funding options available to address the ongoing local transportation needs for the community. The report was an effort to provide a framework to align future Town activities with the Town of Buchanan Comprehensive Plan 2040 objective to "provide a well maintained transportation network."

The general objectives of the study were three-fold: (1) Ensure reliable and ongoing funding for the Town's transportation system; (2) Recover transportation system related costs in a manner that is equitable to all users; and (3) Maintain fiscal discipline by being prudent stewards of all revenue sources.

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Christmas Tree Pickup: JANUARY 8, 2020

The Town will not pick up wreaths or trees with plastic bags, stands and wires or lights attached to them. Trees that are frozen into the snow banks will be left until the spring.

For more information, please contact the Town Hall at (920) 734-8599



2020 Town Budget Overview

The Town Board approved the 2020 Town budget of \$4,201,911 at their regular meeting on Tuesday, November 19th. This will result in a Town tax rate of \$3.18 per \$1,000 of assessed value.

This is a modest decrease of 14¢ per \$1,000 of assessed value. It is important to note the Town only accounts for approximately 19% of your gross property tax bill.

Overall, Town General Fund spending for 2020 will increase by approximately 31.5%. 80% of the increase can be directly attributed to an increase in spending for transportation projects. Roughly \$1,639,000 will be spent on road repair and maintenance activities. These efforts are part of a larger initiative, the recently adopted 10 Year Transportation Improvement Plan, which includes additional funding from the Stormwater Utility District and Transportation Utility District Fund. The combined total of these funding sources allows the Town of Buchanan to meet the Annual Transportation Investment benchmark of \$2,500,000 to have the ability to reconstruct the 46 mile Town transportation system in 35 years.

“The Town’s 2020 Budget was prepared with the goal of meeting the Town’s Mission of providing essential Town services.”

What is the Town Budget?

Per the requirements under Wisconsin State Statutes, the Town of Buchanan is required to prepare and adopt an annual fiscal year budget. As required, the budget lists all existing indebtedness and all anticipated revenue from sources during the ensuing fiscal year. Additionally, appropriations for each department, service or activity must also be shown.

The Town publishes its annual fiscal year budget online. The 2020 budget can be found on the Town’s website at the web address listed below.

More Budget Information: More information on the Town’s budget and finances can be found at: <http://www.townofbuchanan.org/town-services/finance-taxes/>

2020 Budget Statistics...

2019-2020 BUDGET COMPARISON				
	2019 Adopted	2020 Adopted	Dollar Change	Percent Change
Total Budget	\$ 3,194,580	\$ 4,201,911	\$ 1,007,331	31.53%
Town Levy	\$ 2,215,793	\$ 2,254,755	\$ 38,962	1.76%
Other Revenues*	\$ 978,787	\$ 1,947,156	\$ 968,369	98.94%
Estimated Assessed Value	\$ 666,629,700	\$ 709,121,008	\$ 42,491,308	6.37%
Local Tax Rate	\$ 3.32	\$ 3.18	\$ (0.14)	-4.22%
Estimated Residential Town Tax Bill**	\$ 755.96	\$ 724.09	\$ (31.87)	-4.22%

* Other Revenues consist of: local revenues (permits, fees, fines, special assessments, interest earnings, etc.), intergovernmental revenues (state and federal sources) and debt

** Assumes an average residential value of \$227,700 in both years

Property Tax Bills

For additional copies of your real estate tax bills, please contact the Outagamie County Treasurer’s Office at (920) 832-5065. Tax information can also be found online at: <http://outagamiecowi.wgxtreme.com/property>

Tax Bills Mailed in December Reflect the Following Net Tax Rates:

Town residents who reside in:	
Kimberly Area School District	\$14.78 (-7.86%)
Kaukauna School District	\$15.78 (-7.18%)
Wrightstown School District	\$15.52 (-6.05%)
Appleton School District	\$15.43 (-7.88%)

The Town’s portion is \$3.18 (-4.22%) of the total tax rate.

Property Tax Bills & Payments

IN FULL & 1ST INSTALLMENT: 2019 tax bills were mailed the middle of December. The first installment will be due to the Town of Buchanan by January 31, 2020. All payments after that date must be made payable to the Outagamie County Treasurer and mailed or taken in person to the Outagamie County Treasurer, 320 S. Walnut St., Appleton, WI 54911.

We strongly encourage you to mail your payment, by check or money order, payable to the Town of Buchanan. Please include a phone number on the check.

RECEIPTS: If you require a paper receipt, enclose a self-addressed, stamped envelope along with your tax bill and payment. A paper receipt will NOT be mailed unless a self-addressed, stamped envelope is included. If you'd like an electronic copy, include a clearly printed email address. All paid tax information is available on the Outagamie County's website www.outagamie.org

Tax collection dates and times are printed on your tax bill. If you desire to pay your **FULL or 1st INSTALLMENT** taxes **IN-PERSON**, please observe these times.

SECOND INSTALLMENT: Payable to Outagamie County Treasurer by July 31, 2020. Address: 320 S. Walnut St., Appleton, WI 54911. The Town cannot accept 2nd installment payments or late 1st installment payments.

CREDIT CARD PAYMENTS: To pay property taxes by credit or debit card, the information is available online at Outagamie County's website. The Town of Buchanan does not accept credit or debit cards at Town Hall at this time for tax payments.

SPECIAL ASSESSMENT CODES: The following special assessment codes might appear on your tax bill: 04 Street Lights; 14S Storm Water Utility; 10P POWTS; 13 Garbage/Refuse Collection; 15/16 Delinquent Water/Sewer 03B Transportation Utility. Tax balances can be viewed on the Outagamie County website.

The **Outagamie County Treasurer** is Trenten Woelfel, 920-832-5065. If your mailing address has changed, please update it with the County Treasurer's office. All tax bills are sent to the last recorded individual/address on record.

Dog License Application

License Number: _____



Town of Buchanan
N178 County Rd N
Appleton, WI 54915

Phone: 920-734-8599
Fax: 920-734-9733
www.townofbuchanan.org

Application Requirements: Licenses expire on December 31st of each year.

<i>By Mail:</i>		<i>In Person:</i>	
Complete Application Form (below)		Complete Application Form (below)	
Copy of Rabies Certificate (retain a copy for yourself)		Copy of Rabies Certificate (retain a copy for yourself)	
Fee (plus late fee if after March 31st)		Fee (plus late fee if after March 31st)	
Self Addressed Stamped Envelope			

OWNER NAME: _____

NAME OF DOG: _____

ADDRESS: _____

COLOR: _____

BREED: _____

PHONE: _____

E-MAIL ADDRESS: _____

CHIP # _____

~~FEE SCHEDULE~~

Neutered Male	\$7.00	Total Amount Paid \$ _____
Spayed Female	\$7.00	
Male-Not Neutered	\$12.00	
Female-Not Spayed	\$12.00	
Late Charge*	\$5.00	
*A license obtained after March 31 st will be charged a \$5.00 late fee per dog		Regardless of when your dog is next due for their rabies shot you need to obtain the license with their current rabies certificate prior to March 31 st . If you obtained a dog license last year but no longer have the dog, please contact the Town of Buchanan so we can remove your information from our database. Thank you!

Notice to Dog Owners:

Dogs running at large and untagged dogs are subject to impoundment; penalties.

Wisconsin State Statute 174.05 requires the owner of any dog more than five (5) months of age **must have their dog licensed and tagged.**

Dogs running at large and untagged dogs are subject to impoundment and the owners may pay penalties. A dog is considered to be running at large if it is off the premises of its owner and not under the control of the owner or some other person. A dog is considered to be untagged if a valid license tag is not attached to a collar which is kept on the dog whenever the dog is outdoors, unless the dog is securely confined in a fenced area. An officer shall attempt to capture and restrain any dog running at large or any untagged dog. If the owner of a dog negligently or otherwise permits the dog to run at large or be untagged, the owner shall forfeit not less than \$25 or more than \$100 for the first offense, and not less than \$50 or more than \$200 for subsequent offenses.

Dog License Receipt

Town Issued License Number:		Amount Paid: \$	
Notes:		Cash	Check Number:
		Date:	

2020 Garbage, Recycling & Yard Waste Info

Holiday Week Pick-Ups

Please note that when your garbage day falls within the week of a holiday, everyone who normally has their pick-up on that holiday, and everyone after the holiday during that week, will be delayed one day for pick-up.

Bulky Item & Appliance Pick-Up

For bulky items and appliances to be picked-up, stickers need to be purchased at the Town Hall.

All stickers need to be purchased at the Town Hall office before noon on the third Tuesday of each month. The pick-ups for these items will take place on the third Wednesday of each month.

Large bulky items and appliances that do not contain Freon will cost \$20.00 each. Small bulky items will cost \$10.00 each. Appliances containing Freon or a refrigerant will cost \$50.00 each.

IF YOUR GARBAGE OR RECYCLING IS NOT PICKED-UP

PLEASE CALL ADVANCED DISPOSAL SERVICES AT:

1-800-279-1930

When is Garbage & Recycling Picked-Up?

Garbage is picked-up weekly. Recycling is picked up every other week. A Recycling calendar is on page 7 of this newsletter. To find out the collection day for your specific street, check out the Town's website at:

<http://townofbuchanan.org/town-services/garbage--recycling/pick-up-days>

2020 Yard Waste Pick-Up Weeks

During these weeks only, your yard waste goes out on your normal garbage day.

Pickup could take up to two weeks.

April 20

May 11

June 22

July 13

August 10

September 21

October 5

November 9

November 30

(continued from page 1.)

The study found the following:

1. Continued debt issuances at levels in the millions of dollars will put the Town out of compliance with the Debt Policy.
 - a. "Total annual debt service payments on tax-supported debt of the Town will not exceed 25% of total general gov't operating revenue."
2. Road Conditions are continuing to deteriorate and age as seen by the PASER rating and road surface ages, respectively.
 - a. **24 miles, representing 52% of the local transportation system, is rated Fair (5) to Very Poor (2).**
 - b. **Over the next 10 years, 44%, or 21 miles, of the local trans. system road surfaces will be 25 years or older.**
3. Drainage concerns are widespread in the urbanized area of Town.
4. 50% of the Town operating budget cannot grow by more than net new construction.
 - a. **Over a five year period from 2014 -2018 the average amount of annual net new construction was 1.11%.**
5. Town has less purchasing power since property tax levy has not kept up with inflation.
 - a. **Adjusted for the Municipal Cost Index, the Town has approximately \$175,000 less than it did in 2014.**
6. Town has not been able to invest in infrastructure at the Annual Transportation Investment Benchmark rate, which has further exasperated some of the conditions above, i.e., road conditions.

In order to meet the **Annual Transportation Investment benchmark—\$2.5M/yr. to reconstruct the transportation system in 35 years**—all financial tools were reviewed. The only viable options available, in addition to what the Town currently collects, was a transportation utility fee and/or special assessments. Simultaneously, a Drainage and Roadway Preliminary Engineering Study was conducted to identify drainage issues, schedule roadway and drainage improvements for the next 10 years for roadways in PASER Rating areas equal to or less than a 5 rating and a 10 year maintenance plan for roadways in PASER Rating areas equal to or greater than a 6 to maximize the lifespan of the road.

ADDITIONAL INFORMATION AT www.townofbuchanan.org

Based on these two studies, the Town Board was able to approve a 10 Year Transportation Improvement Plan and sustainable funding for the Plan. The Plan calls for reconstruction or maintenance of approximately 23 miles over the length of it. A listing and map for the road projects each year is listed on the Town website at the address above.

Next year the following roads are going to be improved: Eastowne Ct/Emons Rd (Eisenhower Dr to Pinecrest Blvd), Treeline Ct, Speel School Rd, Milky Way, Kebe Ct, Harvard Ct and Cornell Ct.

For the funding, there will be two additional sources directly impacting property owners. The first is a special assessment. A special assessment is a charge levied by a local government on real property to offset the cost of a capital improvement that directly benefits the property. **A special assessment will be different based on the project, however on average it is**

Transportation System Funding	
Revenue	Dollar (\$)
Stormwater Utility	\$ 72,000
Property Tax Levy	\$136,275
General Transportation Aid	\$178,725
Road Maintenance Levy	\$350,000
Debt Proceeds	\$475,000
Special Assessment	\$385,000
Transportation Utility Fee	\$875,000
Total Transportation Funding	<u>\$2,472,000</u>

estimated to be approximately \$2,750. This is a one-time charge when the Town is reconstructing a road.

The other funding source is a transportation utility fee. Similar to a water or sewer utility, a transportation utility recovers a specific set of operating and/or capital costs by charging a fee to users. **The transportation utility fee for single family properties will be \$315.29. For non-residential properties, it ranges from \$189 to \$8,400.** This is an annual fee that will be included on property tax bills.

For the average assessed single family property (\$227,700) in the Kimberly Area School District, including property taxes, stormwater and the transportation utility fee, the homeowner would pay \$3,574, which is a \$13 (0.4%) increase from 2018.

By meeting the Annual Transportation Investment Benchmark the Town is in a position to maintain and reconstruct the transportation system in a fair and equitable manner. The Town would like to thank residents who voted in the advisory referendum and participated in the public information meetings on this topic.

2020 Recycle Collection Calendar

January '20						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February '20						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

March '20						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April '20						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May '20						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June '20						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

July '20						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August '20						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September '20						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October '20						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November '20						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December '20						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

**Recycling
Collection
Weeks**

Holiday

No Garbage
or Recycling
collection.

Collection is
delayed 1 day
after a holiday



PRSRT STD
US POSTAGE
PAID
NEW BERLIN, WI
PERMIT NO. 188

N178 County Road N

Appleton, WI 54915

Phone: 920-734-8599

Fax: 920-734-9733

E-mail: clerk@townofbuchanan.org

Office Hours:

7:00 a.m. to 4:00 p.m. - Monday - Thursday

7:00 a.m. to 12:00 p.m. Friday

Website: www.townofbuchanan.org

Questions & input regarding the *Buchanan Town Spirit* newsletter should be directed to:

Town Administrator
N178 County Road N
Appleton, WI 54915

You may also access the newsletter online at:

www.townofbuchanan.org

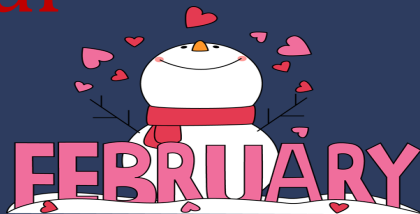
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Town Calendar



- 1-Town Offices Closed
- 9-Utility Commission Mtg.
- 13-Plan Commission Mtg.
- 15-Large Item Pick-Up **
- 21-Town Board Mtg.



- 6-Utility Commission Mtg.
- 10-Plan Commission Mtg.
- 18-Spring Primary Election
- 19-Large Item Pick-up **
- 25-Town Board Mtg.



- 5-Utility Commission Mtg.
- 9-Plan Commission Mtg.
- 17-Town Board Mtg.
- 18-Large Item Pick-up **

** You must first purchase a sticker for large items