



"In the Spirit of Town Government"

TOWN OF BUCHANAN, OUTAGAMIE COUNTY, WI
MINUTES OF SPECIAL TOWN BOARD MEETING
TUESDAY, FEBRUARY 5, 2018 AT 7:00 P.M.
BUCHANAN TOWN HALL, N178 COUNTY RD N, APPLETON, WI 54915

AGENDA

- 1) **CALL MEETING TO ORDER:** Meeting called to order by Chairperson McAndrews at 7:00 p.m.
- 2) **PLEDGE OF ALLEGIANCE:** Pledge recited.
- 3) **ROLL CALL & VERIFY PUBLIC NOTICE:** Public notice verified. Board members present – McAndrews, Lawrence, Kavanaugh and Walsh. Town officials present – Town Administrator Brown, Clerk/Treasurer Sieracki, Town Engineers Thad Majkowski and Justin Keen. Supervisor Reinke was present via telephone.
- 4) **CAPITAL IMPROVEMENT PROGRAM (CIP) UPDATE:** - For Approval/Denial- Administrator Brown recapped the PIM with the Van Handel Drive Residents. Engineers Majkowski & Keen reviewed with the Board drainage issues on Van Handel and moving the Tamarack Drive road project to 2018 and placing Van Handel on hold. They also discussed road specifications going forward and financing options. The Board discussed all these items in detail and were in agreement that the drainage issues need to be a number one concern.

- a) Review of Van Handel Drive PIM & Recommendation for Project Alternative
 - i) Project Area
 - ii) History of Drainage Issues
 - iii) Tamarack Drive Project

Motion made by Walsh/Lawrence to postpone the 2018 road work for Van Handel until further notice. Motion carried 5 to 0.

Motion made by Walsh/McAndrews to move Tamarack Drive to the 2018 road construction and keep it as a separate project and under the design standards currently in place. Motion carried 5 to 0.

- b) Road Specification Review for Van Handel Project and Future Projects
 - i) Town Standard Section
 - ii) Urban Section
 - iii) Hybrid Section

Motion made by Walsh/Kavanaugh to adopt a road specification section similar to what was shown as road specification ALT 2 in the presentation tonight which is shallow ditches with storm sewer. Motion carried 5 to 0.

- c) CIP Project Financing Approach
 - i) Financial Options for Improvements

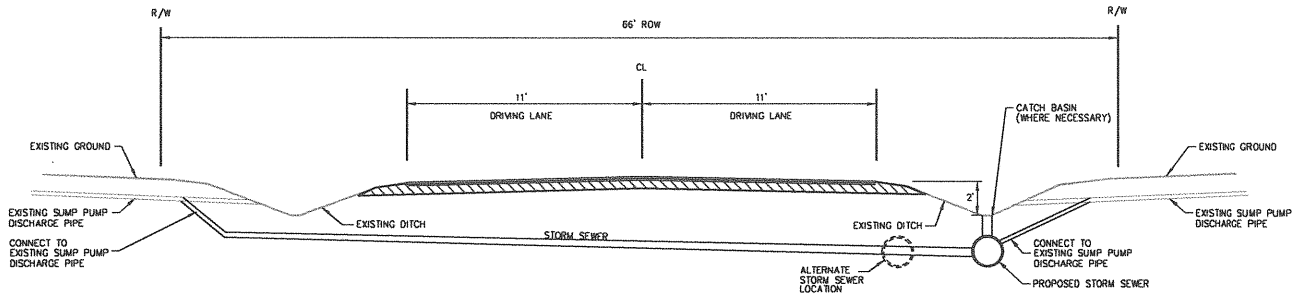
Motion made by Walsh/McAndrews to review the assessment policy to find the method used to calculate storm water and street improvements. Motion carried 5 to 0.

- 5) **RESOLUTION FOR APPLICATION FOR STATE TRUST FUND LOAN** – For Approval/Denial – *Motion made by Walsh/Reinke to approve the RESOLUTION FOR APPLICATION FOR STATE TRUST FUND LOAN ID #05604822. Motion carried 5 to 0.*
- 6) **ADJOURNMENT:** *Motion made to adjourn at 8:20 p.m. by Lawrence/Kavanaugh. Motion carried 5 to 0.*

Cynthia Sieracki, Clerk
Drafted: February 7, 2018

Motion to Approve with Alternative 2 design to be include: Walsh/Reinke Vote 5 to 0 Dated: 2/13/2018

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TOWN STANDARD TYPICAL RURAL SECTION
 STORM SEWER IN DITCH ALTERNATIVE
 NO SCALE

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TOWN OF BUCHANAN
 TOWN STANDARD TYPICAL RURAL SECTION
 STORM SEWER IN DITCH ALTERNATIVE

SHEET NO.
 2 OF 2