

2018 Referendum Implementation Timeline (07/05/2018)



Due Date	Task	Status
July 17, 2018	Regular Town Board Meeting. (Review of referendum requirements and implementation. Review referendum wording for filing with County Clerk.)	
TBD	WDOR releases Preliminary Net New Construction figures for 2018	
August 21, 2018	Regular Town Board Meeting. (Adoption of resolution for exercising referendum option. Adoption of referendum wording for filing with County Clerk. Review of public outreach/education plan)	
August 28, 2018	Last day for filing officer (Town clerk) to receive referendum questions or petitions for referendum intended for the General Election ballot	
August 29, 2018	Deadline for filing officer (clerk) to file a copy of referendum question with County Clerk	
September 18, 2018	Regular Town Board Meeting. (Review public outreach/education plan)	
September 24, 2018	Town Newsletter sent describing referendum.	
October 9, 2018	Publish Type A Notice of Referendum. (Town responsibility)	
October 9, 2018	Publish Type E Notice of Voting by Absentee Ballot. (Coordinated with other municipal clerks)	
October 16, 2018	Regular Town Board Meeting. Update, as needed.	
October 23 & 24, 2018	Public Information Meetings / Open Houses	
November 5, 2014	Publish Type B, C & D Notice of Referendum & Sample Ballot. (County Clerk publishes)	
November 6, 2018	General Election – Referendum. (Within 14 days after the referendum, the clerk of the political subdivision shall certify the results of the referendum to the WDOR.)	
November 8, 2018	Budget Hearing & Meeting of Electors. (Adoption of resolution by Electors to approve total requested levy including portion that was approved by the referendum)	
November 13, 2018	Regular Town Board Meeting. (Adoption of 2019 Budget)	