



Buchanan Town Spirit

A NEWSLETTER FROM YOUR TOWN

ISSUE NO. 14 WINTER 2017

Town Officials

Town Board

Mark McAndrews, Town Chairman

Karen Lawrence, Supervisor I

Dennis Reinke, Supervisor II

Chuck Kavanaugh, Supervisor III

Tom Walsh, Supervisor IV

Town Staff

Tony Brown, Administrator

Cynthia Sieracki, Clerk/Treasurer

Ray Mohr, Fire & Rescue Chief

Paul Hermes, Building Inspector

New Town Administrator!

Anthony (Tony) Brown has been hired as Town Administrator with a start date of October 16, 2017.

For the past eight years Mr. Brown has worked for the City of Wauwatosa. While at the City he primarily focused on organizational and economic development efforts. One of the highlights of his career so far has been helping to cultivate a culture that is accountable through performance by implementing efficiency initiatives.

Tony grew up in the Appleton, attending Appleton West High School. For his post-secondary education he went to the University of Wisconsin-Milwaukee and obtained an undergraduate and graduate degree. His master's degree is in Public Administration.

Mr. Brown currently lives in Wauwatosa with his wife, Lexie, and their two children, William (7) and Cecelia (6 months).

He is looking forward to getting started and meeting, working with and building relationships with Town residents, the Board and staff. Please feel free to stop by the Town Hall after the 16th of October and welcome him to Buchanan.

Trick-or-Treat for the Town of Buchanan

Will be held on Tuesday, October 31, 2017
from 4 to 8 p.m.



Winter Heating Safety Tips

Have your heating system cleaned and inspected by a certified and licensed heating technician prior to use. Here are some heating safety tips to keep you and your family safe.

Furnaces:

- Replace old furnaces with an efficiency unit.
- Make sure your thermostat is working properly.
- Replace the filter as recommended for your furnace.
- Wash, brush or vacuum permanent filters as recommended for your furnace.
- Check the exhaust vent for debris.
- Give your furnace space.



Fireplaces and Wood Stoves:

- Have your chimney cleaned and inspected yearly.
- Never use a flammable liquid to start a fire.
- Use only dry seasoned wood in your fireplace to avoid the build-up of creosote.
- Do not burn wrapping paper, newspapers, cardboard boxes, plastics, green wood/branches or trash.
- Ensure that your fireplace has a sturdy screen to prevent sparks from escaping.
- Never leave a fire in the fireplace unattended. Extinguish the fire completely before going to bed or leaving the home.
- Store the cooled ashes in a metal container outside.
- Only use wood stoves that are air-tight and have a controlled airflow.

Portable Heaters:

- Carefully follow all the manufacturer's instructions for operation.
- Keep heaters a minimum of three feet away from combustibles.
- Never plug your heater into an extension cord.
- Turn off or unplug heaters when not in use or you leave the room or go to bed.
- Portable heaters can be easily knocked over. Be sure your space heater has an automatic shut-off feature in case of a tip-over.
- Never use portable heaters as your only source of heat.
- Never place your heater on a rug or carpet, (unless it is the type specifically designed to be on carpet).
- Never use a heater if the cord is frayed or damaged.

Carbon monoxide (CO) is a colorless, odorless, tasteless, highly toxic gas that is undetectable to the human senses. Carbon monoxide poisoning can occur anywhere-at home, in your car, in a public place, or at work. CO detectors sound an alarm when unacceptable levels of CO are in the air. Without testing instruments, CO is virtually impossible to detect. Be sure to have a CO detector in your home. If the detector sounds a steady alarm or you are not sure, go outside immediately. Follow your home escape plan! Meet your family members at your safe meeting place and call 9-1-1. Never re-enter the home until you are told it is safe to do so.

Reminder: Walk safely by wearing reflective or light colored clothing. Walk on the left side of the road, facing oncoming traffic.

**BEGINNING IN 2018 THE TOWN WILL BE CONVERTING TO AUTOMATED GARBAGE PICK-UP. WATCH OUR WEBSITE FOR UPDATED INFORMATION REGARDING THIS SERVICE. GARBAGE AND/OR RECYCLING QUESTIONS:
Call Advanced Disposal at
1-800-279-1930**

Reminder to Pet Owners



Wisconsin State Statutes read, “If the owner of a dog negligently or otherwise permits the dog to run at large or be untagged, the owner shall forfeit not less than \$25 nor more than \$100 for the first offense and not less than \$50 nor more than \$200 for subsequent offenses. An officer shall attempt to capture and restrain any dog running at large and any untagged dog.” Also, please be respectful of your neighbors by not letting your dog continually bark, keeping the dog in your own yard, cleaning up after your dog, and keeping your dog away from other people walking their dogs. The same courtesy is requested for cats also.

Solicitation in the Town

Solicitors that wish to go door to door to speak with residents need to complete, pay for and get an approved Sellers and Solicitors License Registration Form at the Town Hall office



prior to any door to door solicitation in the Town of Buchanan. Any one coming to your door for solicitation needs to have this permit or the sheriff’s department should be notified at their non-emergency number (920) 832-5000.

For people just distributing flyers, (not knocking on doors or ringing doorbells), we require the name of the company, address, contact name, phone number and a list of the individuals participating prior to any distribution in the Town.

Sign up for our Town monthly E-newsletter to stay up-to-date with things happening in Town. Easy sign up on the Town website. Or “Like” us on Facebook to keep up with the latest news.

Dog License Application

License Number: _____



Town of Buchanan
N178 County Rd N
Appleton, WI 54915

Phone: 920-734-8599
Fax: 920-734-9733
www.townofbuchanan.org

(2018 Licenses will be available mid-December of 2017)

Application Requirements: Licenses expire on December 31st of each year.

By Mail:		In Person:	
Complete Application Form (below)		Complete Application Form (below)	
Copy of Rabies Certificate (retain a copy for yourself)		Copy of Rabies Certificate (retain a copy for yourself)	
Fee (plus late fee if after March 31st)		Fee (plus late fee if after March 31st)	
Self Addressed Stamped Envelope			

OWNER NAME: _____

NAME OF DOG: _____

ADDRESS: _____

COLOR: _____

BREED: _____

PHONE: _____

E-MAIL ADDRESS: _____

CHIP # _____

~~FEE SCHEDULE~~

Neutered Male	\$7.00	Total Amount Paid \$ _____
Spayed Female	\$7.00	
Male-Not Neutered	\$12.00	
Female-Not Spayed	\$12.00	
Late Charge*	\$5.00	
*A license obtained after March 31 st will be charged a \$5.00 late fee per dog		Regardless of when your dog is next due for their rabies shot you need to obtain the license with their current rabies certificate prior to March 31 st . If you obtained a dog license last year but no longer have the dog, please contact the Town of Buchanan so we can remove your information from our database. Thank you!

Notice to Dog Owners:

Dogs running at large and untagged dogs are subject to impoundment; penalties.

Wisconsin State Statute 174.05 requires the owner of any dog more than five (5) months of age **must have their dog licensed and tagged.**

Dogs running at large and untagged dogs are subject to impoundment and the owners may pay penalties. A dog is considered to be running at large if it is off the premises of its owner and not under the control of the owner or some other person. A dog is considered to be untagged if a valid license tag is not attached to a collar which is kept on the dog whenever the dog is outdoors, unless the dog is securely confined in a fenced area. An officer shall attempt to capture and restrain any dog running at large or any untagged dog. If the owner of a dog negligently or otherwise permits the dog to run at large or be untagged, the owner shall forfeit not less than \$25 or more than \$100 for the first offense, and not less than \$50 or more than \$200 for subsequent offenses.

Dog License Receipt

Town Issued License Number:		Amount Paid: \$
Notes:	Cash	Check Number:
	Date:	

2018 Elections

2018 Spring Primary

2/20/2018 *(If needed)*

2018 Spring Election

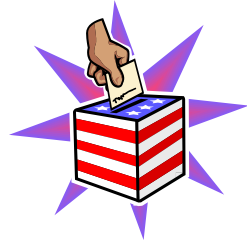
4/03/2018

2018 Partisan Primary

8/14/2018

2018 Fall General Election

11/06/2018

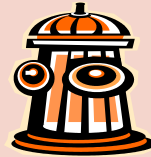


Fire Hydrants & Snow

Snow fall, combined with frozen plowed snow bury fire hydrants under large amounts of compacted snow, thus making them difficult to find and use in an emergency.

Don't let your neighborhood hydrant remain "undercover" this winter!

We are asking that you help us by keeping the fire hydrant closest to your home or business clear of snow. Snow should be removed about three feet (3') away from the hydrant in all directions and a pathway cleared between the hydrant and the nearest roadway.



All Emergency Calls - DIAL 911

Information for 2017 Tax Payments

IN FULL & 1ST INSTALLMENT. 2017 Tax Bills will be mailed in mid-December. Payable to the Town of Buchanan by January 31, 2018, N178 County Rd. N, Appleton, WI 54915. The Town of Buchanan discourages cash payment.

Payment should be by check or money order **made payable to: Town of Buchanan.** *We encourage you to mail your payment, by check or money order and please include your phone number on the check!*

For details on how to pay property taxes by Credit or Debit card, go to Outagamie County's website: www.outagamie.org (Department-Treasurer).

SECOND INSTALLMENT. Payable to Outagamie County Treasurer by July 31, 2018.
Address: 410 S. Walnut St., Appleton, WI 54911.

The Town of Buchanan cannot accept 2nd installment payments!

RECEIPTS

Receipts will be dated the date on which the monies are physically received at the Treasurer's office.

If you require a receipt, enclose a self-addressed, stamped envelope along with your tax bill stub and payment.

A receipt will **NOT** be provided unless a self-addressed, stamped envelope is included.

All paid tax information is available on Outagamie County's website in February 2018, and you can print payment information for your records.

TAX OVER PAYMENT REFUNDS

No refund is given, unless payment is over the full tax bill amount. There are **NO CASH REFUNDS** for amounts over \$30.00. Refund checks will be issued within three weeks after payment is applied.

IN-PERSON HOURS OF COLLECTION:

(Town of Buchanan, N178 County Rd. N)

DEC 11 THRU DEC 15 7:00 AM TO NOON
DEC 18 THRU DEC 21 10:00 AM TO 4:00 PM
TUESDAY PM DEC 19 4:00 PM TO 6:00 PM
DEC 26 THRU DEC 28 7:00 AM TO NOON

JAN 22 THRU JAN 26 7:00 AM TO NOON

PLEASE NOTE: 2018 DOG LICENSES ARE DUE JANUARY 1ST

NEW HOME OWNER-LOTTERY CREDIT APPLICATIONS AVAILABLE:

If your home was your primary residence as of January 1, 2017 forms are available on the Town's website and the Dept. of Revenue's website at www.dor.state.wi.us. If you have received the credit in past years and have not moved, you do not need to reapply.

SNOW SEASON REMINDERS

Winter Parking Regulations

Per the Code of the Town of Buchanan, (§495-19 and §495-14), No person shall park any vehicle upon any street in the Town between the hours of 2:00 a.m. and 6:00 a.m. from November 1st through March 31st.



Snow & Ice on Sidewalks

Residents and business owners are reminded that sidewalks adjacent to their property need to be cleared and maintained clear of snow and ice throughout the winter season. Please note that shoveling, blowing or plowing snow into the street is against the law and endangers the motoring public.

Snow Emergencies

There may be occasions when the Town must declare a snow emergency. The decision to declare a snow emergency is made on a case-by-case basis and is determined on conditions and available resources.

If a snow emergency is declared there shall be no parking for 48 hours or until snow operations have been completed. The Town will make announcement of such emergency to be broadcast on WHBY and WAPL radio stations, Twitter & the Town website.



PRSRT STD
US POSTAGE
PAID
NEW BERLIN, WI
PERMIT NO. 188

**N178 County Rd N
Appleton, WI 54915**

Phone: 920-734-8599

Fax: 920-734-9733

E-mail: clerk@townofbuchanan.org

Office Hours:

7:00 a.m. to 4:00 p.m. - Monday-Thursday

7:00 a.m. to 12:00 p.m. Friday

Website: www.townofbuchanan.org

Questions & input regarding the *Buchanan Town Spirit* newsletter should be directed to:

**Town Administrator
N178 County Rd N
Appleton, WI 54915**

You may also access the newsletter online at:
www.TownofBuchanan.org

Town Calendar

October 2017

- 09 Plan Commission Mtg.
- 09 Yard Waste Pick-up Week
- 17 Town Board Mtg.
- 18 Large Item Pick-up
- 30 Yard Waste Pick-up Week
- 31 Trick-or-Treat 4-8 p.m.



November 2017

- 09 Budget Hearing/Town Mtg.
- 13 Plan Commission Mtg.
- 13 Yard Waste Pick-up Week
- 14 Town Board Mtg.
- 15 Large Item Pick-up
- 23 Town Offices Closed
- 24 Town Offices Closed



December 2017

- 11 Plan Commission Mtg.
- 19 Town Board Mtg.
- 20 Large Item Pick-up
- 22 Town Offices Closed
- 25 Town Offices Closed

