



*"In the Spirit of Town Government"*

**TOWN OF BUCHANAN, OUTAGAMIE COUNTY, WI  
NOTICE OF PLAN COMMISSION MEETING  
JULY 12, 2021 AT 7:00 P.M.  
BUCHANAN TOWN HALL, N178 COUNTY RD N, APPLETON, WI 54915**

**AGENDA**

**1) CALL MEETING TO ORDER**

**2) PLEDGE OF ALLEGIANCE**

**3) ROLL CALL & VERIFY PUBLIC NOTICE**

**4) PUBLIC FORUM**

*Members of the public are welcome to address the Plan Commission. Individuals wishing to speak on any agenda item must sign in prior to the start of the meeting and may speak during the Public Comment Forum. The Public Comment Forum allows any member of the public to make their comments prior to the Plan Commission discussion or action on an agenda related matter. Commentators must state name and address for the record. Individual comments are limited to no more than five minutes each. Once the public comment forum ends there will be no additional discussion from the audience. The Plan Commission may suspend this rule if deemed necessary.*

**5) MINUTES TO APPROVE**

- a) June 14, 2021 Plan Commission Minutes

**6) PUBLIC HEARINGS: NONE**

**7) APPLICATIONS FOR APPROVAL/DENIAL:**

- a) Application for CSM (#2021-06): Applicant Steve De Jong, Meridian Surveying, LLC, on behalf of Nexgen Real Estate Investment Group, Inc. Parcel number 030 078700 known as N199 Main St, Appleton approximately 1.17 acres; Certified Survey Map Creating Two Lots. – For Approval/Denial.

**8) UNFINISHED BUSINESS:**

- a) ATV/UTV ordinance updates:
  - i. Update on information from Outagamie County on surrounding county routes – For Discussion Only.
  - ii. Recent Outagamie County ATV-UTV ordinances – For Discussion Only.
  - iii. Consider forming ATV-UTV Subcommittee of Plan Commission members – For Discussion and Possible Action.

**9) NEW BUSINESS:**

- a) Town incorporation information and process – For Discussion Only.

**10) PROJECT UPDATES/CORRESPONDENCE: NONE**

**11) COMPREHENSIVE PLAN 2040 UPDATE: NONE**

**12) FUTURE AGENDA ITEMS**

Future meeting agenda/discussion items and possible action for future Plan Commission meetings.

**13) ADJOURN**

Other Future Meetings:

July 20, 2021 Town Board Meeting 7:00 p.m.

July 22, 2021 Board of Appeals 7:00 p.m.

August 5, 2021 Stormwater Utility Meeting 7:00 p.m.

Cynthia Sieracki, Clerk  
Posted: July 2, 2021

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**Public Notice:** Agendas are posted in the following locations: Town Hall bulletin board & Town website: [www.townofbuchanan.org](http://www.townofbuchanan.org), Buchanan Festival Foods and Darboy Joint Sanitary District. *2015 Wisconsin Act 79 allows the publication of certain legal notices on an Internet site maintained by a municipality. This law allows these types of legal notices to be posted in one physical location in the jurisdiction (instead of three) if also placed on an Internet site maintained by the local government.*

**Special Accommodations:** Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Clerk's Office at (920) 734-8599 with as much advance notice as possible.

**Notice of Possible Quorum:** A quorum of the Town Board, Board of Review, and/or Board of Appeals may be present at this meeting for the purpose of gathering information and possible discussion on items listed on this agenda. However, unless otherwise noted in this agenda, no official action by the Town Board, Board of Review, and/or Board of Appeals will be taken at this meeting.

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