



"In the Spirit of Town Government"

**TOWN OF BUCHANAN, OUTAGAMIE COUNTY, WI
MINUTES OF PLAN COMMISSION MEETING
AUGUST 9, 2021 AT 7:00 P.M.
BUCHANAN TOWN HALL, N178 COUNTY RD N, APPLETON, WI 54915**

- 1) **CALL MEETING TO ORDER:** Erdmann called the meeting to order at 7:00 p.m.
- 2) **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
- 3) **ROLL CALL & VERIFY PUBLIC NOTICE:** Public notice verified. Commissioners present – Erdmann, Kavanaugh, Schultz, Coenen, Lamers, Jensema, and Sprangers. Also present was Administrator Mahoney and Clerk/Treasurer Sieracki. Members of the public were also in attendance.
- 4) **PUBLIC FORUM:** No one spoke.
- 5) **MINUTES TO APPROVE:**
 - a) July 12, 2021 Plan Commission Minutes

Motion by Lamers/Jensema to approve the Minutes of the July 12, 2021 Plan Commission meeting as presented. Motion passed 7 to 0 by voice vote.

6) PUBLIC HEARINGS:

- a) Application for Special Exception (#2021-01): Applicant Chris Paulson owner of Game Day Sports Bar is requesting the special exception for miniature golf in CL Local Commercial District, under Special Exceptions Uses and Structures, Outdoor recreational establishments, including archery ranges, miniature golf and amusements. Sec. 525-27(D)(5). Parcel number for the property is 030 051306, located at N225 Stoney Brook Rd, Appleton.

Motion by Jensema/Schultz to open the public hearing at 7:03 p.m. Schultz - Aye, Coenen - Aye, Sprangers – Aye, Erdmann - Aye, Kavanaugh - Aye, Jensema - Aye, and Lamers - Aye. Motion carried 7 to 0 by roll call vote.

Erdmann called for comments favoring application for Special Exception #2021-01: Applicant Chris Paulson owner of Game Day Sports Bar is requesting the special exception for miniature golf in CL Local Commercial District, under Special Exceptions Uses and Structures, Outdoor recreational establishments, including archery ranges, miniature golf and amusements. Sec. 525-27(D)(5). Parcel number for the property is 030 051306, located at N225 Stoney Brook Rd, Appleton. The following spoke favoring the Application for Special Exception:

- Chris Paulson, N225 Stoney Brook Rd, Appleton stated that he is looking to have mini golf and not an archery range. He stated he would be available if the Plan Commission had any questions.

Erdmann called for comments opposing application for Special Exception #2021-01: Applicant Chris Paulson owner of Game Day Sports Bar is requesting the special exception for miniature golf in CL Local Commercial District, under Special Exceptions Uses and Structures, Outdoor recreational establishments, including archery ranges, miniature golf and amusements. Sec. 525-27(D)(5). Parcel number for the property is 030 051306, located at N225 Stoney Brook Rd, Appleton. No one spoke opposing the Application for Special Exception.

Motion by Lamers/Coenen to close the public hearing at 7:06 p.m. Motion passed 7 to 0 by voice vote.

7) APPLICATIONS FOR APPROVAL/DENIAL:

- a) Application for Special Exception (#2021-01): Applicant Chris Paulson owner of Game Day Sports Bar is requesting the special exception for miniature golf in CL Local Commercial District, under Special Exceptions Uses and Structures, Outdoor recreational establishments, including archery ranges, miniature golf and amusements. Sec. 525-27(D)(5). Parcel number for the property is 030 051306, located at N225 Stoney Brook Rd, Appleton.

Chairperson Erdmann introduced the application.

Administrator Mahoney stated that the applicant has met the requirements detailed within the special exception ordinance, and that the applicant has already built the miniature golf course. The scope of the project was not conveyed clearly to the building inspector so it was not identified to the applicant that a special exception was needed. Upon further review, once the miniature golf course was constructed it was determined that a special exception was required.

The Plan Commission discussed.

Motion by Coenen/Jensema to approve the Application for Special Exception 2021-01 as presented. Motion passed 7 to 0 by voice vote.

8) UNFINISHED BUSINESS: NONE

9) NEW BUSINESS:

- a) Update on ATV-UTV Ordinance from subcommittee – For Discussion Only.

Commissioner Coenen stated that the subcommittee, which includes Commissioners Jensema & Lamers, have met twice. They are working on the draft copy of an ordinance for ATV-UTV's. They have used the ordinance from Black Creek as it includes references to the State Statutes. The subcommittee did contact Mike Biese and the Outagamie Sheriff's department with questions.

An estimate on signs and cost of installation will be needed. The Commissioners discussed and decided that the Town Board will review the ATV-UTV ordinance after the County Highway, Sheriff's Department, and the Town Attorney have reviewed.

The Town would need to have a public hearing before the ordinance would go into effect.

The Commissioners discussed.

- b) Expired boundary agreement with City of Kaukauna – For Discussion and Possible Action.

Administrator Mahoney stated that the boundary agreement with the City of Kaukauna has expired. The Commissioners discussed and would like to proceed with a fair agreement. Mahoney stated that an Ad Hoc committee could be formed with members from both the Town and the City. Mahoney will provide more information for the Plan Commission to consider at a future meeting.

- c) Discussion about zoning and ordinance review and revision – For Discussion Only.

Administrator Mahoney mentioned that the Town has been working with consultants from Cedar Corp on some zoning and ordinance questions over the last few months. Mahoney stated that this is a good time to review the code and update as needed. She mentioned that the consultant from Cedar will give a presentation at the September meeting. Goals and objectives can be discussed at that time. Mahoney will provide more information for the Plan Commission to consider at a future meeting.

The Commissioners discussed.

10) PROJECT UPDATES/CORRESPONDENCE: NONE

11) COMPREHENSIVE PLAN 2040 UPDATE: NONE

12) FUTURE AGENDA ITEMS:

Future meeting agenda/discussion items and possible action for future Plan Commission meetings include ATV/UTV's and Boundary Agreements.

13) ADJOURN: *Motion by Lamers/Schultz to adjourn at 7:47 p.m. Motion carried 7 to 0 by voice vote.*

Other Future Meetings:

August 17, 2021 Town Board Meeting 7:00 p.m.

August 18, 2021 Board of Review 6:00 p.m.

September 2, 2021 Stormwater Utility Meeting 7:00 p.m.

Cynthia Sieracki, Clerk
Drafted: August 11, 2021

Motion to Approve: Coenen/Kavanaugh Vote: 6 to 0 Dated: 9/13/2021