

**BUCHANAN STORMWATER UTILITY
NOTICE OF UTILITY COMMISSION MEETING
THURSDAY, SEPTEMBER 2, 2021 AT 7:00 P.M.
BUCHANAN TOWN HALL, N178 COUNTY RD N, APPLETON, WI 54915**

AGENDA

OPENING:

1. **CALL MEETING TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL & VERIFY PUBLIC NOTICE**

PRESENTATIONS & PUBLIC FORUM:

4. **PUBLIC HEARINGS: NONE**
5. **PRESENTATIONS: NONE**

6. **PUBLIC COMMENT FORUM:**

Members of the public are welcome to address the Utility Commission. Individuals wishing to speak on an agenda item must sign in prior to the start of the meeting and may speak during the Public Comment Forum. The Public Comment Forum allows any member of the public to make their comments prior to Utility Commission discussion or action on an agenda related matter. Commentators must state name and address for the record. Individual comments are limited to no more than five minutes each. Once the public comment forum ends there will be no additional discussion from the audience. The Utility Commission may suspend this rule if deemed necessary.

UTILITY COMMISSION BUSINESS AGENDA:

Notice is hereby given that the Utility Commission may take action on any item listed within this agenda.

7. **CONSENT AGENDA:**

All items listed under the Consent Agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Commission member so requests, in which event the item will be removed from the General Order of Business and considered at this point on the agenda.

- a) Approval of the Minutes of the August 5, 2021 Buchanan Stormwater Utility Commission Meeting.
- b) Approval of August 1, 2021 to August 28, 2021 Approved Bills.
- c) Approval of Treasurer Statement of Income and Expenses.

8. **ORDINANCES FOR INTRODUCTION: NONE**

9. **UNFINISHED BUSINESS FOR DISCUSSION & POSSIBLE ACTION: NONE**

10. **NEW BUSINESS FOR DISCUSSION & POSSIBLE ACTION:**

- a) WDNR Urban Nonpoint Grants updates:
 - i. CTH N Stormwater Pond/Storm Sewer/Yard Waste Transfer Site Update – For Discussion and Possible Action.
 - Easements
 - Bid and construction schedule
 - Town owned homes at N124 and N130 CTH N
 - ii. Schmalz Stormwater Pond Update – For Discussion and Possible Action
- b) 2023-2025 Storm Water Preliminary Engineering Letter of Authorization – For Discussion and Possible Action.
- c) 2021 Streambank Erosion Control Grant Application Process - For Discussion and Possible Action.

11. CLOSED SESSION: NONE

CLOSING:

12. FUTURE AGENDA ITEMS – *Next Utility Commission Meeting will be convened on October 7, 2021. Meeting agenda/discussion items and possible action on future Utility Commission agendas, including specific items for inclusion on or exclusion from a future agenda.*

13. ADJOURNMENT

Other Future Meetings:

September 7, 2021 Public Information Meeting – ARPA Funds 6:00 p.m.

September 13, 2021 Plan Commission Meeting 7:00 p.m.

September 21, 2021 Town Board Meeting 7:00 p.m.

Cynthia Sieracki, Utility Clerk

Posted: August 30, 2021

Public Notice: Agendas are posted in the following locations: Festival Foods, Darboy Joint Sanitary District, Town Hall bulletin board & Town website: www.townofbuchanan.org. 2015 Wisconsin Act 79 allows the publication of certain legal notices on an Internet site maintained by a municipality. This law allows these types of legal notices to be posted in one physical location in the jurisdiction (instead of three) if also placed on an Internet site maintained by the local government.

Special Accommodations: Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Clerk's Office at (920) 734-8599 with as much advance notice as possible.

Notice of Possible Quorum: A quorum of the Plan Commission, Board of Review, and/or Board of Appeals may be present at this meeting for the purpose of gathering information and possible discussion on items listed on this agenda. However, unless otherwise noted in this agenda, no official action by the Plan Commission, Board of Review, and/or Board of Appeals will be taken at this meeting.
