



**A NEWSLETTER FROM YOUR TOWN**

**WINTER 2022**

## Town Officials

### Town Board

**Greg Sprangers**, Town Chairperson

**Karen Lawrence**, Supervisor #1

**Dennis Reinke**, Supervisor #2

**Chuck Kavanaugh**, Supervisor #3

**Tom Walsh**, Supervisor #4

### Town Staff

**Maggie Mahoney**, Town Administrator

**Cynthia Sieracki**, Clerk/Treasurer

**Nichole Nielsen**, Deputy Clerk/  
Deputy Treasurer

**Ray Mohr**, Fire & Rescue Chief

**Paul Hermes**, Building Inspector

## Message from the Administrator

Dear Residents,

Happy new year! I am excited to move forward in 2022 with Town projects and initiatives. We will continue urbanization of streets, including sections of Emons Road and Creekview Lane—see the construction projects information below. We will begin a review of the zoning code and strategic planning. In addition, we are updating the Town website, [townofbuchanan.org](http://townofbuchanan.org), with current information on the budget, capital improvement plan, and construction project communications to make information more easily available. A reminder that our meeting agendas and minutes are also available on the website. Always feel free to contact Town Staff with any questions.

Thank you for welcoming me into your community this past year. I look forward continuing to work with you!

Sincerely,  
**Maggie Mahoney**, Town Administrator

### 2022 Road Projects

Emons Road, Pinecrest Blvd to CTH N  
Creekview Lane, Speel School Road to Eisenhower Drive  
Westowne Court and Emons Road, Westowne Ct to Eisenhower  
Pinewood Court  
Pinecrest Court

## Christmas Tree Pickup: JANUARY 12, 2022

The Town will not pick up wreaths or trees with plastic bags, stands and wires or lights attached to them. Trees that are frozen into the snow banks will be left until the spring.

For more information, please contact the Town Hall at (920) 734-8599



## 2022 Town Budget Overview

The Town Board approved the 2022 Town budget of \$7,773,649 at their regular meeting on Tuesday, November 16, 2021. This will result in a Town tax rate of \$3.09 per \$1,000 of assessed value. This is a decrease of 5¢ per \$1,000 of assessed value from the prior year. Please note the Town tax only accounts for approximately 22% of your gross property tax bill.

### 2022 Major Budget Figures

- \$7,773,649 in total expenditures
- \$3,396,154 in general operating expenditures, a 1.4% increase from 2021
- \$2,490,680 Town tax levy, a 4.9% increase from 2021
- \$1,800,000 in debt proceeds for capital projects
- Tax rate of \$3.09/\$1000 of assessed value, a 1.7% decrease from the prior year tax rate
- Special charge for residential waste collection/disposal of \$153.19, an increase of 1.5% from 2021

*"The Town's 2022 Budget was prepared with the goal of meeting the Town's Mission of providing essential Town services."*

## What is the Town Budget?

Per the requirements under Wisconsin State Statutes, the Town of Buchanan is required to prepare and adopt an annual fiscal year budget. As required, the budget lists all existing indebtedness and all anticipated revenue from sources during the ensuing fiscal year.

Additionally, in appropriations for each department, service or activity must also be shown.

The Town publishes its annual fiscal year budget online. The 2022 budget can be found on the Town's website at :

[www.townofbuchanan.org/town-services/finance-taxes/](http://www.townofbuchanan.org/town-services/finance-taxes/)

### More Budget Information:

The Capital Improvement Plan can also be found on the website at: [www.townofbuchanan.org/town-services/finance-taxes/](http://www.townofbuchanan.org/town-services/finance-taxes/)

### 2022 Budget Statistics...

2021-2022 BUDGET COMPARISON				
	2021 Budget	2022 Proposed	Dollar Change	Percent Change
Total Expenses	\$ 7,767,779	\$ 7,773,649	\$ 5,870	0.1%
Town Levy	\$ 2,374,348	\$ 2,490,680	\$ 116,332	4.9%
Other Revenues & Funding Sources	\$ 5,393,431	\$ 5,532,890	\$ 139,459	2.6%
Estimated Assessed Value	\$ 767,254,600	\$ 824,643,700	\$ 57,389,100	7.5%
Local Tax Rate	\$ 3.14	\$ 3.09	\$ (0.05)	-1.6%
Estimated Residential Town Tax Bill**	\$ 849.96	\$ 837.26	\$ (12.70)	-1.5%

\* Other Revenues include local revenues (permits, fees, fines, special assessments, interest earnings, etc), intergovernmental revenues (state and federal) and other funding sources (debt, fund balance applied)

\*\* Assumes an average residential value of \$270,964 in both years (2021 avg value)

Spring Primary Tuesday, February 15, 2022

Spring Election Tuesday, April 5, 2022

### Property Tax Bills

For additional copies of your real estate tax bills, please contact the Outagamie County Treasurer's Office at (920) 832-5065.

Tax information can also be found online at:

<http://outagamiecowi.wgxtreme.com/property>

## Property Tax Bills & Payments

**IN FULL OR 1ST INSTALLMENT:** Payable to the Town of Buchanan by January 31, 2022.

**Address:** N178 County Rd. N, Appleton, WI 54915. We encourage you to mail your payment, by check or money order and please include your phone number on the check! The Town of Buchanan discourages cash payments. Tax payments can be dropped in our drop box on the Southwest corner of Town Hall. For details on how to pay property taxes by Credit or Debit card, go to Outagamie County's website: [www.outagamie.org](http://www.outagamie.org) (Department-Treasurer).

The Town of Buchanan does not accept credit or debit cards at Town Hall at this time for tax payments.

**SECOND INSTALLMENT:** Payable to Outagamie County Treasurer by July 31, 2022 Address: 320 S. Walnut St., Appleton, WI 54911. The Town of Buchanan cannot accept second installment payments.

**Receipts** will be dated the date on which the monies are physically received at the Treasurer's office. If you require a receipt, enclose a self-addressed, stamped envelope along with your tax bill stub and payment. All paid tax information is available on Outagamie County's website as soon as payments are posted, and you can print payment information for your records.

**TAX OVER PAYMENT REFUNDS:** No refund is given, unless payment is over the full tax bill amount. There are NO CASH REFUNDS for amounts over \$30.00. Refund checks will be issued within three weeks after payment is applied.

**SPECIAL ASSESSMENT CODES:** The following special assessment codes might appear on your tax bill: 03 Street Improvements; 03B Transportation Utility.; 04 Street Lights; 10P POWTS; 13 Garbage/Refuse Collection; 14 Extra Garbage bins; 14S Storm Water Utility. Tax balances can be viewed on the Outagamie County website.

The **Outagamie County Treasurer** is Trenten Woelfel,, 920-832-5067. If your mailing address has changed, please update it with the County Treasurer's office. All tax bills are sent to the last recorded individual/address on record.

\*\*\*\* PLEASE NOTE: 2022 DOG LICENSES ARE DUE JANUARY 1ST \*\*\*\*

### NEW HOME OWNERS—LOTTERY CREDIT APPLICATIONS AVAILABLE:

If your home was your primary residence as of January 1, 2021, forms are available on the Town's website and at [www.dor.state.wi.us](http://www.dor.state.wi.us).



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# Dog License Application

License Number: \_\_\_\_\_



**Town of Buchanan**  
**N178 County Rd N**  
**Appleton, WI 54915**

**Phone: 920-734-8599**  
**Fax: 920-734-9733**  
**www.townofbuchanan.org**

**Application Requirements: Licenses expire on December 31<sup>st</sup> of each year.**

<i>By Mail:</i>		<i>In Person:</i>	
Complete Application Form (below)		Complete Application Form (below)	
Copy of Rabies Certificate (retain a copy for yourself)		Copy of Rabies Certificate (retain a copy for yourself)	
Fee (plus late fee if after March 31st)		Fee (plus late fee if after March 31st)	
Proof of being Neutered or Spayed (if not on rabies cert)		Proof of being Neutered or Spayed (if not on rabies cert)	
Self-Addressed Stamped Envelope			

OWNER NAME: \_\_\_\_\_

NAME OF DOG: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

COLOR: \_\_\_\_\_

PHONE: \_\_\_\_\_

BREED: \_\_\_\_\_

PHONE: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

CHIP # \_\_\_\_\_

~~FEE SCHEDULE~~

Neutered Male	\$7.00	Total Amount Paid \$ _____ <b>(exact cash or check appreciated)</b>
Spayed Female	\$7.00	
Male-Not Neutered	\$12.00	
Female-Not Spayed	\$12.00	
Late Charge*	\$5.00	
*A license obtained after March 31 <sup>st</sup> will be charged a \$5.00 late fee per dog		Regardless of when your dog is next due for their rabies shot you need to obtain the license with their current rabies certificate <b>prior to March 31<sup>st</sup></b> . If you obtained a dog license last year but no longer have the dog, please contact the Town of Buchanan so we can remove your information from our database. Thank you!

\*\*\*\*\*

### Notice to Dog Owners:

Dogs running at large and untagged dogs are subject to impoundment; penalties.

*Wisconsin State Statute 174.05* requires the owner of any dog more than five (5) months of age **must have their dog licensed and tagged.**

Dogs running at large and untagged dogs are subject to impoundment and the owners may pay penalties. A dog is considered to be running at large if it is off the premises of its owner and not under the control of the owner or some other person. A dog is considered to be untagged if a valid license tag is not attached to a collar which is kept on the dog whenever the dog is outdoors, unless the dog is securely confined in a fenced area. An officer shall attempt to capture and restrain any dog running at large or any untagged dog. If the owner of a dog negligently or otherwise permits the dog to run at large or be untagged, the owner shall forfeit not less than \$25 or more than \$100 for the first offense, and not less than \$50 or more than \$200 for subsequent offenses.

### Dog License Receipt

Town Issued License Number:		Amount Paid: \$	
Notes:		Cash	Check Number:
		Date Received:	

## 2022 Garbage, Recycling & Yard Waste Info

### Holiday Week Pick-Ups

Holiday Week Pick-Ups please note that when your garbage day falls within the week of a holiday, everyone who normally has their pick-up on that holiday, and everyone after the holiday during that week, will be delayed one day for pick-up.

### Bulky Item & Appliance Pick-Up

*For bulky items and appliances to be picked-up, stickers need to be purchased at the Town Hall.*

Bulky items must have stickers on them. All stickers need to be purchased at the Town Hall office before noon on the Tuesday before pick-up each month. Pick-up for these items is scheduled on the third Wednesday of each month. Large bulky items and appliances will cost \$20.00 each. Small bulky items will cost \$10.00 each.

**\*\*\*\*\* NO ITEMS WITH FREON \*\*\*\*\***

**IF YOUR GARBAGE OR RECYCLING IS NOT PICKED-UP PLEASE  
CALL GFL SERVICES AT: 1-800-279-1930**

### When is Garbage & Recycling Picked-Up?

Garbage is picked-up weekly. Recycling is picked up every other week. A recycling calendar is on page 7 of this newsletter. To find out the collection day for your specific street, check out the Town's website at: <http://townofbuchanan.org/town-services/garbage--recycling/pick-up-days>.

### 2022 Yard Waste Pick-Up Weeks

During these weeks only, your yard waste goes out on your normal garbage day.

April 18  
May 16  
June 13  
July 11  
August 8  
September 5  
October 3  
October 31  
November 28

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info@kidskingdominc.com



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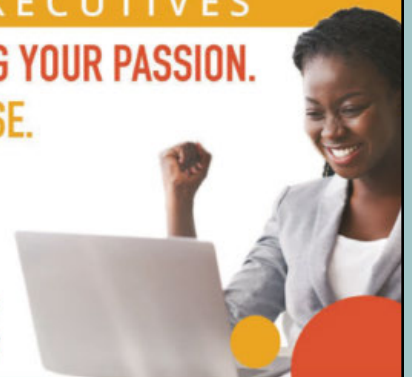
**DUMPSTER RENTALS**

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[www.4lpi.com/careers](http://www.4lpi.com/careers)



## Snow Emergencies!

There may be occasions when the Town must declare a snow emergency. The decision to declare a snow emergency is made on a case-by-case basis and is determined on conditions and available resources.

If a snow emergency is declared, there shall be no parking on Town roads for 48 hours or until snow operations have been completed.

The Town will make announcements on broadcasts such as WHBY and WAPL radio stations, Twitter & the Town website.



## Winter Parking Regulations

Per the Code of the Town of Buchanan, (§495-19 and §495-14), no person shall park any vehicle upon any street in the Town between the hours of 2:00 a.m. and 6:00 a.m. from November 1st through March 31st.

## Snow & Ice on Sidewalks

Residents and business owners are reminded that sidewalks adjacent to their property need to be cleared of snow and ice throughout the winter season. Please note that shoveling, blowing, or plowing snow into the street is against the law and endangers the motoring public.

**\*Salting NEW Driveways\***

Residents are reminded that on new driveways you will **NOT** want to salt or to salt lightly

## Fire Hydrants & Snow

Snow fall combined with frozen plowed snow, buries fire hydrants under large amounts of compacted snow, thus making them difficult to find and use in an emergency.

**Don't let your neighborhood hydrant remain "undercover" this winter!**

We ask that you help us by keeping the fire hydrant closest to your home or business clear of snow. Snow should be removed about three feet (3') away from the hydrant in all directions and a pathway cleared between the hydrant and the nearest roadway.

## ADDITIONAL INFORMATION AT [www.townofbuchanan.org](http://www.townofbuchanan.org)

### Storage of Boats, Campers & Trailers

From November 1st to March 31st of each year, boats, campers and trailers may no longer be stored within the front or side yard. These items may be stored year round in the rear yard. Certain setback restrictions apply. Please visit our website for more information 525-34 (l)2a.



### Abandoned & Junked Vehicles

Pursuant to §492-2 of the Code of the Town of Buchanan, no person owning or having custody of any abandoned or junked motor vehicle shall store or permit any such vehicle to remain on any private property for a period of more than ten (10) days. Such storage is declared to be a public nuisance and may be abated or removed and forfeiture may be imposed.



### Permit Required

A permit shall be required for new installations and additions and alterations to any type of heating, ventilating and air-conditioning installation, and any type of ductwork. This shall include fireplaces, wood-burning stoves, and similar equipment.



### Open Burning:



1. No person shall start or maintain any open burning without obtaining a burn permit issued by the Town of Buchanan. This does not include small recreational fires provided that the fire is confined by a control device or structure such as a fire ring or fire pit.
2. A fee for an annual burn permit has been eliminated.
3. Open burning shall only be conducted on Saturdays, other than legal holidays, as defined by § 995.20, Wis. Stats., between the hours of 8:00 a.m. and 8:00 p.m.
4. Permit can be obtained online.

**Currently seeking Parks Committee Members.**  
**Parks Committee Application can be found in the Forms section of the website or picked up at the Town Hall Office.**

# 2022 Recycle Collection Calendar

January '22						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

February '22						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

March '22						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

**Holiday - purple days no pick up**  
 No Garbage or Recycling collection.  
 Collection is delayed to following day  
 due to holiday

**RECYCLING  
 COLLECTION**

April '22						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May '22						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June '22						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

July '22						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

August '22						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September '22						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October '22						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					


November '22						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December '22						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

This information as well as the  
 Tri-County Recycling Guide can  
 be found at:

[https://  
 www.townofbuchanan.org/  
 town-services/garbage-  
 recycling/recycling](https://www.townofbuchanan.org/town-services/garbage-recycling/recycling)

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E-mail: [clerk@townofbuchanan.wi.gov](mailto:clerk@townofbuchanan.wi.gov)

Office Hours:

7:00 a.m. to 4:00 p.m. - Monday - Thursday

7:00 a.m. to 12:00 p.m. Friday

Website: [www.townofbuchanan.org](http://www.townofbuchanan.org)

Questions & input regarding the *Buchanan Town Spirit* newsletter should be directed to:

**Town Administrator**  
**N178 County Road N**  
**Appleton, WI 54915**

You may also access the newsletter online at:  
[www.townofbuchanan.org](http://www.townofbuchanan.org)

# What's Inside

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# Town Calendar



- 3-Town Offices Closed
- 6-Utility Commission Mtg.
- 10-Plan Commission Mtg.
- 18-Town Board Mtg.
- 19-Large Item Pick-Up \*\*



- 3-Utility Commission Mtg.
- 7-Plan Commission Mtg.
- 15-Spring Primary Election
- 16-Large Item Pick-up \*\*
- 22-Town Board Mtg.



- 3-Utility Commission Mtg.
- 14-Plan Commission Mtg.
- 15-Town Board Mtg.
- 16-Large Item Pick-up \*\*

\*\* You must first purchase a sticker for large items