



Client: T Buchanan
Project: T Buchanan Emons Rd – Pinecrest Blvd to CTH N
Prepared by: Mike LaPean

Project #: 4656-06-71
Page: 1 of 1
Date: 2-18-22

Project Meeting Summary

Meeting Site:	Village of Kimberly Village Hall	Time:	Feb. 17, 2022, 5PM
Participants:	Danielle Block, Allyn Dannhoff Brad Werner Maggie Mahoney Thad Majkowski, Mike LaPean	Representing:	Village of Kimberly McMahon Town of Buchanan Cedar Corporation
Summary By:	Mike LaPean	Distribution:	
Reason for Meeting:	Project 4656-06-71 T Buchanan Emons Rd Preconstruction PIM		

Summary of Discussion:

Brief presentation was given by the Town of Buchanan and the Village of Kimberly regarding the upcoming Reconstruction of Emons Road in 2022. Scope of project was covered, including purpose, affected area, proposed typical sections and improvements, considerations during design, anticipated construction methods, overall project costs, Town costs, Village costs, planned special assessment hearing for the Town and Village, project timeline, project communication, and contacts for questions prior to and during construction. See attached Powerpoint.

During question and answer session, following question was asked:

- How will the Town/Village notify residents about construction that do not have email?
 - o Town will be sending out letters prior to construction, along with biweekly updates on the Town website. If you know of someone that doesn't have internet or email access, please let the Town know. Intent is to keep all residents updated on status of construction.

Comments by residents during the Informal Site Specific Q&A session

- Concern with access to driveway at Sta 18+75RT for fruit sales.
- Plow parking areas – Town to review with the county.
- Does water flow over curb at Sta. 21+90 RT? – Water flows along property line to the back of sidewalk and into catch basin.
- Sump location is out of the back of the house at 24+50 LT. Village to review adding stub at storm sewer.
- Comment on parking locations is too far away from residence.
- Removing and replacing concrete beyond R/W in driveway at Sta. 41+25 LT? Whose cost is it, and is it due to slope correction? Planning decorative driveway after construction. – Removal and replacement of concrete beyond sidewalk is due to slope correction and will be covered by the Town.
- Sta. 48+00RT – Resident may require assistance due medical issues.
- Sta. 48+00LT – Elderly residents, may require additional assistance/coordination
- Sta. 50+50LT – Resident may require additional assistance.
- Multiple comments on lowering the centerline of the roadway and the effects on residents' properties.
- Assessments – How are large lots assessed in the Town? – To reviewed by the Town.



Town of Buchanan Village of Kimberly 2022 Emons Road Construction Project

Public Information Meeting
February 17, 2022

Welcome & Introductions

▶ Town Staff

- Maggie Mahoney, Town Administrator
- Cynthia Sieracki, Town Clerk

▶ Village Staff

- Danielle Block, Village Administrator
- Allyn Dannhoff, Director of Operations
- Brad Werner, P.E., Village Engineer, McMahon

▶ Town Engineer – Cedar Corporation

- Thad Majkowski, P.E., Director
- Michael LaPean, P.E., Project Engineer

Public Information Meeting (PIM) Process

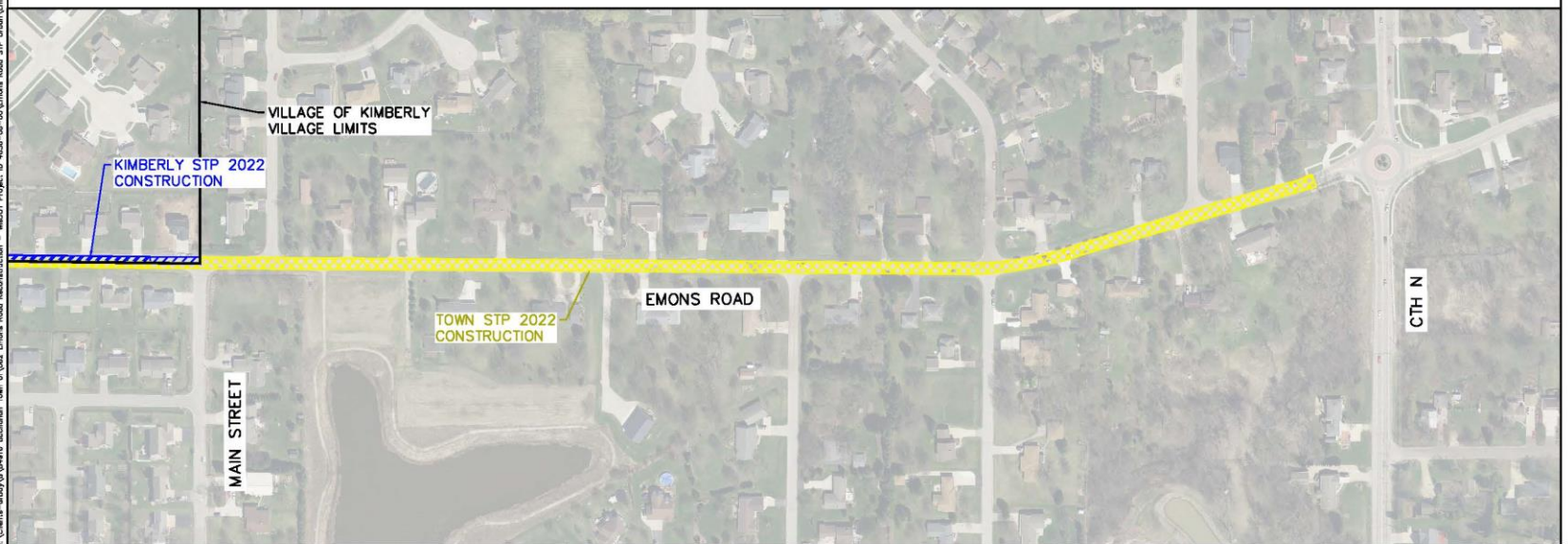
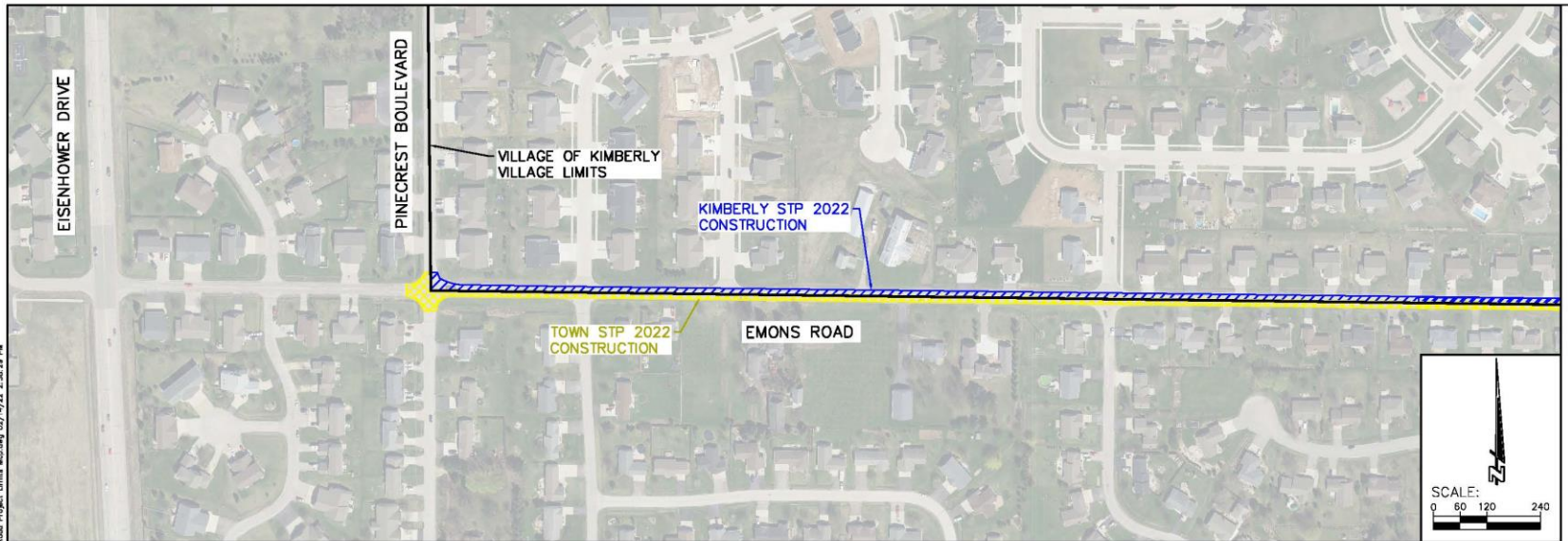
- Brief Presentation of Project & Scope (15–20 minutes)
- Question & Answers (15–20 minutes)
- Informal Site Specific Q&A Period (20 minutes)
- Sign In Sheet

Project Purpose

► Purpose

- Successfully secured a WisDOT STP Urban Grant \$2,084,806
- Joint Project with Village of Kimberly

Project Area



JOB NO.
BOOK NO.
DRAWN BY JAC
CHECKED BY TMM
DATE 2/11/2019
REVISIONS
REFERENCE FILE
DRAWING FILE

www.cedarcorp.com
800-472-7372

Cedar Corporation

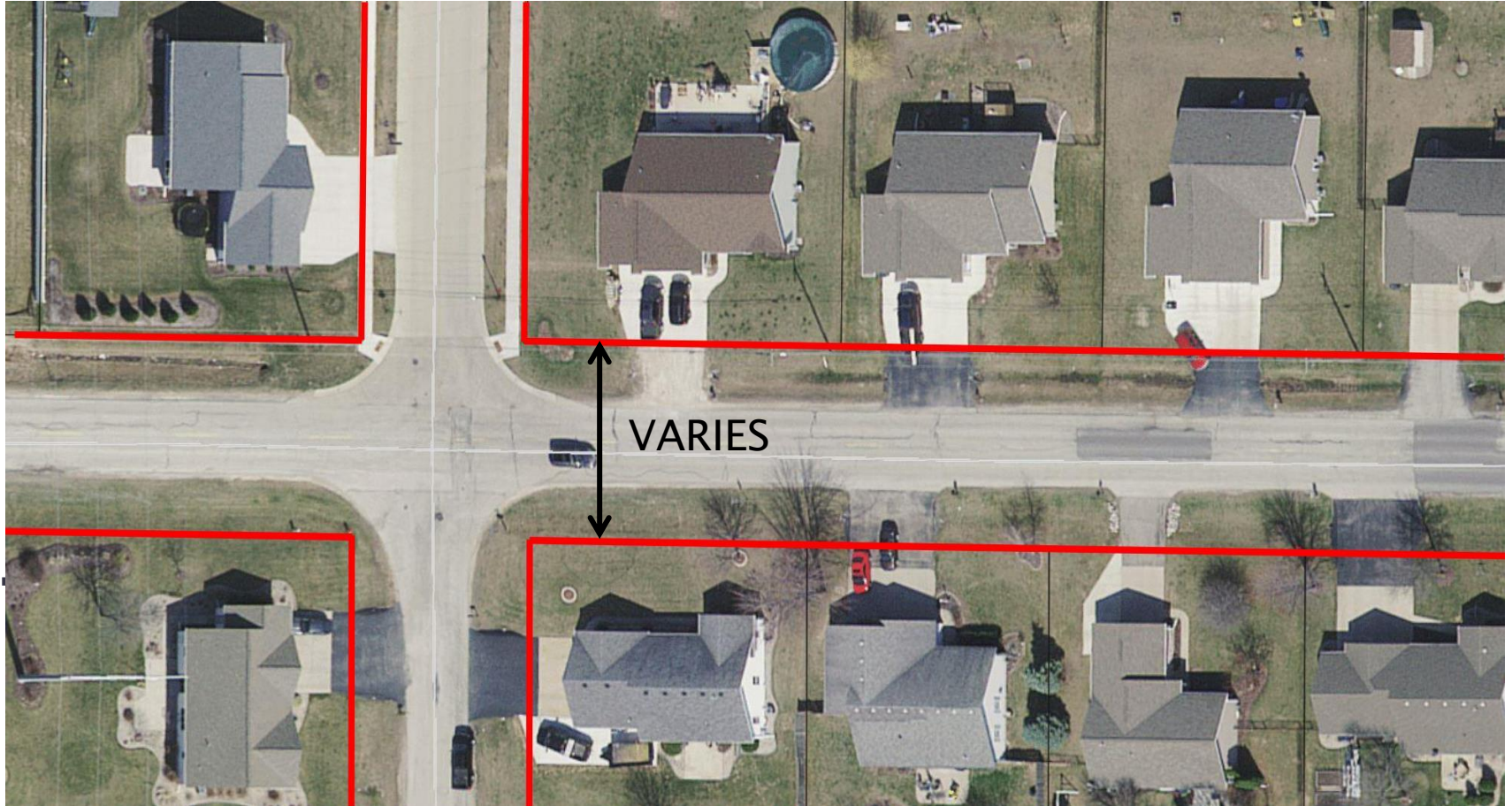
Professional Engineer & Surveyor License No. 0000000000
Professional Engineer & Surveyor License No. 0000000000

10000 Main Street
Suite 100
P.O. Box 100
10000 Main Street
10000 Main Street

TOWN OF BUCHANAN
EMONS ROAD
PROJECT LOCATION MAP

I:\Clients-Gribby\181616 Buchanan Town of\181616 Emons Road Reconstruction - WSDOT Project ID 4636-06-00\181616 Emons Road STP Union\181616 Emons Road Project Limits Map.dwg 02/11/22 2:38:29 PM

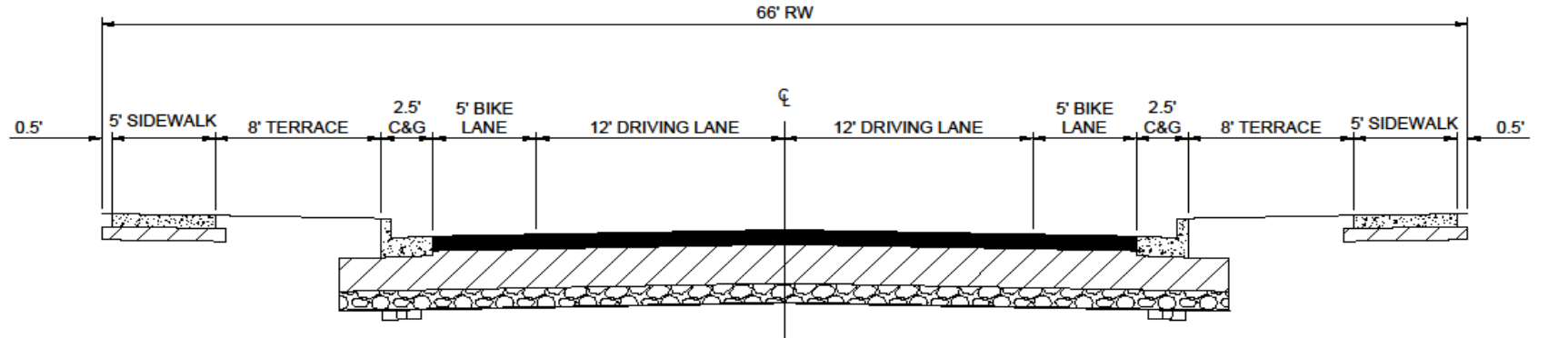
What is Public Right-of-Way – Variable



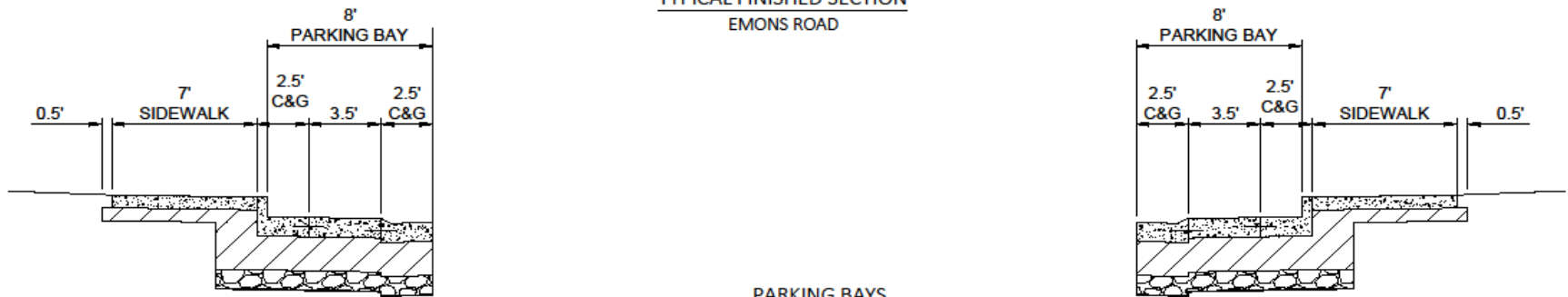
Typical Road Section

2

2



TYPICAL FINISHED SECTION
EMONS ROAD



PARKING BAYS
EMONS ROAD

Improvements

- Pulverize the Existing Pavement Section
- Construct Storm Sewer/Sump Pump Connections
- Excavate Roadway/Fill Ditches
- Construct Base Course
- Construct Concrete Curb & Gutter
- Construct Concrete Driveway/Sidewalk (both sides)
- Parking Areas – Selected Locations
- Asphalt Pavement
- Landscape Restoration

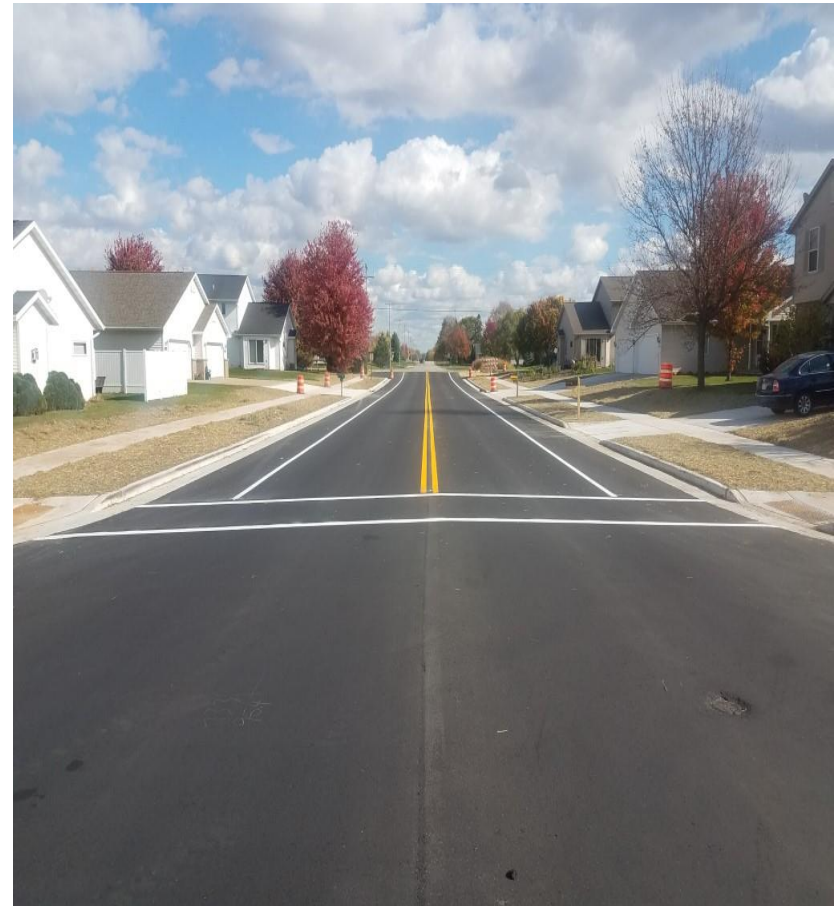
Considerations

- On-Street Parking – Selected Areas – Space
- Driveway Apron – Slopes vs Widths
- Storm Sewer Routing to Storm Water Facility – Three Systems
- Filling/Grading – Need for Temporary Easements
- Traffic Control/Access to Properties – Local Traffic Only
- Mail Delivery

Considerations, Con't

- Garbage/School Bus Services – Notification
- Fire/Police Services – Notifications
- Underground Electric/Irrigation/Pet Fences – Notify Cedar/Town/WisDOT after Construction Starts
- Town Ordinance
 - Sump Pump Connections Required – No Roof Drains
- ▶ Village Ordinance
 - Sump Pump Connection Required and 1 Roof Drain allowed
 - Resident is required to Pay for the Lateral

Pre and Post Construction



Construction Methods



Construction Methods, Cont.



Construction Methods, Cont.



Construction Methods, Cont.



Construction Methods, Cont.



Project Costs

- ▶ Total Project Costs

Construction (Est.)	\$3,185,043
State Fees (Review & Construction)	\$ 382,205
Engineering Fees (Design)	\$ 330,000
Land Right of Way/Easements	<u>\$ 127,800</u>
Total Project Costs	\$4,025,048

- ▶ WisDOT STP Urban Grant – \$2,084,806 Max. or 80%

- ▶ Remaining Local Costs – based on front footage

Town Share 74%

Village Share 26%

Project Costs – Town

- ▶ Town (Project Costs) – Per Lot Basis Method
 - 2022 Special Assessment per Residential Lot – Road/Storm – \$4,084.46
 - Assess Actual Costs
 - Driveway
 - Assessment Meeting to summarize costs March 10th
 - Special Assessment Public Hearing March 15th Town Board Meeting

Project Costs – Village

- ▶ Village (Project Costs) – Per Front Footage Basis Method
 - 2022 Emons Road – Engineers Report on File at the Clerk’s Office
 - Special Assessment Public Hearing – February 28th

Project Timeline

- **Design Phase:** February 2019 – November 2021
- **Bidding Phase:** December 2021 – February 2022
- **Contracts Award:** February/March 2022 – TBD
- **Public Informational Meeting:** February 17, 2022
- **Assessment Process/Meetings:** February – October 2022
 - Town and Village will have separate Assessment Meetings
- **Construction Commence:** Est. April/May 2022
- **Construction Completion:** September 30, 2022
 - 90 Working Days

Project Communication

- Public Hearing for Assessments (Town)
- Public Hearing for Assessments (Village)
- Preconstruction Letter to Residents – Town/Village to send separate
 - Frequently Asked Questions (FAQ)
- Website: www.TownofBuchanan.org
- Emailed Project Flyer (bi-weekly)
- Notification of Closures – Contractor to provide 24 hrs/48 hrs

Project Communication



[Home](#) [Jobs](#) [Contact Us](#)

I am looking for...

OUR COMMUNITY

YOUR GOVERNMENT

TOWN SERVICES

DOING BUSINESS

HOW DO I?

- + Drainage & Stormwater Management
- + Finance & Taxes
- + Garbage & Recycling
- Inspection & Permits
- + Parks & Recreation
- + Planning & Development
- + Public Safety
- Road & Highway Maintenance

Construction Projects

2022 Town Road Improvement Projects

2021 Town Road Improvement Projects

Town Bridge Projects

[Town Services](#) > [Road & Highway Maintenance](#) >

2022 Town Road Improvement Projects

Font Size: [Share & Bookmark](#) [Feedback](#) [Print](#)

2022 Town Road Improvement Projects

The Town of Buchanan is responsible for the maintenance and repairs of the Town's 46 miles of roads & highways. The services range from pothole repairs in spring to rural ditch mowing in summer, to [snow removal in the winter months](#). Maintenance crews also remove debris from the roads and ditches.

Have you noticed a missing street sign, drainage issue, or any other roadside problem that needs to be brought to our attention? If so, please contact the Town of Buchanan at (920) 734-8599 or report it via our [online reporting tool](#).

2022 Town Road Improvement Projects

The following pavement improvement projects are planned for completion in 2022.

Emons Road (Pinecrest Blvd and County Road N):

[2.17.22 Emons Road Project Public Information Meeting Letter](#)

Questions – Preconstruction

Contacts

- ▶ **Maggie Mahoney**, Town Administrator
920-734-8599 maggiem@townofbuchanan.wi.gov
- ▶ **Mike LaPean, P.E.** – Cedar Corporation
920-785-7314 mike.lapean@cedarcorp.com
- ▶ **Danielle Block**, Village Administrator
920-788-7500 dblock@vokimberly.org
- ▶ **Allyn Dannhoff**, Director of Operations
920-788-7507 adannhoff@vokimberly.org
- ▶ **Brad Werner, P.E.**, Village Engineer, McMahan
920-858-6072 BWerner@mcmgrp.com

Questions – During Construction

Contacts

- ▶ WisDOT Contact – TBD
- ▶ Town/Village contacts are on the previous slide
- ▶ Regular Project Meetings with staff – Updates will be posted
- ▶ Project Construction Trailer to be located on site
- ▶ Information will be on the Town Website once known



Q & A Period

Thank You for Attending

