**Yard Waste Transfer Site Rules**

Location: N124 County Road N, Appleton (*Accessible off of County Road N*)

The following rules have been reviewed by the Town Board.

1. **Eligible Users.**
	1. Town residents residing in households serviced by the Town Garbage collection program.
	2. The Town Yard Waste Transfer Site is not to be used for depositing waste generated by:
		1. Commercial lawn and/or tree care companies and similar businesses;
		2. Rental property owners (except residents residing in rental property as provided in item #1.a.);
		3. Businesses.
2. **Hours of Operation.**
	1. April through November, weather dependent
	2. OPEN:

8:00 a.m. – 12:00 p.m. (Noon) Monday & Wednesday

2:00 p.m. – 6:00 p.m. Tuesday & Thursday

9:00 a.m. – 3:00 p.m. Saturday

Special Occasions and events (Christmas trees, tires, etc.)

* 1. CLOSED:

Sunday

Friday

Town Observed Holidays (see website for more details)

1. **Permits.**
	1. Eligible users must secure a Yard Waste Transfer Site permit from the Town.
	2. Annual permit cost will be established by the Town Board.
	3. Permits are valid for the calendar year (January 1 to December 31).
	4. Permits must be applied to the applicant’s vehicle windshield on the lower driver side corner.
	5. Permits are registered to an individual vehicle and are not transferable to other vehicles.
	6. Replacement permits are available at no cost, but requires the return of the original permit at the time of replacement. This courtesy is provided to accommodate cases where a vehicle is sold or transferred, or where an applicant elects to use a different vehicle for hauling yard waste to this site.
2. **Materials accepted.**
	1. Grass trimmings;
	2. Weeds;
	3. Leaves;
	4. Flower and vegetable garden debris;
	5. Apples and other fruit;
	6. Walnuts and other nuts;
	7. Sticks and branches with a maximum length of 6 feet and maximum diameter of 6 inches.
	8. **No containers, bags, or tarp material may be left with the deposited yard waste.** This includes no biodegradable bags. A refuse container will be available on site for disposing such materials.
3. **Materials Not Accepted.**
	1. Sticks and branches larger than 6 feet and/or 6 inches in diameter (see item #4.a. for size that is acceptable).
	2. Sod;
	3. Stumps;
	4. Roots;
	5. Dirt;
	6. Rocks, gravel, concrete, asphalt;
	7. Lumber or other wood;
	8. Building materials;
	9. Any material classified as garbage or refuse;
	10. Any material classified as recyclable;
	11. Bags or containers of any type including biodegradable yard waste bags (see item #4.h.).
4. **Covering loads.** All loads are required to be covered by state transportation regulations. Loads hauled in open truck beds and trailers should be covered with a tarp to prevent debris from blowing onto public roadways.
5. **Violations**. The Yard Waste Transfer Site is monitored with security cameras. Users found violating the rules of the site are subject to applicable enforcement action which can include issuance of warnings, municipal citations, and/or revocation of the Yard Waste Transfer Site permit.

Applicable Ordinance Sections Include:

**§450-7 Littering Prohibited.** No person shall throw, place or deposit any solid waste or yard waste in any street, alley, public place or private property within the Town limits except in proper containers for disposal and collection as described therein.

The forfeiture for violation of §450-7 starts at $50.00 plus court costs and restitution as applicable. Pending the nature and/or level of the violation, staff will determine whether the infraction merits a warning or a citation.