



A NEWSLETTER FROM YOUR TOWN

FALL 2022

Town Officials

Town Board

Greg Sprangers Town Chairperson
Karen Lawrence, Supervisor #1
Paul Knuppel, Supervisor #2
Chuck Kavanaugh, Supervisor #3
Tom Walsh, Supervisor #4

Town Staff

Vacant, Town Administrator
Cynthia Sieracki, Clerk–Treasurer
Nichole Nielsen, Deputy Clerk–Treasurer
Dennis Jandrey, Engineering Technician
Ray Mohr, Fire & Rescue Chief
Paul Hermes, Building Inspector

The Board of Appeals (BOA) is a five-member body appointed by the Town Board to hear and decide appeals, interpret the Zoning Ordinance, and to approve or deny variances. Another responsibility of the BOA is to provide an appeal mechanism for property owners who believe that the Town Administration has made an error in interpreting the zoning ordinance. The Board of Appeals meets on an as-needed-basis. Meetings are open to the public and are held at the Town Hall.

Members of the Board of Appeals:

Linda Olson, Commission Chairperson
Kati Stahmann (member)
Mark Lenz (member)
Jennifer Rottier (member)
Seat Vacant, (member)

Seat Vacant, Alternate Member #1
Seat Vacant, Alternate Member #2

Applications can be found at: <https://www.townofbuchanan.org/your-government/agendas-minutes/board-of-appeals>

The Board of Review (BOR) of the Town shall be composed of seven members, which shall include all members of the Town Board and two electors of the Town who shall be appointed for one-year terms by the Town Chairperson. The Board of Review meets once a year. The Town Clerk shall keep an accurate record of all proceedings of the Board of Review. Meetings are open to the public and are held at the Town Hall. Currently there are openings for the (2) two electors.

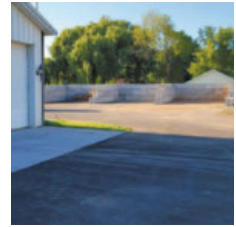
Applications can be found at: <https://www.townofbuchanan.org/your-government/agendas-minutes/other-meetings-notice>

We greatly appreciate your support of the Community Blood Center blood drive that was held in August. We look forward to more events in the years ahead!

TOWN FACILITIES WILL BE CLOSED ON:

**NOVEMBER 24TH AND 25TH
DECEMBER 23RD AND 26TH**

Yard Waste Transfer Site Update



Eligible Users

Town residents residing in households serviced by the Town Garbage collection program are eligible to use the Site. This does not include Commercial, Rental Property Owners, and Businesses. To use the Site residents must acquire a Yard Waste Transfer Site Sticker from the Town Hall, after filling out the application and paying the sticker price set by the Town Board.

The stickers are valid for one (1) calendar year, and cannot be transferred to another vehicle.

- No sticker required in 2022
- Sticker required beginning January 1, 2023

Location

N124 County Rd N, Appleton, WI 54915

Hours of Operation

For 2022 the site opened September 13, 2022 and will be open through November, weather permitting.

<u>Sunday</u>	Closed	<u>Thursday</u>	2:00 pm - 6:00 pm
<u>Monday</u>	8:00 am - 12:00 pm	<u>Friday</u>	Closed
<u>Tuesday</u>	2:00 pm - 6:00 pm	<u>Saturday</u>	9:00 am - 3:00 pm
<u>Wednesday</u>	8:00 am - 12:00 pm		

In 2023 the site will open April through November, weather permitting.

The site will be open for special occasions and events, **but closed on Town observed holidays.**

Materials Accepted:

Grass Trimmings, Weeds	Flowers & Vegetable garden debris
Leaves	Sticks & Branches (Maximum length of 6' and width of 6")
Fruit	Nuts

A refuse container will be available for disposing containers, tarp material, etc.

Materials Not Accepted:

Sod, Stumps	Roots
Dirt	Rocks
Gravel	Concrete & Asphalt
Lumber & other wood	Sticks & Branches over 6' in length and/or 6" in width, building materials

Anything classified as garbage, refuse, or recyclable

Rules and other information are on the website at: <https://www.townofbuchanan.org/town-services/garbage-recycling/yard-waste> or available at the Town Hall.

ATV/UTV

The Plan Commission has been working on drafting an ordinance that would allow use of All Terrain Vehicles (ATVs) and Utility Terrain Vehicles (UTVs) on town roads.

There will be a Public Hearing at the Town Board meeting on October 18.

If you would like to express your thoughts on allowing ATV and UTV use on town roads this is your opportunity. The ordinance, if passed, would take effect in the spring after the frost is out of the ground and signs are posted. The proposed ordinance mostly follows state regulations but there are a few areas that are left up to the local municipalities.

Some key points include:

- * Allows ATVs and UTVs on all town roads. This does not include county and state highways.
- * Hours of operation are planned for 5:00 am to midnight.
- * Operators must have a valid driver's license.
- * All operators under the age of 18 must wear a helmet.
- * Operators must observe designated speed limits.



The ordinance includes **Wisconsin Statute 23.33** by reference; therefore all aspects of the state regulations are included in the Town of Buchanan ordinance.

SNOW SEASON REMINDERS

Winter Parking Regulations

Per the Code of the Town of Buchanan, (§495-14 and §495-19), no person shall park any vehicle upon any street in the Town between the hours of 2:00 a.m. and 6:00 a.m. from November 1st through March 31st.

Snow & Ice on Sidewalks

Residents and business owners are reminded that sidewalks adjacent to their property need to be cleared and maintained clear of snow and ice throughout the winter season. Please note that shoveling, blowing or plowing snow into the street is against the law and endangers the motoring public.

Snow Emergencies

There may be occasions when the Town must declare a snow emergency. The decision to declare a snow emergency is made on a case-by-case basis and is determined on conditions and available resources. When a snow emergency is declared there shall be no parking for 48 hours or until snow removal operations have been completed. The Town will make an announcement of such emergency to be broadcast on WHBY and WAPL radio stations, Facebook, Twitter, and the Town website.

Combined Locks Fire Department and Town of Buchanan Fire & Rescue

Invites you and your family to:

Safety Day

September 24, 2022

11 am – 2 pm

At Combined Locks Fire Department

405 Wallace St

Check out:

Firetrucks

K-9 Officer Car

Smoke House

Gold Cross and Kaukauna ambulances

Enjoy:

- Bounce House Fun
- An Obstacle Course
- Watch Jaws of Life demo and Theda Star Helicopter
- Free Culvers ice cream & other tasty treats
- So much more...



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Town of Buchanan, Appleton, WI

A 4C 01-1388

2023 Garbage, Recycling & Yard Waste Info

Bulky Item & Appliance Pick-Up

Bulky items must have stickers on them. All stickers need to be purchased at the Town Hall office before noon on the Tuesday before pick-up each month. Pick-up for these items is scheduled **on the third Wednesday of each month.**

Large bulky items and appliances will cost \$20.00 each. Small bulky items will cost \$10.00 each.

<https://www.townofbuchanan.org/town-services/garbage-recycling/appliances-large-items>



Note: TV's, Electronic items or anything with Freon can not be picked up.

Holiday Week Pick-Ups

When your garbage day falls within the week of a holiday, **everyone who normally has their pick-up on that holiday, and everyone after the holiday during that week, will be delayed one day for pick-up.**

When is Garbage & Recycling pick-up?

Recycling is picked up every other week on the same collection day as your garbage. To find out the collection day for your specific street, go to the Town's website under Town Services.

<https://www.townofbuchanan.org/town-services/garbage-recycling>

RECYCLE WEEK CALENDAR

*Dates in **Purple** are holidays no collection of any kind.

October '22						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November '22						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December '22						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Holiday - purple days no pick up

No Garbage or Recycling collection.

Collection is delayed to following day due to holiday

RECYCLING
COLLECTION

2022 Yard Waste Collection Weeks

During these weeks only, yard waste goes out on your normal garbage day. Please use a biodegradable bag or canister that can be dumped.

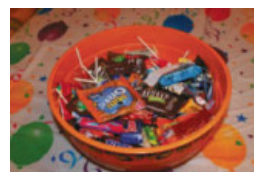
October 3 -7

October 31-November 4
November 28-December 2

**** Yard waste collection will end on 12/31/22** Residents may purchase a 2023 sticker for the yard waste transfer site beginning December 1, 2022 .**

Trick-or-Treat Hours:

Buchanan's trick-or-treat hours will be:
Monday,
October 31st, 2022
from
4:00 p.m. until 7:00 p.m.



Christmas Tree Pick-up

Christmas trees will be picked-up in the Town of Buchanan on **Wednesday, January 11, 2023.**

Be sure to have your undecorated tree at the roadside by 6:00 a.m.

CALLING ALL DOGS!

2023 tags will be available around December 1, 2022.

If you are more than five months old, tell your owner that you need a shiny new tag for your collar.

Your owner **must bring** in a current rabies vaccination certificate from a veterinarian in order to be issued a license. It's only \$7.00 if you are spayed or neutered, but your owner needs to bring proof of that from your veterinarian.

Dog licenses are sold at the Town Hall or by downloading and mailing the completed application with payment, rabies certificate & self-addressed stamped envelope.

<https://www.townofbuchanan.org/home/showpublisheddocument/745/637799925561530000>

The annual license fees are as follows:

Spayed or Neutered - \$7.00

Not Spayed or Not Neutered - \$12.00

Limit - 3 Dogs

Licenses issued after March 31, 2023 will be an additional \$5.00



Who mows and maintains the ditch?

Per Town Code 504-43 Ditch and Watercourse Maintenance. Any property owner in the Town of Buchanan who has property which abuts any ditch, watercourse, or other earthen structure, shall be responsible to control activities upon and maintain the owned property in such a manner as to not cause or contribute to obstructions in the ditch, watercourse or other earthen structure which would restrict, block or prohibit the free, open and continuous flow of water through the ditch, watercourse or other earthen structure.

If the owner of said property or premises shall be in violation fails to comply with said notice to remedy as required by this article, the Town of Buchanan, under the direction of the Town Board, shall do said work and the expense thereof shall be calculated and shall be made a special charge as permitted under § 66.0627, Wis. Stats., upon the property adjacent to which the work was done pursuant to the above definition of areas of responsibility of the property owners.

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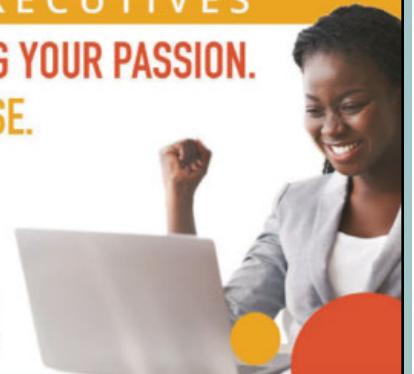
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Information for 2022 Tax Payments

2022 Tax Bills will be mailed in mid-December.

IN FULL OR 1ST INSTALLMENT: Payable to the Town of Buchanan by January 31, 2023
Address: N178 County Rd. N, Appleton, WI 54915.

We encourage you to mail your payment, by check or money order and please include your phone number on the check!

The Town of Buchanan discourages cash payments. Tax payments can be dropped in our drop box on the Southwest corner of Town Hall.

For details on how to pay property taxes by Credit or Debit card, go to Outagamie County's website: www.outagamie.org (Department-Treasurer).

SECOND INSTALLMENT: Payable to Outagamie County Treasurer by July 31, 2023
Address: 320 S. Walnut St., Appleton, WI 54911.

The Town of Buchanan cannot accept second installment payments!

RECEIPTS

Receipts will be dated the date on which the monies are physically received at the Treasurer's office.

If you require a receipt, enclose a self-addressed, stamped envelope along with your tax bill stub and payment.

All paid tax information is available on Outagamie County's website as soon as payments are posted, and you can print payment information for your records.

TAX OVER PAYMENT REFUNDS

No refund is given, unless payment is over the full tax bill amount. There are **NO CASH REFUNDS** for amounts over \$30.00. Refund checks will be issued within three weeks after payment is applied.

IN-PERSON HOURS OF COLLECTION:

(Town of Buchanan, N178 County Rd. N)

DURING NORMAL BUSINESS HOURS

NEW HOME OWNER-LOTTERY CREDIT APPLICATIONS AVAILABLE:

If your home was your primary residence as of January 1, 2022, forms are available at the Town Hall and the Department of Revenue's website at <https://www.revenue.wi.gov>.

If you have received the credit in past years and have not moved, you do not need to reapply.

2023 Spring Elections

Spring Primary Election (if needed)

Tuesday, February 21, 2023

Spring Election

Tuesday, April 4, 2023

If you are interested in running for a local office, please contact the Clerk at 920-734-8599 or stop in the Town Hall office during normal business hours.

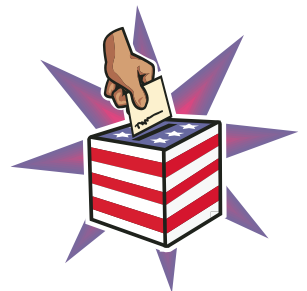
The first day to circulate nomination papers is December 1, 2022. The final day for filing nomination papers, declarations of candidacy, and campaign registration statements will be 5:00 p.m., Tuesday, January 4, 2023.

Town Offices

Chairperson
Supervisor #1
Supervisor #3

Incumbent

Greg Sprangers
Karen Lawrence
Chuck Kavanaugh



Will my road get a sidewalk?

The Town Comprehensive Plan Update 2040 is available on the website at <https://www.townofbuchanan.org/town-services/planning-development>.

All twelve chapters are available to view and/or download. Chapter 5, Transportation, identifies multimodal routes and specifications for the Town Roads in both text and a map. Specifically, it lists the roads that have been identified to receive some type of multimodal facility when reconstructed. Roads that are not on this list would have a typical urban (curb and gutter) or rural design (ditch).

Planned On-Road and Off-Road Facility (sidewalk and on-road bike lanes)

Van Roy Road – Milky Way to Railroad Street / Town Boundary
Buchanan Road – CTH N to CTH CE
Emons Road – Eisenhower Drive to CTH CE (to be completed Fall 2022)
Main Street – Emons Road to CTH KK
Block Road – Buchanan Road to DeBruin Road
Creekview Lane
DeBruin Road – Block Road to CTH CE
Pinecrest Boulevard – Emons Road to Creekview Lane
Pinecrest Boulevard to Railroad Street

Off-Road Facilities/Trails

Eisenhower Drive – CTH KK to CTH CE
Springfield Drive – Eisenhower Drive to Stoney Brook Road
CTH KK – Eisenhower Drive to STH 55
CTH N – CTH KK to Emons Road / Buchanan Road (planned for construction in 2025)
CTH KK to Block Road (Hickory Park)
CTH CE – Loderbauer Road to Weiler Road
Fox River – CTH ZZ to CTH ZZ
CTH ZZ – City of Kaukauna to Termini

On-Road Facilities/5 foot shoulder

Stoney Brook Road – CTH KK to Creekview Lane
Creekview Lane – Stoney Brook Road to Pinecrest Boulevard (to be completed Fall 2022)
Marion Avenue – Block Road to Buchanan Road
State Park Road – CTH KK to Block Road
DeBruin Road – Block Road to CTH KK
STH 55 – CTH KK to CTH CE CTH KK – STH 55 to Outagamie Road
CTH GG – CTH KK to CTH ZZ
CTH CE – Weiler Road to Outagamie Road
Weiler Road – CTH CE To CTH GG
CTH ZZ – Termini to Outagamie Road
CTH Z – CTH ZZ to Outagamie Road
Loderbauer Road - CTH KK North

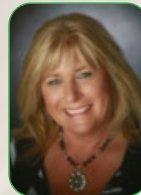
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Phone: 920-734-8599

Fax: 920-734-9733

E-mail: clerk@townofbuchanan.wi.gov

Office Hours:

7:00 a.m. to 4:00 p.m. Monday - Thursday

7:00 a.m. to 12:00 p.m. Friday

Website: www.townofbuchanan.org

Questions & input regarding the *Buchanan Town Spirit* newsletter should be directed to:

**Town Administrator
N178 County Road N
Appleton, WI 54915**

You may also access the newsletter online at:
www.townofbuchanan.org

What's Inside

Board of Appeals Members/Facility Closures
Yard Waste Site, ATV/UTV
Snow Season Reminder, Safety Day Event
Garbage, Recycling, Bulk Item Pick Up
Yard Waste Collection, Trick Or Treat
Christmas Tree Pick Up
Dog Licenses, Who Mows And Maintains Ditch
Tax Payments, 2023 Spring Elections
Will My Road Get A Sidewalk?

Page 1
Page 2
Page 3
Page 4
Page 4
Page 4
Page 5
Page 6
Page 7

Town Calendar

October

3-7 Yard Waste Pickup
6 Utility Commission Mtg.
10 Plan Commission Mtg.
10-14 Recycle Pickup
18 Town Board Mtg.
19 Large Item Pickup **
24-28 Recycle Pickup
Oct 31-Nov 4 Yard Waste Pickup



November

Oct 31- Nov 4 Yard Waste Pickup
3 Budget Hearing
7-11 Recycle Pickup
8 General Election Day
10 Utility Commission Mtg.
14 Plan Commission Mtg.
15 Town Board Mtg.
16 Large Item Pickup **
24 & 25 - Office Closed
Nov 28 - Dec 2 Yard
Waste Pickup



December

Nov 28 - Dec 2 Yard Waste
Pickup
5 -9 Recycle Pickup
8 Utility Commission Mtg.
12 Plan Commission Mtg.
19-23 Recycle Pickup
20 Town Board Mtg.
21 Large Item Pickup**
23 & 26 - Office Closed



** You must first purchase a sticker for Large items **